

TOTALLY FOR TEENS ~ ABOUT EMPLOYMENT

TUESDAY ~ JUNE 8, 2010

2:45P.M. – 4:00P.M.

CHARLES PINK HOUSE

NEXT TO PORT TOWNSEND PUBLIC LIBRARY



TYPES OF JOBS

- What types of jobs are available?
- Where can I look for work?
- Paid or Volunteer positions?



EMPLOYMENT LAWS



- How does my age affect what work I can do?
- What pay can I expect to receive?
- What hours can I work?
- Do I need a Minor Work Permit?
- What type of identification do I need?



RESUMES

- How do I write a resume?
- What should I put in my resume?
- Why do I need a resume?
- What is different about a resume and a job application?
- Should I have a resume if I have never had a job?



INTERVIEWING QUESTIONS

- What will an employer ask me?
- I've never held a job, so I don't have any job experience to talk about; what do I say?
- I quit my last job or my boss fired me. Now what?
- Interviews make me nervous, what do I do?
- What questions should I ask?



Transition Yourself Workshops

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