



## 2009 Renew Washington Grants

### Final Narrative Report Cover Sheet

Date December 29, 2010 Contract # G-4299 Grant # 09-TC-012

Library Camas Public Library

Title of Grant New Horse Sense for Job Seekers (Renew Washington, Hard Times)

Amount Awarded \$24,800

#### Grant Period

Start Date October 30, 2009 Through August 13, 2010

#### Reporting Period

Start Date July 1, 2010 Through August 13, 2010

Submitted by Sandy Glover

#### Signatures Certifying the Final Report

We certify that all of the information contain herein is correct to the best of our knowledge. We certify that 8.4 of 9 objectives of this grant have been achieved. We certify this report includes an analysis of each objective of this grant and an evaluation of the impact this grant has made on our services. We certify \$ \$23613.08 has been claimed and \$ \$1186.92 of the amount originally awarded was not used and the reasons are explained in this report.

Signatory \_\_\_\_\_ Date \_\_\_\_\_

Fiscal Agent \_\_\_\_\_ Date \_\_\_\_\_

**Signatory:** Defined as the person who would sign the grant contract and whose signature will be a representation that the legal entity submitting this report has authority to enter into the grant contract; and that the signatory has the authority to sign the grant contract on behalf off the legal entity.

**Fiscal Agent:** Defined as an individual authorized by the Grantee's governing body to obligate it to the financial liabilities and accountable to the Grantees governing body for the integrity of the official accounting system and the financial statements that the system provides.

Submit this form and the Final Narrative Report to:

**Anne Yarbrough  
Grants Program  
Washington State Library  
Post Office Box 42460  
Olympia, WA 98504-2460**

## Final Narrative Report

1. Do you feel this grant has helped you provide better service to your customers?

<input checked="" type="checkbox"/>	Strongly agree
<input type="checkbox"/>	Agree
<input type="checkbox"/>	Neutral
<input type="checkbox"/>	Disagree
<input type="checkbox"/>	Strongly disagree

Please explain: 45 people attended introductory computer classes, MS Word, resume and interviewing classes. 52 people three attended small business start-up classes. A check of materials ordered in March showed 54% currently checked out and an average circulation of each of those items of 3.82. Online resources are linked from the library's resources page and WOIS, and Learning Express are being promoted.

2. Summarize the project, the situation it was intended to address, and the objectives of the project.

High unemployment in Clark County was reflected at the library by increased requests for materials, information about job seeking and internet connectivity. The Camas Library requested funds to update its collections (print and nonprint, and online databases), provide instruction on computer use, resume construction, interviewing and small business start-up, and expand computer connectivity through purchase of additional laptops (Bluetooth controlling software was in the original request) and a wifi printing solution.

3. Summarize the results of the project, including activities accomplished, and any problems or unexpected outcomes encountered.

- A survey done by a WSU Vancouver student in August of 2009 indicated high use of our existing computers for job searching and an in-house survey identified what types of classes and what time of day/day of week might be most highly attended.
- Three sessions of Basic Computing Skills, two sessions of MS Word and one each of Resume building, Resume Critiques and Interview Skills were offered. We partnered with the Service Corp of Retired Executives (SCORE) to offer three workshops on starting a small business. As mentioned in #1 above, 45 people attended introductory computer classes, MS Word, resume and interviewing classes. 52 people attended small business start-up classes.
- 33 eBooks and 478 items (print and nonprint) were ordered; however, a few were cancelled by the publisher, etc. A recent check of materials received in March showed 54% currently checked out and an average circulation of 3.82 for each of those items. The library subscribed to Learning Express and WOIS online resources for jobseekers and will

continue those subscriptions at least through 2011. In addition some free resources (like glassdoor.com) were added to our list of online resources.

- After a realignment of funds was approved, one Macintosh and 5 Dell solid state laptops were ordered. They are received and in the final states of being set up for public use.
  - All of these classes and resources were marketed through a special blog created for the grant ([http://camas.typepad.com/renew\\_washington\\_camas/](http://camas.typepad.com/renew_washington_camas/)) that is linked to our twitter account, the library's Facebook page, flyers placed at the library, the city's HR bulletin board, and articles in the city's newspaper, the Camas Washougal *Post Record*.
  - Three problems became evident early on. Time was a big issue because approval came at a time when our library was impacted by the temporary closure of the FVRL Cascade Park branch and our staff was overwhelmed with the additional circulation. The Bluesocket solution for controlling the wifi wouldn't work in our situation and the wifi printing solution was unable to be used with the city's network.
4. Quantify, where possible, the results of the project, including how many people have directly used the new services and resources provided by the project.
- 45 people attended introductory computer classes, MS Word, resume and interviewing classes. 52 people attended small business start-up classes.
  - 478 items (print and nonprint) were ordered; however, a few were cancelled by the publisher, etc. A check of materials received in March shows 54% currently checked out and an average circulation of each of those items of 3.82. Materials in all areas, small business, resume writing and job searching are all circulating.
5. Did the project meet its stated objectives? Compare the project objectives to actual accomplishments.
- All of the objectives except the Bluesocket and wifi printing were met. These items were left in the count of objectives and that is why not all objectives were met.
  - The \$1186.92 was not spent because we got some staff training for free and staff was limited time for making use of this opportunity.