

THE STATE LIBRARY



Library Council of Washington

November 16, 2004

**Seattle Public Library
Howard Wright Room**

LCW PRESENT

Carol Cahill, Public Libraries
Eve Datisman, School Libraries
Leonor Ingraham-Swets, Academic –2 Year
Yazmin Mehdi, Cultural Diversity
Lisa A. Oberg, Special Libraries
Linda Pierce, Academic 4-Year

Deborah L. Reck, Disadvantaged
Nola Sterling, Special Libraries
Kevin Stevens, Information and Technology
Jan Walsh, Ex-Officio, State Librarian, WSL
Jan Weber, School Libraries
Bruce Ziegman, Public Libraries

WSL PRESENT

Rand Simmons, Library Development
Program Manager
Jeff Martin, LSTA Administrator
Karen Goettling, Consultant
Anne Yarbrough, Secretary Administrative

SPECIAL GUESTS

Allyson Carlyle, in Mike Eisenberg's place

WELCOME

The Library Council of Washington meeting was called to order by Carol Cahill, chair. Carol reminded everyone to forward the wa.lli survey to their constituents.

REVIEW MEETING AGENDA

The meeting agenda was reviewed. Since Leonor and Bruce needed to leave early, the tour of SPL was moved to the end of the meeting so they could participate in all the discussions.

APPROVAL SEPTEMBER 14, 2004 MEETING

The September 14, 2004 meeting notes were approved without changes.

STATE LIBRARIAN REPORT

Jan Walsh provided her State Librarian report to Council:

- Jan directed Council to the NCLIS Report, Analysis of Trends in Public Libraries 1999 – 2002. This report provides data that shows where we are as a state compared to other states.

- Jan reminded Council of the need to continue communicating with their constituents. While Council does communicate to their constituents through listservs, WSL updates, Council newsletters, etc., they need to continue trying to find other ways to get the information out and receive feedback.
- In Jan's work as State Librarian, she has the opportunity to see how other state libraries use LSTA funding compared to Washington and shared that with Council. While we tend to do 3-year projects and then move on to new projects, other states have larger projects for longer periods of time. For example, we received national acclaim for our short term digitization project while thirty-two other states now have ongoing statewide digitization projects.
- Jan provided information on the proposed formation of a statewide collaborative group that would promote library issues. Jan has a meeting scheduled with the individuals who are promoting this idea; Jan will provide Council with further information after that meeting.

UPDATE ON FY2005 PROPOSALS AND PROJECT START-UP

Jeff reported to Council that their recommendations for FY2005 projects had been approved without change by Secretary of State Sam Reed. Jeff noted that Congress might finish their budget appropriations prior to Thanksgiving so 2005 funding could be available by the first of the year, which is earlier than in previous years. There is also a possibility of increased funding over previous years; however, there is a difference between the House and the Senate versions. Council was urged to contact Congress, and in particular, Senator Patty Murray who sits on the appropriations subcommittee, and to encourage their constituents to do the same.

REVIEW FY2006 PROPOSAL PROCESS – GUIDELINES AND FORM

Based on previous Council discussions and the work of the subcommittee, Jeff revised the FY2006 Proposal Process guidelines and form. The new process will greatly simplify and streamline the proposal system. The library community will have the opportunity to provide ideas/concepts rather than fully detailed proposals; Library Development staff will review the ideas/concepts to make sure they meet the priorities of Council and then will bring them back to Council to be ranked; Library Development staff will then develop work plans and budgets for those that rank highest. Individuals submitting the ideas/concepts will be invited to participate in project development and in the advisory committees if their ideas/concepts become funded projects. The tentative timeline for FY2006 (10/1/05 through 9/30/06) is:

- December 2004 — Form and guidelines available on the WSL website
- February 1, 2005 — Deadline for idea/concept submission
- February–March 2005 — Library Development reviews ideas/concepts to ensure they meet Council priorities and are doable within the time limit, budget, and resources available
- March 2005 — Council initially reviews the ideas at the March meeting
- March–April 2005 — Council sends ideas/concepts out to constituents for feedback
- April 2005 — Ask for feedback at WLA
- May 2005 — Council ranks the ideas at the May meeting. Recommendation forwarded to the Secretary of State for approval.
- May–September 2005 — Library Development develops work plans and budgets for the highest ranked ideas/concepts to the limits of financial and personnel resources.

- September 2005 — Council receives project workplans and budget information.
- October 1, 2005 — Federal fiscal year begins; projects begin as soon as federal funding arrives.
- November 2005 — Reassess and revise process for next year

LSTA SCHOLARSHIPS FOR MLS DEGREE

Lisa provided information on how other states provide LSTA-funded MLS Degree scholarships. She is still researching the issue and will present additional information at the next meeting. There was consensus that Council was interested in this idea and she should continue to look into it.

EX-OFFICIO ISCHOOL POSITION ON COUNCIL

Since Mike Eisenberg is no longer able to attend every meeting of the Council, he requested that Allyson Carlyle attend in his place as his designee. Jan pointed out that a designee has been used in the past, citing that she was Nancy Zussy's designee when Nancy was the State Librarian. Allyson Carlyle will continue to attend in Mike's place. This led to a discussion on whether or not to amend the by-laws to make this position a voting member. This will be discussed further at the next Council meeting.

RECOGNITION OF RETIRING COUNCIL MEMBERS

Jan Walsh recognized Carol Cahill, Yazmin Medhi, and Nola Sterling for their contribution to Council and their service to the library community, and presented them with certificates of appreciation, signed by herself and Secretary of State Sam Reed. Carol, the last original member of the Council, is rotating off Council after 6 years of service, one year as chair. Yazmin and Nola each served a three-year term and are departing to pursue other avenues of service.

LIBRARY COUNCIL VACANCIES

With three members retiring, three new vacancies were created. Lisa announced that the nominations committee (Kevin C., Eve, Lisa, and Kevin S.) recommended the following appointments:

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| • Public Libraries Under 100,000 | Chris Skaugset |
| • Special Libraries | Sherry Ann Hokanson |
| • Cultural Diversity | Rayette Sterling |

Council approved the nominations committee's recommendations. The applicants will be notified of the Council's decision.

LIBRARY COUNCIL CHAIR AND VICE-CHAIR

Lisa and Eve announced the nominations committee's recommendations for Chair and Vice-Chair for 2005.

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| • Chair | Eve Datisman |
| • Vice-Chair | Linda Pierce |

Council approved the nominations committee's recommendations.

2005 MEETING SCHEDULE

The 2005 meeting schedule was discussed. Since no one week day worked for everyone, it was decided to rotate the days between Tuesday, Wednesday, and Thursday. The number of meetings was reduced from six per year to four with a fifth summer date identified as place holder in case it was needed. This eliminated the difficulty of traveling in January and gives staff more time to prepare for meetings. The tentative dates are:

- Tuesday, March 22, 2005
- Wednesday, May 18, 2005
- Thursday, July 7, 2005 (if needed)
- Tuesday, Sept 27, 2005
- Thursday, Dec 1, 2005

2005 LEGISLATIVE DECISION PACKAGE

As part of the 2005 Legislative Decision Package, WSL has requested appropriations for the Washington Electronic Library (WELL). Jan asked that Council send her any input they receive on WELL. The Friends of the Washington State Library will be calling on the legislature to discuss WELL. We will need a visual of the project so that the legislature can fully understand what is proposed and will need ideas for a more aggressive campaign next year.

Assignment: Eve, Kevin C., Lisa, and Lethene will have a conference call to discuss strategy.

WRAP UP

- Allyson gave an update on the iSchool. In fall of 2005, the iSchool will offer a day program for their Master of Science in Information Management (MSIM) program; they currently have an evening and weekend program. This will allow the program to double in size by fall 2006.
- Carol reminded everyone once again to fill out the walli survey.
- Rand pointed out that in addition to the usual information included in the Library Development report, he tried to show Council some of the other activities staff does in "consulting".

TOUR OF SEATTLE PUBLIC LIBRARY

After the meeting concluded, Yazmin provided a tour of the new library for those who hadn't been through it before. Rem Koolhaas of OMA, a Dutch architectural firm, designed the building in a joint venture with LMN Architects of Seattle. The unusual architecture, interior design, public art work, and the high-tech book handling system, resulted in an incredible library facility.

*Respectfully submitted,
Anne Yarbrough*