



State Records Committee

*Office of the State Auditor • Office of the Attorney General •
Office of Financial Management • State Archives
PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900*

Agenda

Location: Online via Microsoft Teams

Date: June 4, 2025

Time: 10:00 a.m.

I. Routine Business

- a. Call to Order
- b. Introduction of Committee and Staff
- c. Approval of April 2, 2025 Minutes
- d. Adoption of Today's Agenda

II. Washington State Archives Updates

- a. Announcements from the State Archivist
- b. Announcements from the State Records Manager

III. New Business

- a. Updates to Schedules Affecting More than One Agency
 1. Agricultural Commodity Commissions Records Retention Schedule v.1.0
- b. Updates to Agency Schedules
 1. Department of Archaeology and Historic Preservation Records Retention Schedule v.1.6

IV. Other Business - None

V. Next Meeting - August 6, 2025

VI. Adjournment