

Summary of Changes
University of Washington Records Retention Schedule v.2.33 (August 2025)

New Records Series Added

- None

Retention Changes

- None

Other Minor Changes

- Four (4) records series have changes to their title and/or description:
 1. **Financial Aid Authorization & Disbursement Lists – Year End List (DAN 93-03-52110) p.88**
 2. **Incident Reports – No Claim Filed** (*was Incident Reports*) **(DAN 12-03-68238) p.28**
 3. **Student Award Files** (*was Award Files*) **(DAN 11-10-62790) p.26**
 4. **Volunteer Applications – Not Accepted/Withdrew (DAN 93-05-52329) p.24**
- One (1) records series has moved from “UW General Schedule Section 10 General Office Administration Records” section to “UW General Schedule Section 8 Personnel & Payroll Records” section:
 1. **Volunteer Applications – Not Accepted/Withdrew (DAN 93-05-52329) p.24**
- Three (3) sections/sub-sections have changes to their heading and/or subsection descriptions:
 1. **/09/23/ Institutional Assessment and Evaluation** (*was /06/05/ UAA: Office of Educational Assessment*) **p.65**
 2. **/27/01/21/ Med: Academic, Rural, Regional Affairs: Willd Body Program** (*was /27/05/01/ Med: Biological Structure: Willd Body Program*) **p.104**
 3. **/27/11/07/ Med: Rehab Med: Neurological Vocational Services Unit** (*was /27/11/07/ Med: Rehab Med: UW Employment Program*) **p.110**

Essential Designation Changes

- None

Archival Designation Changes

- None

Series Being Revoked

- None

No Change in the Number of Records Series (402 Series)