Government Agency Request for Exemption

Requesting Government Agency: _____

Name of Authorized Person Submitting Request: _____

Title of Person Submitting Request: _____

Requesting Person's Phone Number and/or Email: _____

Pursuant to RCW 40.24.050 and WAC 434-840-070, an agency shall accept the address designated by the secretary of state unless the secretary of state has determined that the agency has a bona fide statutory or administrative requirement for using the confidential address of the participant.

Identify the statute or administrative rule which demonstrates the agency's bona fide requirement and authority for the use of the actual address of an individual:

Please identify and describe the specific record or record series for which the exemption is requested:

Identify the individuals who will have access to the record(s):

Explain how the agency's acceptance of the substitute address will prevent the agency from meeting its obligations under the statute or rule identified above:

Explain why the agency cannot meet its statutory or administrative obligations by a change in its internal procedures; and, where appropriate, provide a description of agency procedural change(s) that could be made that would allow it to accept the substitute address and meet its statutory or administrative obligation and estimate time need for implementation:

Complete request may be submitted to the Address Confidentiality Program by mail, fax or email.

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