

**LIBRARIES OF WASHINGTON STATE**

**TRACKING WORKSHEET** \_\_\_\_\_

CONTACT (organization, person)?	WHO WILL CONTACT?	BY WHEN?	WHAT ARE WE ASKING FOR?	STATUS (yes, no, follow up)	PARTNERSHIP FULFULLIED AND WRAP UP SENT?

Contact (organization, person)?	Who will contact?	By When?	What are we asking for?	Status (yes, no, follow up)	Partnership Fulfilled and Wrap up sent?

