

Statewide Database Licensing (SDL) Subscription Cancellation Form (Gale Cengage)

NO, this library will NOT participate in the Statewide Database Licensing Project's contract with Gale Cengage for the period of _____ . By canceling this subscription, this library will not have access to the [package of products provided under this contract](#).

If canceling, please provide a detailed explanation in the "Comments" section of the form below, or contact SDL Project Manager, Will Stuivenga will.stuivenga@sos.wa.gov 360.704.5217 or toll free 866.538.4996 so that the State Library can be aware of your concerns.

If your library does intend to participate in the coming year, do not use this form. Renewals are automatic and do not require any paperwork. K-12 schools (public or private) should not use this form to cancel, but must contact their local ESD ([Educational Service District](#)).

To cancel your SDL Gale Cengage subscription, please fill in the requested information (you can type it directly into the form), print the form, have it signed, and return it to the Washington State Library using the contact information supplied at the bottom of the form. Please return the form by the announced cancellation date for the current year. E-mail is the preferred method, but if you are mailing the form on or near that date, please let us know it's on the way by phone or e-mail.

Library Information:

Library Name: _____

Signature of individual authorized to make this declaration. Either digital or written signatures will be accepted.

Print Name: _____ Title: _____

Date: _____

E-mail: _____ Telephone: _____

Comments: _____

Return completed, signed form by the announced deadline.

1. Scan to PDF and e-mail to intent@sos.wa.gov
2. Fax to: 360-586-7575
3. Or mail to: **Will Stuivenga**
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Washington State Library
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