

## **RFP 18-02 BIDDER PRE-PROPOSAL CONFERENCE INFORMATION**

### **DATE/TIME**

Tuesday, September 26, 2017  
10:00am to 11:30am (Pacific Time)

### **ADDRESS**

Point Plaza East  
6880 Capitol Blvd SE, Tumwater, WA, 98501

### **WEB CONFERENCING / CALL-IN INFORMATION**

Meeting Number: 806 269 287  
Password: Jyrn2Nj4

Participants may attend remotely by computer or telephonically as follows:

1. Go to <https://wadis.webex.com/wadis/j.php?MTID=mcdc451c1057c7d1d36f3d8002f167234>
2. If requested, enter your name and email address.
3. If a password is required, enter the meeting password: Jyrn2Nj4
4. Click "Join".
5. If the meeting includes a teleconference, follow the instructions that appear on your screen.

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To join the audio conference only  
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To receive a call back, provide your phone number when you join the meeting, or call the number below and enter the access code.

Call-in toll-free number (US/Canada): 1-877-668-4490

Call-in toll number (US/Canada): 1-408-792-6300

Access code: 806 269 287

Bidders attending remotely are asked to mute phones when not speaking, in consideration of others.

### **PARTICIPANT LIMITATIONS**

Bidders may attend this mandatory pre-proposal conference in-person, via web conferencing, or telephonically. Due to room capacity restrictions, please limit attendees to no more than 2 per bidder.

Bidder questions must be submitted in writing. Unofficial, verbal responses may be provided at the conference. Formal, written responses will be provided per the RFP schedule. OSOS will accept questions on the following topics:

- RFP Schedule
- RFP Response – Clarifying questions regarding the Functional Requirements, Technical Requirements, Implementation Approach, and M&O Approach, Cost Workbook, Oral Interviews, and Security Design.
- Project Objectives

- Project Schedule
- Current environment

**PARKING/LOCATION**

The conference will take place in the Washington State Library Building. Please use the driveway on Israel Road. Parking is limited. Please park in visitor parking, or see reception staff to make alternate arrangements. OSOS staff will open the building at approximately 9:45am. Visitors will need to wait at the entrance until directed to the conference room. We cannot guarantee Wi-Fi/internet service will be available on site.