



Library Council of Washington

November 7, 2002

**St. Martin's College
O'Grady Library
Lacey, WA**

LCW PRESENT

Carol Cahill, Public Libraries
Eve Datisman, School Libraries
Nancy Graf, School Libraries
Linda Pierce, Academic 4-Year
Mike Scroggins, Information Technology
Sharon Winters, Information Technology
Jan Walsh, Ex-Officio, State Librarian, WSL

Ann Marie Clark, Special Libraries
Michael Eisenberg, Ex-Officio, iSchool
Neel Parikh, Disadvantaged
Yazmin Mehdi, Cultural Diversity
Leonoor Ingraham-Swets, Academic –2 Year
Nola Sterling, Special Libraries

WSL PRESENT

Rand Simmons, Library Development
Program Manager
Jeff Martin, Grants Specialist
Karen Goettling, Consultant
Anne Yarbrough, Secretary Administrative

SPECIAL GUESTS

Sam Reed, Secretary of State
Steve Excel, Assistant Secretary of State
Dalia Hagan, Director, O'Grady Library
John Backes, Shoreline Community College

WELCOME AND INTRODUCTIONS

The Library Council of Washington meeting was called to order by Ann Marie Clark, Chair. Dalia Hagan, Director, welcomed the Council to the O'Grady Library.

REVIEW MEETING AGENDA

The meeting agenda was reviewed and a few changes were made.

JULY 11, 2002 MEETING NOTES

The July 11, 2002 meeting notes were approved without changes.

LSTA FIVE-YEAR RE-AUTHORIZATION UPDATE

Jeff Martin reported that the LSTA Five-Year Re-Authorization has not yet been approved. It probably won't be until January or February 2003, or later. If by February, it looks hopeful that it will pass, IMLS will release one-fourth of last year's allocation (approximately \$750,000), upon request, to keep LSTA moving forward. If not, they will have to recalculate the amount available for release.

CIPA

Jeff stated that the Supreme Court will decide on November 8, 2002, whether or not to review CIPA this year.

LSTA FIVE-YEAR PLAN

The WSL received comments from IMLS on Washington's LSTA Five-Year Plan. The comments were not substantive enough to require a revision to the Plan. If we make any changes, we will submit a revision to IMLS for their information. The Council decided to wait until summer to re-visit the issue.

PLA IN SEATTLE – POSSIBLE PROGRAMS

Neel, program chair for this year's PLA conference in Seattle, announced that PLA is seeking solid proposals for presentations at the conference. Sharon Winters introduced the idea of presenting one or more LSTA projects showcasing the good work being conducted in Washington State. Possible initiatives discussed were Digitization, VRS, Early Learning, Cultural Diversity, InfoLit, etc. The deadline for application is the end of December and must be done online. Mike E. will talk to his faculty about a presentation on InfoLit. It was suggested that Sam Reed, Secretary of State, could be part of the program.

SPECIAL GUEST – SAM REED, SECRETARY OF STATE

Sam Reed and Steve Excel, Assistant Secretary of State, stopped by to announce the appointment of Jan Walsh, Acting State Librarian, to the permanent position of State Librarian. Sam and Steve were very impressed with the way Jan provided leadership for the library during its recent difficult times, including the threatened closure, budget cuts, and a 25.5 FTE lay-off. They also checked with many of the state stakeholders and found that they also appreciated her exceptional work. Although they had originally planned on doing a national search, they decided she was the best person for the job.

Steve told the Council to let them know where they could help the Library or the Council. Steve pointed out the Library had survived world wars and previous recessions and could survive the current situation. Jan thanked Sam and Steve and stated how lucky we were to have their support. Other Council members added their thanks. Sam then briefly introduced Laurel Juergens, his assistant.

FROM PROJECTS TO PROGRAMS

• Planning for the Future

Jeff introduced John Backes, Dean of Library & Media Services and Co-Director of Distance Learning Services, Shoreline Community College. John recommended that the Council strengthen their requirement for an assessment plan in the application process. He explained that his experience with the Information Literacy Project showed that such an assessment process was necessary at the front end of the project, or the assessment at the end of the project was not as useful as it could be. Discussion followed. A sub-committee was formed to decide how to proceed with this and determine specific direction. John offered to be a part of the committee and Mike E. recommended one of his faculty members, Karen Fisher. Yazmin recently attended an excellent class on assessment and also wanted to be involved. Mike asked Jan to organize the first meeting of the assessment group.

Assignment: Rand, Neel, Jan, Yazmin, and Karen Fisher will be the members of this assessment sub-committee. Jan agreed to organize the first meeting.

• New Proposal Cycle

There was a discussion on process and timeline for next year's proposal cycle.

- Since there is uncertainty about when the re-authorization will go into effect, there was a question as to whether to include the 1996 or the 2002 IMLS purposes in the proposal application. It was decided that both would be included.
- The approval process will cover two meetings, May and July. At the May meeting, there will be a general review with a preliminary decision of “yes, move forward” or “no, reject”. Then proposals will be provided to OSOS management for comment. Sponsors must work closely with applicants to clean the proposals up between the first and second meetings. At the July meeting, a final recommendation will be made.
- There were suggestions made to revise the application form and provide a toolkit or check list to assist the applicant.

Assignment: Jeff will bring a draft for LCW approval to the January meeting as well as send it out on listserv. If no one responds, a sub-committee will be formed.

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- There was a discussion on how the LCW and WSL are going to take on a leadership role and what issues they should promote. Some of the suggestions were:
 - Library staff recruitment and development, minority recruitment, salaries, promoting and “growing our own”.
 - Supporting small libraries (marketing and helping small libraries help themselves).
 - Libraries as providers of civic information and promoters of democracy.
 - Assessment as a required part of every proposal.
 - Collaboration is still a major focus.
 - The issues the Council decides to promote need to be within the goals stated in the Washington State 5-Year Plan submitted to IMLS. If not, we will need to revise the Plan.

TOUR OF HOST FACILITY – O’GRADY LIBRARY

Dalia Hagan, Director, provided a tour of the O’Grady Library. The library serves St. Martin’s 1200 students, faculty, Abbey, and staff members; 600 Fort Lewis and McChord personnel; and patrons with an Evergreen State College Library card or a Washington State Library card. Limited services are also provided to the general public. The library provides six networked group study rooms and two computer classrooms for St. Martin’s students. Architect Michael Graves, commissioned just before he became famous, designed the library with high ceilings to counter the Pacific Northwest’s low, gray cloud ceiling and used 18 shades of paint to capture every ray of light. He also designed most of the furnishings. The library is filled with contemporary art, part of the Abbey’s collection.

UPDATE ON WSL

Jan provided an update on the State Library and thanked everyone on the Council for making such an impact on the future of the library.

- The Northwest Collection has been moved to the 2nd floor.
- The two newly formed advisory groups will meet: 1) Public Service on November 18, from 1:30 to 3:30 p.m.; 2) and State Government on November 25, from 9:30 to 11:30 a.m. Jan will send a list of the members to the LCW listserv.
- The city directory room will house the older phone books. There will be a contest to name the room.
- The library is continuing to weed its collection. Fifty percent of journals in print have been weeded and are now available online.
- The circulation desk has been moved to the lobby.
- A reference point person will be available to the legislators during session.
- There’s been an increase in historical staff.
- The Territorial Collection is now catalogued.

- The newspaper collection is being microfilmed; they are up the “T’s” so far.
- Traffic is picking up.

UPDATE ON SMALL LIBRARIES SUBCOMMITTEE

Sharon gave an update on the small libraries subcommittee’s work.

- This is a 5-10 year effort.
- Small independent public, tribal, and school libraries are the target.
- Requires a needs assessment up front.
- Will meet with Bruce Newell (from Montana) when he visits the State Library in December.
- The goal statement includes encouraging collaboration.
- The objectives include cooperation, training, communication/marketing of resources, and to advise.
- The sub-committee will study models of what works and what doesn’t work.
- There needs to be collaboration with Oregon, Idaho, and Kschools.

COUNCIL ADMINISTRATIVE PROCESS

- **Election of Officers for 2003**

Yazmin nominated Sharon Winters as Chair and Carol Cahill as Vice-Chair. Leonoor seconded the nomination; the nomination was approved unanimously.

- **Vacancies**

Linda Pierce was re-appointed to a second term as Academic Libraries—4-Year Representative.

Neel, Ann Marie, and Leonoor informed the Council of the nominating committee’s recommendations. They reported that in addition to reviewing the individual applications, they considered the balance of Council members by library type, size, and location in order to provide an equitable cross-representation of Washington libraries. The Council voted to approve the recommendations and appointed the following as new members:

Disadvantaged

Deborah Reck, Tacoma Community House

Information Technology

Kevin Comerford, Microsoft Corporation

Public Libraries Over 100,000

Bruce Ziegman, Fort Vancouver Regional Library

Special Libraries

Lisa A. Oberg, Health Sciences Library, UW

The Council wants to encourage those that were not appointed to consider applying for future openings. The subcommittee suggested that resumes be required in future application processes; this year they were only requested.

- **WLA** (Washington Library Association)

The Washington Library Association requested that there be representation from WLA on the on the Council. When the Council was first formed, it was decided that memberships would consist of different constituent types of libraries, not specific

organizations. The consensus of the Council is that the original decision should stand, although endorsements of candidates by different professional organizations are welcome.

- **Council Contacts**

Since there will be four new members in 2003, it was decided that the council contact list will not be revised until then. Meanwhile, Council needs to identify groups that it needs to connect to.

INFORMATION SHARING AND UNFINISHED BUSINESS

- **Announcement**

Mike E. announced that Kathleen de la Pena McCook would present her Margaret Chisholm "Motivate, Inspire and Lead" lecture next Wednesday, November 13, from 7:30 to 8:30 p.m. at 120 Kane Hall. The presentation will be taped and made available on the iSchool Website at www.ischool.washington.edu.

- **Minutes**

A suggestion was made that the Council minutes be posted on WLA Website and that key pieces of the minutes to be posted on various listservs.

- **wa.lii.org**

The Statewide Virtual Reference Services (VRS) Project has contracted with lii.org (Librarian's Index to the Internet) to develop a customized Washington portal to the index. The index is a search Web-portal designed to quickly and efficiently locate credible, reliable, non-commercial information on the Web. This will be a great statewide marketing tool with the use of multi-branding for WLS, OSOS, and the individual libraries. As part of the process, Washington State will provide some of the indexing. Buff Hirko, WSL, is working to recruit and train libraries who will then become indexers.

Mike E. said his dream was that some day someone could just type in "library" and be instantly connected to a local library search portal; that all searches for information would begin at the local library.

Assignments: Sharon will take the discussion on lii.org back to the VRS steering advisory committee; Rand will talk with Buff.

- **2003 MEETINGS – CONFIRM DATES/LOCATIONS**

January 8, 2003	Federal Home Loan Bank, Seattle
March 6, 2003	Washington State Library, Olympia
May 1, 2003	Clark College
July 10, 2003	school location TBD
September 4, 2003	UW Suzzallo
November 6, 2003	TBD

WRAP UP; ITEMS FOR NEXT AGENDA

- What we do beyond LSTA?
- Council contacts