



INSTRUCTIONS: TRADEMARK REGISTRATION RCW 19.77.030

Purpose: A Trademark Registration is used to register a wordmark or logo/design mark that has been used in commerce. The registration of a trademark will distinguish the owner of the mark for a period of five years. To maintain the registration, the mark must be renewed prior to the expiration date.

General Instructions: Use Dark Ink Only. Complete the entire form and enter all requested information in the fields provided. A fillable .pdf version of this form is available for download at sos.wa.gov/corps/trademark-home.aspx

Mail: Send completed form and payment to the address listed above.

Email: An email address is required on all documents submitted to this office. Provide an email address for the Applicant and Owner.

Payment: Make checks or money orders payable to "Secretary of State." Checks cannot be back dated more than 60 days from the date the check is received.

Fees: The filing fee for the Trademark Registration is \$55 per classification selected.

Expedited Service: If expedited service is requested, an *additional* \$100 must be added to the filing fee. Check the box indicating expedited service on page one.

ALL FILING FEES ARE NON-REFUNDABLE. ALL DOCUMENTS ARE PUBLIC RECORD.

(1) Trademark Classification: Select the goods or services classifications that represent how the trademark will be used in commerce by placing a check mark in the box next to the appropriate number. Reminder: Fees are based on the number of classifications selected. Refer to WAC 434-12-015 and at the end of these instructions for a complete description of each classification. All goods or services that the mark represents may be included on one submission. For additional clarification and specifics for each classification you may review the "Nice Agreement" at the United States Patent and Trademark Office (USPTO) at uspto.gov/trademarks by using the search feature and entering "current Nice Agreement". This is an agreement that establishes a standardized system for classifying goods and services for trademark registration purposes.

(2) Trademark Reservation: If you filed a Trademark Reservation in advance, provide that number. In order to use a Trademark Reservation number, the reservation must be active (filed within the last 180 days). If the Trademark Reservation number has expired, it will not be used. A reservation number is not required in order to complete a Trademark Registration submission.

(3) Trademark Applicant: Provide the applicant's name, mailing address, phone number, and email address. This section is required even if the applicant is the same as the Trademark Owner. The Trademark Applicant is the correspondence contact for the mark and will be sent renewal notifications.

(4) Trademark Owner (Registrant): Select only one type of owner and complete the corresponding section using the below instructions. If both boxes are completed, the submission will be returned which will delay the date of filing.

- **Business/Organization OR Municipality/Association:** Provide the name of the business, organization, municipality, or association that owns the mark. Provide the UBI number if the business is registered with the Office of the Secretary of State Corporations Division or if the municipality/association is registered with the Department of Revenue. If a UBI number is provided, the business name entered on this form must match the business name on file with the Corporations Division. If the business is not registered with the Office of the Secretary of State and the jurisdiction is outside of Washington State then the UBI number is not required; however, by not providing a UBI number the business is attesting that it meets the statutory requirements of "activities not constituting doing business" in Washington State per RCW 23.95.520

- Next, provide the mailing address, phone number, and email address for the business. If the information is the same as the applicant section, check the *same as applicant* box.
- **Individual/Sole Proprietor:** Provide the first and last name of the individual or sole proprietor who owns the mark and provide the mailing address, phone number, and email address. If the information is the same as the applicant section check the *same as applicant* box. Note: the doing business as (DBA) name of a sole proprietor is not acceptable.

(5) Trademark Description: Select the type of mark that is being registered, either wordmark or logo/design mark, and provide a description using the below instructions.

- A **wordmark** is registering the words only, without claim to font stylization, color, etc.
 - If a wordmark was selected, provide **ONLY** the words that are to be registered.
- A **logo/design mark** is any combination of words and symbols that is used to distinguish goods or products from those produced by others.
 - If a logo/design mark is selected, provide a complete description of the mark including colors, stylization, and any other distinguishable characteristics of the mark. The description must clearly depict the mark in such a way that directly reflects the distinguishable characteristics or designs accompanying the mark.

(6) Explanatory notes: Provide additional clarification or context of the mark. This section is optional and will not be part of the description of the trademark that is being registered.

(7) Trademark Placement: Describe how the mark is affixed to the goods or displayed with the services selected.

(8) First Used Dates: Provide the date the mark was first used in Washington and the date it was first used in any state or country. Both dates must be provided even if they are the same date. Marks must already be in use in commerce prior to submitting a registration.

(9) Return Address for this Filing: If provided, the confirmation regarding this specific filing will be sent to this address, in addition to the Applicant's address.

(10) Samples: At least one sample is required showing the mark in use in commerce within the classification(s) selected. If the mark is a logo/design mark and colors are referenced in the trademark description, the sample must be provided in color. The sample must reflect the description provided and show the placement as described in section 7.

Acceptable samples MUST:

- Demonstrate use in commerce.
- Clearly show the Trademark exactly as described.
- Correspond to the classification number(s) selected.
- Provide a printed photo only. Do not provide original merchandise.

(11) Statement Attestation and Signature of Owner or Authorized Representative: Sign, print, provide the signer's title, and date the document. By signing the document, the applicant is attesting to the listed statements and executing the submission under penalty of law.

For a rapid response to questions, requests for assistance, or to provide feedback, please visit the Corporations and Charities website at www.sos.wa.gov/corporations to chat with a representative.

Trademark Classifications [WAC 434-12-015](http://www.sos.wa.gov/corporations)

1. Chemicals used in industry, science and photography, as well as in agriculture, horticulture and forestry; unprocessed artificial resins; unprocessed plastics; manures; fire extinguishing compositions; tempering and soldering preparations; chemical substances for preserving foodstuffs; tanning substances; adhesives used in industry.

2. Paints, varnishes, lacquers; preservatives against rust and against deterioration of wood; colorants; mordants; raw natural resins; metals in foil and powder form for painters, decorators, printers and artists.
3. Cosmetics and cleaning preparations, bleaching preparations and other substances for laundry use; cleaning, polishing, scouring and abrasive preparations; soaps; perfumery, essential oils, cosmetics, hair lotions; dentifrices.
4. Lubricants and fuels, industrial oils and greases; lubricants; dust absorbing, wetting and binding compositions; fuels (including motor spirit) and illuminants; candles, wicks.
5. Pharmaceuticals, veterinary, and sanitary preparations; dietetic substances adapted for medical use, food for babies; plasters, materials for dressings; material for stopping teeth, dental wax; disinfectants; preparations for destroying vermin; fungicides, herbicides.
6. Metal goods, common metals and their alloys; metal building materials; transportable buildings of metal; materials of metal for railway tracks; nonelectric cables and wires of common metal; ironmongery, small items of metal hardware; pipes and tubes of metal; safes; goods of common metal not included in other classes; ores.
7. Machinery, machines and machine tools; motors and engines (except for land vehicles); machine coupling and transmission components (except for land vehicles); agricultural implements other than hand-operated; incubators for eggs.
8. Hand tools and implements (hand-operated); cutlery; side arms; razors.
9. Electrical and scientific apparatus, scientific, nautical, surveying, electric, photographic, cinematographic, optical, weighing, measuring, signaling, checking (supervision), life-saving and teaching apparatus and instruments; apparatus for recording, transmission or reproduction of sound or images; magnetic data carriers, recording discs; automatic vending machines and mechanisms for coin operated apparatus; cash registers, calculating machines, data processing equipment and computers; fire extinguishing apparatus.
10. Medical apparatus, surgical, medical, dental, and veterinary apparatus and instruments, artificial limbs, eyes, and teeth; orthopedic articles; suture materials.
11. Environmental control apparatus, apparatus for lighting, heating, steam generating, cooking, refrigerating, drying, ventilating, water supply, and sanitary purposes.
12. Vehicles; apparatus for locomotion by land, air, or water.
13. Firearms; ammunition and projectiles; explosives; fireworks.
14. Jewelry, precious metals and their alloys and goods in precious metals or coated therewith, not included in other classes; jewelry, precious stones; horological and chronometric instruments.
15. Musical instruments.
16. Paper goods and printed matter, paper, cardboard and goods made from these materials, not included in other classes; printed matter; bookbinding material; photographs; stationery; adhesives for stationery or household purposes; artists' materials; paint brushes; typewriters and office requisites (except furniture); instructional and teaching material (except apparatus); plastic materials for packaging (not included in other classes); playing cards; printers' type; printing blocks.
17. Rubber goods, rubber, gutta-percha, gum, asbestos, mica and goods made from these materials and not included in other classes; plastics in extruded form for use in manufacture; packing, stopping and insulating materials; flexible pipes, not of metal.
18. Leather goods, leather and imitations of leather, and goods made of these materials and not included in other classes; animal skins, hides; trunks and traveling bags; umbrellas, parasols and walking sticks; whips, harness and saddlery.
19. Nonmetallic building materials, building materials (nonmetallic); nonmetallic rigid pipes for building; asphalt, pitch and bitumen; nonmetallic transportable buildings; monuments, not of metal.
20. Furniture and articles not otherwise classified, furniture, mirrors, picture frames; goods (not included in other classes) of wood, cork, reed, cane, wicker, horn, bone, ivory, whalebone, shell, amber, mother-of-pearl, meerschaum and substitutes for all these materials, or of plastics.

21. Housewares and glass, household or kitchen utensils and containers (not of precious metal or coated therewith); combs and sponges; brushes (except paint brushes); brush making materials; articles for cleaning purposes; steel wool; unworked or semi-worked glass (except glass used in building); glassware, porcelain and earthenware not included in other classes.
22. Cordage and fibers, ropes, string, nets, tents, awnings, tarpaulins, sails, sacks and bags (not included in other classes); padding and stuffing materials (except of rubber or plastics); raw fibrous textile materials.
23. Yarns and threads, for textile use.
24. Fabrics, textiles and textile goods, not included in other classes; beds and table covers.
25. Clothing, footwear, headgear.
26. Fancy goods, lace and embroidery, ribbons and braid; buttons, hooks and eyes, pins and needles; artificial flowers.
27. Floor coverings, carpets, rugs, mats and matting, linoleum and other materials for covering existing floors; wall hangings (nontextile).
28. Toys and sporting goods, games and playthings; gymnastic and sporting articles not included in other classes; decorations for Christmas trees.
29. Meats and processed foods, meat, fish, poultry and game; meat extracts; preserved, dried and cooked fruits and vegetables; jellies, jams, fruit sauces; eggs, milk and milk products; edible oils and fats.
30. Staple foods, coffee, tea, cocoa, sugar, rice, tapioca, sago, artificial coffee; flour and preparations made from cereals, bread, pastry and confectionery, ices; honey, treacle; yeast, baking powder; salt, mustard; vinegar, sauces (condiments); spices; ice.
31. Natural agricultural products, agricultural, horticultural and forestry products and grains not included in other classes; living animals; fresh fruits and vegetables; seeds, natural plants and flowers; foodstuffs for animals; malt.
32. Light beverages, beers; mineral and aerated waters and other nonalcoholic drinks; fruit drinks and fruit juices; syrups and other preparations for making beverages.
33. Wine and spirits, alcoholic beverages (except beers).
34. Smokers' articles, tobacco; smokers' articles; matches.

Services

35. Advertising and business, advertising; business management; business administration; office functions.
36. Insurance and financial, insurance; financial affairs; monetary affairs; real estate affairs.
37. Building construction and repair; installation services.
38. Telecommunications.
39. Transportation and storage, transport; packaging and storage of goods; travel arrangement.
40. Treatment of materials.
41. Education and entertainment; providing of training; entertainment; sporting and cultural activities.
42. Computer, scientific and legal, scientific and technological services and research and design relating thereto; industrial analysis and research services; design and development of computer hardware and software; legal services.
43. Hotels and restaurants; services for providing food and drink; temporary accommodations.
44. Medical, beauty and agricultural; medical services; veterinary services; hygienic and beauty care for human beings or animals; agriculture, horticulture and forestry services.
45. Personal; personal and social services rendered by others to meet the needs of individuals; security services for the protection of property and individuals.



WASHINGTON
Secretary of State
Corporations & Charities Division

Mailing Address (ALL USPS): PO Box 40234 Olympia, WA 98504-0234

See website for overnight address by commercial carrier

Tel: 360.725.0377 | Website: www.sos.wa.gov/corporations-charities

☐ **Filing Fee \$55 per Classification**

☐ **To Expedite Filing, Add \$100**

THIS BOX FOR OFFICE USE ONLY

TRADEMARK REGISTRATION

[RCW 19.77.030](#)

All fields REQUIRED unless otherwise specified

(1) TRADEMARK CLASSIFICATION: See [WAC 434-12-015](#) and the instructions for complete classification descriptions

Check all applicable classification numbers. Multiple classes can be selected and the \$55 filing fee is per classification selected.

The samples that are required to be included must reflect the mark as described in relation to all goods or reflecting all services of the classifications selected.

Goods		Goods		Services
<input type="checkbox"/>	1. Chemicals	<input type="checkbox"/>	18. Leather goods	<input type="checkbox"/> 35. Advertising & business
<input type="checkbox"/>	2. Paints	<input type="checkbox"/>	19. Non-metallic building materials	<input type="checkbox"/> 36. Insurance & financial
<input type="checkbox"/>	3. Cosmetic & cleaning preparations	<input type="checkbox"/>	20. Furniture & other articles not otherwise classified	<input type="checkbox"/> 37. Building construction & repair
<input type="checkbox"/>	4. Lubricants & fuels	<input type="checkbox"/>	21. Housewares & glass	<input type="checkbox"/> 38. Telecommunications
<input type="checkbox"/>	5. Pharmaceuticals	<input type="checkbox"/>	22. Cordage and fibers	<input type="checkbox"/> 39. Transportation & storage
<input type="checkbox"/>	6. Metal goods	<input type="checkbox"/>	23. Yarns and threads	<input type="checkbox"/> 40. Treatment of materials
<input type="checkbox"/>	7. Machinery	<input type="checkbox"/>	24. Fabrics	<input type="checkbox"/> 41. Education & entertainment
<input type="checkbox"/>	8. Hand tools	<input type="checkbox"/>	25. Clothing	<input type="checkbox"/> 42. Computer & scientific
<input type="checkbox"/>	9. Electrical & scientific apparatus	<input type="checkbox"/>	26. Fancy goods	<input type="checkbox"/> 43. Hotels & restaurants
<input type="checkbox"/>	10. Medical apparatus	<input type="checkbox"/>	27. Floor coverings	<input type="checkbox"/> 44. Medical, beauty & agriculture
<input type="checkbox"/>	11. Environmental control apparatus	<input type="checkbox"/>	28. Toys & sporting goods	<input type="checkbox"/> 45. Personal & legal
<input type="checkbox"/>	12. Vehicles	<input type="checkbox"/>	29. Meats & processed foods	
<input type="checkbox"/>	13. Firearms	<input type="checkbox"/>	30. Staple foods	
<input type="checkbox"/>	14. Jewelry	<input type="checkbox"/>	31. Natural agricultural products	
<input type="checkbox"/>	15. Musical instruments	<input type="checkbox"/>	32. Light beverages	
<input type="checkbox"/>	16. Paper goods & printed matter	<input type="checkbox"/>	33. Wines and spirits	
<input type="checkbox"/>	17. Rubber goods	<input type="checkbox"/>	34. Smokers' articles	

(2) TRADEMARK RESERVATION:

If your mark was reserved, provide the Reservation Number: _____

(3) TRADEMARK APPLICANT: This individual or business will receive renewal notifications

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email *(required)*: _____

Phone *(optional)*: _____

(4) TRADEMARK OWNER (REGISTRANT): (Check one) The owner of a mark may be a business/organization **OR** municipality/
partnership/association **OR** individual/sole proprietor. Complete the section that best fits your mark ownership. See instructions for more details.

Owner type: (Check one) ☐ **Business or organization** ☐ **Municipality, partnership, or association**

Name: _____

UBI No.: _____

State of Jurisdiction: _____

If the business is not registered with the Office of the Secretary of State or the Department of Revenue, the UBI number is not required, and the jurisdiction must be a state other than Washington. By not providing a UBI number the business attests that it meets the statutory requirements of “activities not constituting doing business” in Washington State per [RCW 23.95.520](#)

☐ Address is the same as applicant

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email *(required)*: _____

Phone *(optional)*: _____

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☐ **Owner is an individual or sole proprietor:** *If a sole proprietor the “doing business as (DBA) name” is not acceptable.*

First and Last Name: _____

☐ Address is the same as applicant

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email *(required)*: _____

Phone *(optional)*: _____

(7) TRADEMARK PLACEMENT: How is the mark affixed to goods or displayed with services? Examples: Mark is printed on brochures; appears on website; embossed on clothing; etched on glasses. *(Attach additional pages if needed.)*

(8) FIRST USED DATE: *Both date fields are required to be completed even if the dates are the same.*

Mark must currently be in use and have a first used date prior to filing.

Date first used in Washington State: _____

Date first used in any state or country: _____

(9) RETURN ADDRESS FOR THIS FILING: *(optional)*

If provided, the confirmation regarding this specific filing will be sent to the address below, in addition to the Applicant's address.

Attention: _____ **Email:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

(10) SAMPLES:

Attach a legible sample of the mark for each classification number. Acceptable samples must: (1) have the mark be clearly visible on the goods or displayed with the services; and (2) demonstrate use in commerce. Generally business cards or letterhead are not adequate as stand alone samples.

Sample(s) must be submitted with this form.

(11) STATEMENT ATTESTATION & SIGNATURE OF OWNER OR AUTHORIZED REPRESENTATIVE:

The Trademark is presently in use in the State of Washington.

The applicant believes himself or herself to be the owner of the trademark and believes that no other person has the right to use such a trademark in connection with the same or similar goods or services in this state either in the identical form or in such near resemblance thereto as to be likely, when used on or in connection with the goods or services of such other person, to cause confusion or mistake or to deceive.

I hereby certify, under penalty of law, that the above information is accurate and complies with the filing requirements of state law.

Signature of Authorized Person

Printed Name/Title

Date