Counting Center/Voting Center Secure Storage Self-Assessment

WASHINGTON Secretary of State
Elections Division

County: _____
Election: _____

Throughout this document, "sealed and logged" refers to the use of uniquely numbered, tamper-evident seals and corresponding logs completed, signed, and verified by two people, indicating date and time when required.

Please review the following items and affirm their compliance with RCWs 29A.12.110, 29A.40.110, and 29A.60.110 and WACs 434-261-045 and 434-335-330. (This is not an exhaustive list.)

Logic and accuracy test materials:
(Test results, test ballots, signed certification, programming USBs, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Devices containing ballot programming software:
(Build/design stations, USB drives, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Removable media devices (used with any voting systems):
(vDrives, USB drives, SD cards, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Tabulation systems (hardware, software, and firmware):
(Scanners, tabulators, printers, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Tabulator security keys/hardware tokens (multi-factor authentication):
(YubiKey, Verity Key, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Accessible Voting Unit programming:
(Ports, points of entry, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Ballot scanning systems (including computer and peripherals):
(Scanners, computers, printers, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Physical ballots:
(Voted ballots, duplicated ballots, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Electronic ballots [and all devices that contain them]:
(Ballot images, tabulators, devices used to access electronically returned ballots, et cetera)
Are they sealed and logged? ☐ YES ☐ NO
If NO:
How do you document authorized access?
_____
How do you detect unauthorized access?
_____

Name: _____
Title: _____
Date: _____