



# State Records Committee

*Office of the State Auditor • Office of the Attorney General •  
Office of Financial Management • State Archives  
PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900*

## Agenda

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Location: Online via Microsoft Teams

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Date: August 6, 2025

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Time: 10:00 a.m.

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### I. Routine Business

- a. Call to Order
- b. Introduction of Committee and Staff
- c. Approval of June 4, 2025 Minutes
- d. Adoption of Today's Agenda

### II. Washington State Archives Updates

- a. Announcements from the State Archivist
- b. Announcements from the State Records Manager

### III. New Business

- a. Updates to Agency Schedules
  1. Department of Fish and Wildlife Records Retention Schedule v.1.12
  2. Department of Licensing Records Retention Schedule v.1.7
  3. Department of Transportation Records Retention Schedule v.1.25
  4. Office of the State Treasurer Records Retention Schedule v.1.9
  5. U.W. Medicine Records Retention Schedule v.2.3
  6. University of Washington Records Retention Schedule v.2.33

### IV. Other Business – None

### V. Next Meeting – October 1, 2025

### VI. Adjournment