Ballot Packet Insert
Presidential Primary 2024 Advisory #07
January 10, 2024

WAC 434-219-155(3) requires County Auditors to include an instructional insert with every Presidential Primary ballot packet.

The insert contains specific instructions to assist voters with completing their ballot in accordance with Presidential Primary rules so their vote can be counted. The seven-step instructional insert (attached) was developed through the cooperative efforts of state and county election administrators.

Customization

Counties must print the insert in substantially the same format as provided by the Office of the Secretary of State.

The insert may be customized but only to reflect the rest of the county’s ballot materials. The message of the insert must remain the same.

The design contains blue and red inks (Step 2). The Office of the Secretary of State strongly recommends printing the inserts in color. Printing costs are charged to the OSOS; if you plan to print on colored paper, ask your printer for advice and choose the best paper color for readability.

Off-the-shelf ink colors commonly used by printers:

- Democratic: Reflex Blue C
- Republican: 185 Red C

The County Auditor may print additional information on the reverse side of the insert such as ballot deposit locations, contact information, or office hours.

Requirements

These elements must remain substantially the same:

- Instructions.
- Numbered steps – do not re-order.
- Use the plural form “declarations” in Steps 1 and 3. The insert refers to multiple party declarations to meet legal requirements.
- Preserve the size of images and text – do not reduce sizes.
• Print the insert in 8.5x11” format or larger. Fold the insert to a size that fits your ballot envelope.
• The colors blue and red represent the major political parties. For the Presidential Primary, refrain from using blue and red except to identify the Democratic and Republican Parties.

For questions about administering Washington State’s 2024 Presidential Primary Election, please contact the Certification and Training Program at (360) 902-4180 or CTsupport@sos.wa.gov.
The Presidential Primary is **March 12**. Follow these steps for your vote to count:

1. Read the declarations on your return envelope.
2. Mark one political party declaration box (required).
3. Sign and date the declarations (required).
4. Vote for one candidate from the political party you marked in Step 2.
5. Insert your voted ballot into your secrecy sleeve.
6. Insert your secrecy sleeve into your marked and signed return envelope.
7. Return your ballot no later than Tuesday, March 12, 2024.

**Why do I need to mark a party box?**

*For this election only,* you must mark and sign a party declaration for your vote to count. The major political parties require voters to mark a party box.

- If you mark the Democratic Party box, you must vote for a Democrat.
- If you mark the Republican Party box, you must vote for a Republican.

Your selection will not affect how you may vote in future elections. Attempts to change the party declaration wording could result in your ballot not being counted.

**Vote for one.**

You may vote for one candidate or the “Uncommitted Delegates” option, but not both.

- A vote for one candidate listed on the ballot directs party delegates to support that candidate at their national convention.
- A vote for “Uncommitted Delegates” allows uncommitted party delegates who represent Washington to decide during their national convention.

On January 9, each political party decided which candidates would be printed and whether to add “Uncommitted Delegates” to their side of the ballot. Once the list of candidates was submitted to the Office of the Secretary of State, changes could not be made (RCW 29A.56).
Voting in the Presidential Primary

If you will be 18 by the November 5 General Election, you can vote in the Presidential Primary.

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