

PRODUCTIVITY BOARD
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PUBLIC SERVICE RECOGNITION WEEK (PSRW) After Event Meeting Minutes

June 4, 2008

ATTENDANCE:

Msgt. Gramento, Air National Guard
Lillian Springer, General Administration
Doug Smith, Department of Licensing
Bill Watson, Liquor Control Board
Dianna Gifford, Natural Resources
Dawn Sanquist, Secretary of State

Jeana Gillis, Auditor's Office
Susie Elwanger, Department of Health
Art Robinson, Liquor Control Board
Lynda Henry, Military Department
Shad Bell, Secretary of State
Jennifer Wagner, Department of Transportation

Shad Bell called the meeting to order at 10:04 AM, welcomed all attendees and presented a PowerPoint with pictures from the various events.

Recommendations for next year as discussed are:

Planning

- Email invitations to legislators, representatives, mayors, etc.
- Check with Intercity Transit or Motor Pool on getting shuttles for employees of agencies that are located on the Westside and in Lacey and Tumwater.

Setting up

- More help with setting up the tents.
- Put tent numbers on stakes in front of where the tents are to be set up.
- Possibly staggering set up time for agencies/vendors to help with back up on Capitol Way.
- Have the car dealerships unload last, load up first so they are out of the way.

Food and Beverages

- More hot dogs, potato chips, veggies and beverages.
- Have beverages by the hot dog stands.
- Move grills away from the middle of the tents, maybe on side walks like the coffee carts.
- Start cooking hot dogs about a half hour before event and put them in a pan on the grill to keep warm to help keep up with demand at the beginning.
- Oven mitts and pliers (to open the grill and add charcoal) for the grillers.