**WDH 2020 Work Plan**

**List the major activities or steps involved in completing the project in this work plan. Include the position of the person responsible for implementation of the activity and when the activity is expected to be completed. Include evidence of grant administration requirements. Note: see guidelines for sample work plan and deadlines.***This form can be expanded as needed.*

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| **WORK PLAN** |
| Tasks that need to be accomplished for successful project implementation (list in chronological order) | Proposed Timeframe Tasks | Position(s) responsible  |
| Start Date | End Date |
| *Example: Contract execution notice received. Project begins; hold organizational meeting with partners, order scanner* | *9/2020* | *9/2020* |  *Project Manager* |
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