

Washington Preservation Initiative
Advisory Group Minutes
September 12, 2006, Conference Call

Present: Gary Menges, UW Libraries, Chair
Gudrun Aurand
Lee Dirks, Microsoft
Eric Palo, Renton Technical College
Kathryn Hamilton Wang, WSL
Susan Barrett (WSL Project Manager)

Absent: Jill Bourne, Seattle Public Library
Linda Pierce, Gonzaga University

Next Meeting:

Tuesday, Sept. 26, 2006 [at 1:30, NOT at 2:00]

Workshop Update

The Gary Albright Photographic Negatives workshops on Sept. 6 and 7 went well, with about 40 people in Seattle and 15 in Cheney. Susan will be compiling and forwarding the evaluations to the group. Preparations for the Basic Book Repair workshop on Sept. 22 in West Richland have been completed.

Remaining Budget

Book repair kits have been ordered for West Richland, but are not yet received [10 more, plus 2 remaining from no-shows at an earlier site]. The 15 kits ordered for the small library distribution are on hand, to be substituted if necessary. Packets of the handout materials from the class are prepared, to be inserted in each small library's box, including a list of websites with good illustrations of some of the techniques. One hundred copies of the Field Guide to Emergency Response have been ordered and will be distributed. Gary has received ten copies of the Guide from Heritage Preservation and will forward them to museum and public institution participants from the Alliance for Response meeting in June. Invoices from Gary Albright, IPI, and Solinet are still outstanding.

The grant balance which is thus far not invoiced will be checked by Susan. Grant recipients still have until Sept. 29 to send in their invoices and final reports.

Tom and Gayle's Report

This report was received in paper format by the deadline and in electronic format for distribution to the Advisory Group a few days later. That distribution was made the morning of Sept. 12. The OCLC invoice has also been received and is being paid. After

seeing the first draft of the report, Gary had felt there needed to be some inclusions which had missed the final copy. (Susan will contact Gayle about this???)

Tom Clareson's Telephone Survey

After receipt of a first contract with some "boiler-plate" provisions enclosed, PALINET and Tom have initiated some further discussion about some clauses of the contract, and after several further discussions, a new and more acceptable contract should be on its way. Hopefully, this will offer Tom an extension until mid-October to complete his final report on the survey activity, with the actual surveying, and writing of a draft report, taking place during September. The invoicing will show this distribution of workload. Some preliminary framing of possible questions and recipients has begun, with Tom conferring with Gary. If Gary does a Catalyst survey later, he will ask participants for their ideas on strengthening the continuing funding for preservation.

A 2007 WPI Grant Program?

Possibilities for a 2007 preservation grant program seem positive, likely in the \$100,000 range, although no decisions have been finalized. There was some group discussion of grant contingencies and requirements. Eric wondered if a study of prior non-successful grant applicants and their projects would aid in establishing future criteria.

Some of the group's conclusions: grant projects should be library-related (ie, continuing the prohibition on preservation of art objects/realia) ; applications should be limited to preservation, not digitization; the amount of each grant should be limited to < \$15,000; formerly successful applicants should not be penalized in scoring, since by this point, there is a very wide pool of grant recipients. Susan asked whether hard goods, such as a microfilm reader, might be allowed if a library did not own one, but no opinions were offered in reply. Lee wondered if there was a possibility of encouraging a cooperative application among several smaller institutions, but others replied that such a cooperative would require one leader institution, and a grant amount this "small" would not allow sufficient sharing among several institutions. Gudrun wanted to be sure that the tribal libraries were fully encouraged to apply.

2004 WPI Survey and Long-Term Strategy after WPI

Once again, these questions were postponed, until there could be a longer discussion period with the full group participating.