

## General Information

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As part of the additional funding the IMLS provided to Washington State Library, we are awarding grants for new outreach programs to help libraries mitigate the impact of COVID-19 across the nation.

You may read the official announcement [here](#).

Washington State Library, a division of the Office of the Secretary of State, is responsible for administering some of these funds in our state.

This grant is to support projects that provide outreach and learning opportunities in the face of COVID-19. We will consider proposals that facilitate new projects or new components for ongoing projects like online student support, skills development, or employment help.

On 09/04/2020 we will begin reviewing applications for awards. Each applicant may be awarded up to \$3,000.

If you have any questions, please send an email to [WSLgrants@sos.wa.gov](mailto:WSLgrants@sos.wa.gov).

## Part 1: Organization information

\* Organization name

\* Mailing address

\* City

\* State

\* Zip code

\* Statewide Vendor number (If you do not have this number, please follow this link: [Statewide Vendor Information](#)).

\* DUNS number

\* Tax ID number

\* [Washington State Legislative District](#)

\* [Federal Legislative District](#)

\* The Contracting Authority, CA, is the person who has the legal authority to commit the applicant to a contractual agreement and to receive federal funding. Remember, these awards are federally funded and must be counted as part of the total federal funds received by the parent entity. All correspondence regarding this grant will be sent to the CA.

Contracting Authority name

\* Title

\* Email

\* Telephone

**Part 1: Organization information (cont'd)**

**Grant Manager (if different from Contracting Authority)**

Name

Title

Email

Telephone

## Part 2: Criteria

**You can submit an application if you answer yes to all of the following criteria.**

\* You will submit a short, survey style report if selected.

(We plan to sample a random group in order to fulfill our federal reporting requirements.)

Yes

No

\* You commit to using all the funding supplied only for the items detailed in your application.

Yes

No

\* You will return any unused funds to Washington State Library by 04/01/2020.

Yes

No

\* You will retain all financial documentation for audit, as required by federal regulations and IMLS.

Yes

No

## Proposal

**Please provide a summary of your grant proposal explaining your new program. We can consider fully or partially funding a program. Try to be descriptive but brief.**

**For example, if you need to acquire devices for students, let us know how many and how they will be used.**

**Another example: You have online jobs skills classes available and want to provide online help from an employment counselor by having customers schedule online consultations. Give us details about the wages for the counselor and number of hours you plan to offer.**

**Perhaps you'd like to provide tutoring help online. Let us know why that's important (impact), what the costs are, what platforms you'll use, etc.**

**We'd like to hear all your ideas, but please remember we cannot replace previously allocated funding.**

What will you do?

What funding is requested?

*Please be explicit. We need to see exact cost estimates.*

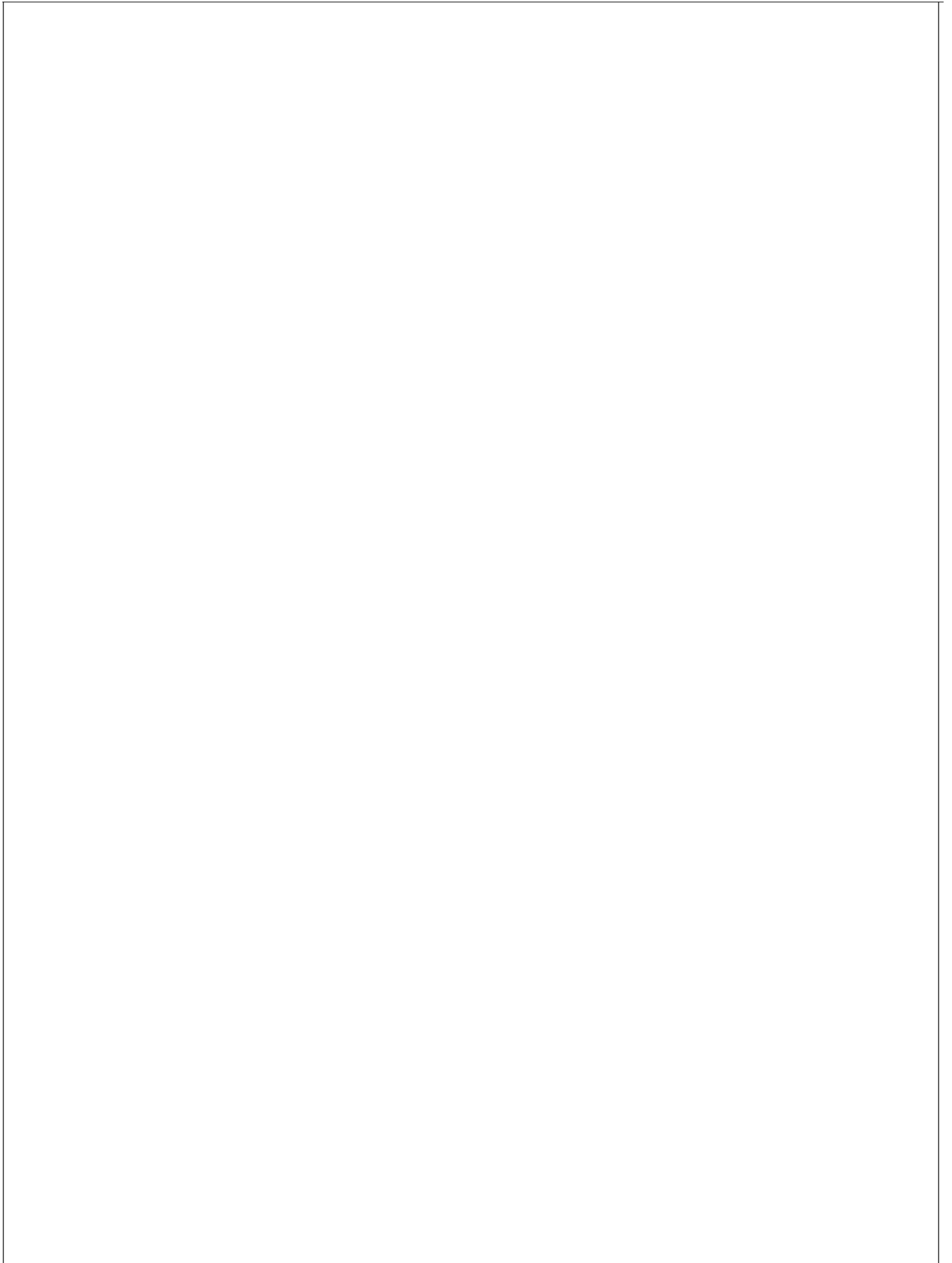
*For example: \$500 for extra online books and materials*

1.
2.
3.
4.

How will this help your community?

*Citing specific data will make your application stronger.*

Will you work with any existing programs or partners? Please list all community partners.



**When you click below to submit your application will be considered for an award. Our funding is limited and we may consider economic and population data to help select recipients.**

\* Please check to be sure you answered all the questions. If so, please select 'yes" to confirm your answers. Then click the submit button on the bottom of this page.

Incomplete applications cannot be considered for award.

Yes

No

If you have any questions, we are here to help. Please reach out to us at [WSLgrants@sos.wa.gov](mailto:WSLgrants@sos.wa.gov)