

AMENDMENT #5 TO RFP 21-02
ORGANIZATIONAL CHANGE MANAGEMENT SERVICES

This amendment provides updated information regarding the estimated number of meetings the OCM vendor awarded this contract would be expected to facilitate, at what phases of the project, and with which OSOS Staff Teams.

It is estimated that the OCM vendor awarded this contract would be expected to facilitate 5 to 6 meetings per week during the design phases of the project, and 2 to 3 meetings per week during the construction phase of the project, as well as ongoing interaction via email.

It is expected that the OCM vendor awarded this contract will facilitate the meetings of the following OSOS Staff Teams described in the Project Charter, as well as serve as a member of the Change Management Team:

Interior and Exterior Appearance and Finishes Team

Workspace and Shared Space Advisory Team

Relocation Planning Team

Change Management Team

Communications Team

IT/Telecommunications Planning Team

Safety and Security Planning Team