

Productivity Board Meeting Minutes

October 5, 2007

WELCOME & INTRODUCTIONS

George Masten called the meeting to order at 10:03 a.m., welcomed all in attendance and began the round of introductions of board members, staff and guests.

ATTENDANCE

Board Members present: Linda Villegas Bremer, Mike Kerschbaum, Roselyn Marcus, George Masten, Wanda Riley and Terry Teale

Board Members absent: Sam Reed, Brian Sonntag, Kathleen Brockman and Scott Turner

Staff present: Shad Bell, Linnaea Jablonski, Dawn Sanquist and Tracy Workman

Guests present: Lynda Henry, Military Department and Morgan, Department of Social & Health Services

APPROVAL OF MINUTES

The Board reviewed, moved, seconded, and voted unanimously to approve the September 7, 2007 minutes as written.

MONTHLY UPDATE

The marketing effort continues with Sam Reed and Tracy Workman meeting with the director of the Department of Information Services and Tracy meeting with executive management from the Department of Labor & Industries.

Linnaea Jablonski and Shad Bell met and trained coordinators from the Department of Information Services and the State Board for Community and Technical Colleges. The Liquor Control Board has launched a marketing effort and is sending out a candy bar to every employee and will have a contest in January. Linnaea and Shad will also be speaking at Olympic College's all staff event on November 8th.

Linnaea did a mass mailing to the Human Rights Commission, Departments of Ecology, Gambling Commission, Treasurer's Office and the Traffic Safety Commission hoping to generate some interest.

Staff sent out a letter to agency heads asking them for someone to represent their agency on the Public Service Recognition Week 2008 committee, which will begin meeting in November. Tracy Workman discussed having agency Productivity Board Coordinators more accountable with handling the programs in their respective agencies. She provided a handout to board members

showing that the coordinators performance would be reviewed on a quarterly basis with the handout being sent to the coordinators director and supervisor. Board members had some concerns regarding the handout and requested that it be discussed further.

EMPLOYEE SUGGESTION ADOPTS

Linda Villegas Bremer reviewed, and concurred with agency evaluations, and recommended approval. It was moved, seconded, and *the board voted unanimously to accept agency recommendations.*

EMPLOYEE SUGGESTION MULTIPLE AGENCY SUGGESTIONS

Linda Villegas Bremer reviewed and concurred with agency evaluations and recommended approval. It was moved, seconded, and *the Board voted unanimously to accept agency and staff recommendations.*

EMPLOYEE SUGGESTION NON-ADOPTS

Shad Bell reviewed in Kathleen Brockman's absence and reported that she concurred with the agency evaluations and recommended approval; however, she did have a question regarding suggestion #200500173 that was addressed at the meeting. It was moved, seconded, and *the Board voted unanimously to accept agency and staff recommendations.*

NEXT BOARD MEETING

The next Board meeting is scheduled for November 2, 2007 in the Office of the Secretary of State, Legislative Building at 10:00 AM.

- ***Reminder:*** The reviewers for November are Sam Reed and Mike Kerschbaum. *Both reviewers will also review any Appeals and Teamwork Incentive Program applications presented.*

ADJOURNMENT –There being no further business, the meeting was adjourned at 10:34 a.m.

Respectfully submitted,

TRACY WORKMAN
Special Programs Manager
TW/ds 10/09/07