

**Productivity Board Meeting Minutes**  
September 7, 2007

**WELCOME & INTRODUCTIONS**

George Masten called the meeting to order at 10:05 a.m., welcomed all in attendance and began the round of introductions of board members, staff and guests.

**ATTENDANCE**

**Board Members present:** Linda Villegas Bremer, Mike Kerschbaum, George Masten, Wanda Riley, Terry Teale and Scott Turner

**Board Members absent:** Sam Reed, Brian Sonntag, Kathleen Brockman and Roselyn Marcus

**Staff present:** Shad Bell, Linnaea Jablonski and Dawn Sanquist

**Staff absent:** Tracy Workman

**APPROVAL OF MINUTES**

The Board reviewed, moved, seconded, and voted unanimously to approve the August 3, 2007 minutes as written.

**MONTHLY UPDATE**

Linnaea Jablonski introduced Dawn Sanquist, the new Administrative Assistant for the Productivity Board.

Linnaea provided two hand outs, one is the Parks & Recreation "Connections" newsletter, which features the agency contest winner along with a photo. The other is the 13<sup>th</sup> edition of the Productivity Board's Smart Government newsletter featuring Jay Manning, director of Ecology.

Productivity Board staff are gearing up for Public Service Recognition Week 2008. A letter will be sent out to agency directors and higher education presidents asking for a representative. Shad Bell will be heading up the Tri-Cities and Vancouver event, Linnaea said she will be heading up the Spokane event and all the Productivity Board staff will be working on the Olympia event.

Linnaea said she and Shad met with new Productivity Board Coordinators from the Department of Personnel, Liquor Control Board and Washington State Patrol. They also had the opportunity to meet with the management team for the Washington State Criminal Justice Training Commission.

**EMPLOYEE SUGGESTION ADOPTS**

Roselyn Marcus reviewed, and concurred with agency evaluations, and recommended approval. It was moved, seconded, and *the board voted unanimously to accept agency recommendations.*

**EMPLOYEE SUGGESTION MULTIPLE AGENCY SUGGESTIONS**

Roselyn Marcus reviewed and concurred with agency evaluations and recommended approval. It was moved, seconded, and *the Board voted unanimously to accept agency and staff recommendations.*

**EMPLOYEE SUGGESTION NON-ADOPTS**

Brian Sonntag reviewed and concurred with agency evaluations and recommended approval. It was moved, seconded, and *the Board voted unanimously to accept agency and staff recommendations.*

**NEXT BOARD MEETING**

The next Board meeting is scheduled for October 5, 2007 in the Office of the Secretary of State, Legislative Building at 10:00 AM.

- ***Reminder:*** The reviewers for October are Linda Villegas Bremer and Kathleen Brockman. *Both reviewers will also review any Appeals and Teamwork Incentive Program applications presented.*

**ADJOURNMENT** –There being no further business, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

TRACY WORKMAN  
Special Programs Manager  
TW/ds 9/18/07