



Washington
Secretary of State
STATE LIBRARY

Library Council of Washington **September 27, 2005**

Room 213, Digital Archives, Eastern Washington University
Cheney, WA

LCW PRESENT

Allyson Carlyle, Ex-Officio, iSchool
Eve Datisman, School Libraries
Sherry Ann Hokanson, Special Libraries
Tim Fuhrman, Academic 2-Year
Lisa A. Oberg, Special Libraries

Linda Pierce, Academic 4-Year
Deborah L. Reck, Disadvantaged
Chris Skaugset, Public Libraries Under100,000
Rayette Sterling, Cultural Diversity
Jan Walsh, Ex-Officio, State Librarian, WSL

WSL PRESENT

Rand Simmons, Library Development
Program Manager
Jeff Martin, LSTA Administrator
Karen Goettling, Consultant

SPECIAL GUESTS

Adam Jansen, Digital Archivist
Susan Beamer, Archivist

WELCOME AND RECOGNITION OF GUESTS

Eve called the group to order. She thanked Linda for the Monday evening reception and tour of the library at Gonzaga. Members of the Council introduced themselves to Tim Furman, the newest Council member representing Two-Year Academic Libraries.

APPROVAL MARCH 22, 2004 MEETING NOTES

The minutes of March 22, 2004 were approved with minor corrections.

REVIEW MEETING AGENDA

The Council reviewed the meeting agenda. No changes were noted.

STATE LIBRARIAN'S REPORT

Jan Walsh presented the State Librarian's report.

- Jan is on a committee reviewing candidates for the new iSchool Dean.
- On September 20, Jan and three State Library staff — Rand Simmons, Will Stuiwenga, and Karen Forsyth — met with several library directors regarding OCLC Group Services. The directors included Betsy Wilson, Dean of University of Washington Libraries and Chair of the OCLC Board; Marie Zimmerman, Dean of Highline Community College Library and member of OCLC Members Committee; Kristie Kirkpatrick, Director of Whitman County Library; and Eve Datisman, Librarian at Port Angeles High School and Chair of the Library Council of Washington. Jonalyn Woolf-Ivory, Director of Sno-Isle Libraries was not able to attend the meeting.
- WILL (Workshop in Library Leadership) was a success. Karen Goettling and Elizabeth Laukea were thanked for their work.
- Jan has launched the Letters about Literature national contest in Washington. The

contest provides for levels of participation representing adults, young adults, and children. There are judges for all three levels including Washington State Supreme Court Justice, Gary Alexander.

- Jan and two State Library staff – Lori Thornton and Martha Shinnors – attended the National Book Festival in Washington, D.C.
- OSOS will not submit a decision package to fund electronic state publications this year although the bill from last year's session pertaining to this topic will be automatically re-introduced. State Library and Digital Archives staff have been talking with Library of Congress staff about potential funding which may facilitate the electronic state publications work through Digital Archives.
- Jan spoke about the status of moving ahead with planning for a new Archives/Library building on the Capitol Campus.
- The consultants work regarding WTBBL has been received. OSOS and Seattle Public Library are discussing the next two-year contract. Discussion is also occurring on whether and how WTBBL might transition to a new administrative structure.

STATEWIDE DATABASE LICENSING

Rand facilitated the discussion of using the "\$250,000 ProQuest savings." Rand talked about Council's desire to reduce or eliminate the use of LSTA funding for the statewide database. Rayette mentioned that many libraries have already used the saving from the reduced ProQuest invoice for other things and money to match LSTA spending on additional databases may not be available. Tim expressed the strong endorsement by two-year college library directors to re-invest the savings into additional databases. Council discussed the issue of finding appropriate databases that could be used by all types of libraries and their patrons.

Decision: The consensus was to put the \$250,000 ProQuest savings into new projects.

GROUP SERVICES

Rand presented a report summarizing the work on Group Services including the results of the meetings of the Statewide Database Licensing Committee and the Group Services Task Force, and discussions with librarians around the state.

Assignment: The consensus of Council was that staff and the Task Force should continue to discuss Group Services with appropriate constituencies and bring a report to Council at its next meeting.

REVIEW FY2006 WORKPLAN

Jeff talked about expectations for the receipt of 2006 LSTA funding from IMLS. He provided an overview of the 2006 workplan and budget using a chart in the handout folder and presented the work of staff on the new 2006 projects.

- Referring to the Open Book project (now retitled as the Small Libraries Automation Group [SLAG] project), Linda noted that careful planning is needed to ensure that projects like these don't go on indefinitely. Rayette noted the same regarding OCLC Group services.
- Jeff discussed potential timelines and process for the LSTA Evaluation, Statewide Plan, and LSTA Five-Year Plan.
- Rand introduced the Digital Repository project. Two questions were asked regarding the development of the project: 1) What is the possibility of also partnering with the Washington State Historical Museum?; and 2) Would the project include oral histories?

- Lisa introduced the workplan for the Health Information Outreach project.
- Discussion occurred about the qualifications of the manager for the One Book project. It was noted that books would be selected for three audiences; children, young adults, and adults. The possibility of corporate sponsorship would be investigated. The project manager would not necessarily need to have a library degree; someone from a Literacy or PR background might be equally desirable.
- The State Library has received a Paul Allen Foundation grant to fund the Every Child Ready to Read project so additional LSTA funding is not needed to support this activity.
- A tribal library conference is scheduled for October 28, 2005, using funds IMLS gives the tribes for continuing education and training. Staff is working with the tribal librarians on conference planning. Additional LSTA funding is not needed at this time.
- Projects that will likely not ask for additional funding beyond that allocated for 2006 are the Connecting Learners to Libraries project and the Statewide Library Marketing Initiative.

LIBRARY COUNCIL VACANCIES

Linda's leaving at the end of her second term will open a position for a representative of 4-year academic libraries. The current deadline to apply, Friday, September 30, 2005, will be extended through Monday, October 17, 2005.

TOUR OF THE REGIONAL AND DIGITAL ARCHIVES

Adam Jansen, Digital Archivist, gave a tour of the Washington State Digital Archives. Susan Beamer, Archivist, gave a tour of the Eastern Washington Regional Archives.

STATEWIDE PLAN FOR LIBRARY DEVELOPMENT, LSTA FIVE-YEAR PLAN, AND LSTA FIVE-YEAR EVALUATION

Jeff discussed various approaches to completing the federally-mandated Five-Year Plan and Evaluation, and the desire to develop a new Statewide Plan for library development. Council will help shape the documents, goals and objectives, and respond to the development of the RFP for consultants.

Assignments:

- Council members who will serve on these committees are Lisa, Chris, Eve, Deborah (evaluation), and Sherry Ann (evaluation).
- Staff will ask missing members if they wish to serve on the committees.
- Staff will distribute the comments from the IMLS review of the previous Five-Year Evaluation for the Council's information. Additional information on the role of the Council in plan and evaluation development will also be distributed when it becomes available.

INFORMATION SHARING AND UNFINISHED BUSINESS

- 2006 Meeting Schedule
Next Meeting Date is December 1, 2005. Hold the meeting at Pierce College if possible.
- 2006 Meeting Dates
 - Thursday, March 16, 2006—Olympia area (WSL or another Olympia area library)
 - Wednesday, May 10, 2006
 - Wednesday, July 12, 2006 (if needed)

- Wednesday, September 13, 2006
- Wednesday, November 15, 2006
- Suggestions for meeting places
 - Highline Community College (parking tends to be somewhat of a problem)
 - Whitman College Library (or another library facility in the Walla Walla area)
 - A prison library or mental health center library
 - Swan Creek Library & Literacy Center (Spring/Summer 2006?)
 - Clark County Museum
 - Marshall House (Vancouver barracks)
 - Olympia (March meeting)
 - Pierce College (Puyallup campus or Lakewood campus) (December?)
 - Port Angeles High School (July?)
 - Big Bend Community College (March or May would be best)
 - Yakama Nation Tribal Center or Heritage College (both in Toppenish)
 - Any tribal library
 - University of Washington (iSchool or one of the libraries)

The need for a meeting in July was discussed in light of upcoming planning and evaluation activities that will involve the Council. The need for a July meeting will be reviewed at a future meeting.

- Council Nominations Committee
 - Lisa will serve as Nominations Committee Chair.
 - The committee will recommend individuals willing to serve as Chair and Vice-Chair.
 - The committee will also recommend a person to serve as the four-year academic library representative. The deadline for application submission was extended to Monday, October 17, 2005.
- Information Sharing
 - Jan presented information on the Return on Investment project from Florida. Other states are thinking of using LSTA to do the same.
 - Rand presented the Library Development report.
 - Jeff presented the IMLS report.

WRAP UP; ITEMS FOR NEXT AGENDA

- Next meeting agenda
 - Group Services Task Force report
 - Recommendations for academic 4-year representative
 - Nominations for Chair and Vice-Chair
 - Presentation on the Information Literacy at Washington Community and Technical Colleges project, if possible