

TO: Library Council of Washington **FROM:** Jeff Martin

DATE: September 25, 2014 **SUBJECT:** Upcoming Vacancies,
Election of Officers

The purpose of this memo is to remind you that in November two items will be on the agenda:

- 1) New appointments to fill four upcoming vacancies
- 2) Election of officers

Valerie Wonder (Disadvantaged), Nancy Bunker (Four-Year Academic), and Priscilla Ice (Information Technology) and Cynthia Lucas (Special Libraries) will be leaving Council at the end of this year. The nominations subcommittee will screen applications and form recommendations to the full Council.

November is also the time for election of officers. The nominations subcommittee will consider appointments for chair and vice-chair and form recommendations to the full Council.

At the November meeting, the full Council will consider both sets of appointments.

This memo requests the formation of a nominations subcommittee to assist in the process of filling the upcoming vacancies and to consider elections of officers.

Criteria for Membership

- **Minimum of three years experience working in or with a library community in Washington;**
- **A demonstrated knowledge, experience, or expertise in:**
 - **the constituent library community you seek to represent**
 - **associated and relevant community activities that will aid the member while serving on Council.**
- **Time commitment of approximately seven working days per year for meetings, and additional time allotted for tasks related to Council work, such as reading, communicating, responding to, and representing Council issues and recommendations to constituent communities. Council members also serve as Council liaisons to LSTA funded projects and as such serve on various project advisory committees. Council members may serve on Council subcommittees that are formed to work on issues and tasks before Council.**

Additionally, the nominating committee will attempt to ensure representation of specific demographic designations of Washington, such as geographic location, rural/urban populations, ethnic groups, size of library, or other similar designations.

The basic positions of the Library Council of Washington are:

- **Academic:** Two positions; one from a two-year institution, one from a four-year institution
- **Public:** Two positions; one from a library serving over 100,000, one from a library serving under 100,000
- **Special:** Two positions; must be from two different types such as business, law, medical
- **K-12:** Two positions; school representatives

The following areas of special expertise are represented on the Library Council of Washington:

- **Information Technology:** Two positions; expertise in information technology as it applies to libraries
- **Rural Library Services:** One position; experience in needs and issues of rural library services
- **Disadvantaged:** One position; experience in needs and issues of library services to this population
- **Cultural Diversity:** One position; experience in needs and issues of library services to people of diverse cultural and socio-economic backgrounds, to individuals with varying abilities, literacy levels, and age levels

Length of Terms:

- Standard length of term shall be 3 years.
- The two positions in each category (academic, public, special, K-12, and information technology) will have staggered terms.
- Only two full consecutive terms may be served.

The Library Council of Washington will review its membership regularly in order to ensure adequate representation of library issues and constituencies.