Print Report

Final Financial Status Report

General Information

Federal Grant or Other Identifying Number Assigned By Federal Agency: LS-00-17-0048-17
Total Federal Funds Authorized for This Funding Period: $ 3,372,150.00
Recipient Account Number or Identifying Number: LSTA2017
Report Basis: Accrual

Funding Grant Period of Performance

Start Date: 10/01/2016

End Date: 09/30/2018

Period Covered by This Report

Start Date: 10/01/2016

End Date: 09/30/2018

Total SLAA funds expended to meet the purposes of LSTA, including the Five-Year-Plan (MOE): $ 2,426,650.84
Minimum MOE Required: $ 2,421,565.24

MATCH-State funds expended specifically on the Five-Year Plan: $ 2,560,450.17
MATCH-Other funds expended specifically on the Five-Year Plan: $ 301,711.94
Total Match: $ 2,862,162.11
Minimum Match Required: $ 1,737,168.18
All other recipient outlays not previously reported: $ 0.00

Total unliquidated obligations (expected to clear by Dec. 30 or later IMLS-approved date): $ 0.00
Unobligated balance of Federal funds (these funds to be deobligated): $ 0.00
Federal share of net outlays: $ 3,372,150.00

LSTA Administrative Costs

Allowed: $134,886.00
Actual: $129,168.89
Difference: $5,717.11
IMLS-approved date unliquidated obligations are expected to clear:

Name of Authorized Certifying Official:
Title of Authorized Certifying Official:
Signature of Authorized Certifying Official:
Phone Number of Authorized Certifying Official:
Email of Authorized Certifying Official:
Report Status: Completed
Date Report Certified: 01/01/0001
Agency DUNS:
Agency EIN:
Agency Name:

Administrative Project

General Information

Fiscal Year: 2017
State: WA
Status: Completed

Title: LSTA Adminstration
Abstract: Provide administration of the federal LSTA grants program including: - Support for the Library Council of Washington (LCW) which advises the State Librarian and the Office of the Secretary of State on the use of federal LSTA funding. - Develop grant programs and guidelines in conjunction with other State Library staff. - Work with grant review committee to develop award recommendations. Obtain approval of recommendations from agency management. - Distribute award letters and letters of rejection indicating why specific applications were not funded. - Develop contract agreements with sub-recipients. - Review, approve, and work with fiscal office to pay claims made by sub-recipients. - Provide oversight and monitoring of the grants program including the oversight of sub-recipients contract implementation. - Provide oversight and coordination of the federal LSTA program at the State Library.
Intent: Administer the LSTA Program
Grantee: Washington State Library
Start Date: 10/01/2016
End Date: 09/30/2018

Budget Information

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$120,917.40	$69,410.96	$0.00	$190,328.36
Description	Salary and benefits for LSTA Grants Manager (LSTA only). Salary and benefits for Library Development Manager/LSTA Coordinator (LSTA and Match-State).			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$6,856.08	$1,725.13	$0.00	$8,581.21
Description	Travel, per diem and lodging costs for LSTA Grants Manager, Library Development manager, and advisory committee members to attend Library Council of Washington meetings in various library locations in Washington State.			
Supplies/Materials	$1,395.41	$648.09	$0.00	$2,043.50
Description	Support for the Library Council of Washington WLA conference registration			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$129,168.89	$71,784.18	$0.00	$200,953.07

Projects

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-78309

Title: Historical and Digital Collections Federal Resources
State Project Code: 9381-8741-62
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract: Funds allocated for this project were primarily used towards the purchase of collection materials, primarily non-fiction publications and unique materials or materials of increasing scarcity. These collection items are then made accessible as part of a sustainable research collection on Pacific Northwest history for the public. Funds were also used towards the purchase of a metadata extension for the State Library's BookEye digital book scanner, in an effort to make digital assets more discoverable to users online and towards the contracting of two public educators who created two lesson plans as framework for the State Library's digital education portal.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Sean Lanksbury; Director Phone: 360-704-5279; Director Email: sean.lanksbury@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/collections.aspx#northwest
- https://www.sos.wa.gov/library/SpecialCollections.aspx

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$2,000.00	$0.00	$0.00	$2,000.00
Description	Curriculum consultants who developed lesson plans in support of the Washington State Library's education portal, Primarily Washington.			
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$16,957.89	$0.00	$0.00	$16,957.89
Description				

Purchase of books, materials and other resources for the Washington State Library Pacific Northwest and Special Collections. Purchase of metadata software extension for BookEye scanner

Equipment Description	$0.00	$0.00	$0.00	$0.00
Services Description	$0.00	$0.00	$0.00	$0.00
Other Operational Expenses Description	$0.00	$0.00	$0.00	$0.00
Totals:	$18,957.89	$0.00	$0.00	$18,957.89

Intent

Improve users' ability to discover information resources.

- Collection Development & Management

Project Activities

Activity Details

Title: Purchasing collection materials. **Abstract:**

Funds were used to purchase collection materials, primarily non-fiction publications and unique materials or materials of increasing scarcity. These collection items are then made accessible as part of a sustainable research collection for the public. **Intent:** Improve users' ability to discover information resources.

Activity: Content
Mode: Acquisition
Format: Physical

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Digital Asset Metadata Enhancement. **Abstract:**

LSTA funds allocated for this project were used to purchase the following digitization related materials: Metadata extension for the State Library's BookEye digital book scanner, in an effort to make digital assets more discoverable to users online. **Intent:** Improve users' ability to discover information resources.

Activity: Content
Mode: Acquisition
Format: Digital

Number of hardware acquired: 0

Number of software acquired: 1

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: State Library Education Portal Lesson Plans **Abstract:**
LSTA funds allocated for this project were used to purchase the following online education related service by contracting with two public educators who created lesson plans for the digital education portal. **Intent:** Improve users' ability to discover information resources.

Activity: Content
Mode: Creation
Format: Physical

Number of items digitized: 0

Number of items digitized and available to the public: 0

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 2

Number of plans/frameworks: 2

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** Yes **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Primarily Washington is the Washington State Library, Washington State Archives, and Legacy Washington's way of bridging the gap between the primary sources in our collections and the classroom. The State Library's goals include actions to promote education and life-long learning, as well as connect Washingtonians to their history. This portal will contribute to these efforts by containing content that will consist of digitized primary sources that have been partnered with curriculum developed by Washington State teachers. There are also featured exhibits for further study by students and all others wishing to learn more about the history of the Pacific Northwest.

Please briefly describe the importance of these outcomes and findings for future program planning:
Since the site has launched in March, there have been 9,473 page views.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
While the Washington State Library has extensive collections of primary source materials, teachers are reluctant to use them. They have little time to pick a topic, select materials, and then develop lesson plans for use in the classroom. The Washington State Library is addressing this problem by hiring a small number of teachers during their summer break to select topics, select materials in coordination with State Library staff and then develop lesson plans. Teachers and Teacher-Librarians can then easily adapt these materials for use in their schools.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes
Second year paid with state funding.
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
collections, education, digitization

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-78349

Title: Central Library Federal Resources
State Project Code: 9331-8741-63
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract: The State Library is mandated by law to be a depository for newspapers published in the state. Interlibrary loan makes the collection of Washington newspapers on microfilm available to citizens across the state, saving other libraries from needing to have extensive newspaper collections themselves. These LSTA funds allowed the State Library to purchase additional reels of newspapers on microfilm.

Approximately $16,298.51 was spent on 162 reels of newspaper microfilm to fill in gaps in the collection. An additional $4,035 was used to purchase a new photocopier for customer use. The copier allows color copies and scans and files can be emailed or saved to a USB drive. Citizens benefit from having direct access to the copier if they choose to visit and from staff access that allows emailing of files across the state.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Crystal Rowe; Director Phone: 360-704-5275; Director Email: crystal.rowe@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$20,971.56	$0.00	$0.00	$20,971.56
Description	Purchase of newspaper content on microfilm from ProQuest and Backstage Library Works. Purchase of a color copier.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$20,971.56	$0.00	$0.00	$20,971.56

Intent
Improve users' ability to obtain and/or use information resources.

- History
- Systems & Technologies

Project Activities

Activity Details

Title: Purchase of a color copier for customer use **Abstract:**
The copier that was purchased allows color copies and scans and files can be emailed or saved to a USB drive.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Acquisition
Format: Physical

Number of hardware acquired: 1

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: No

Name: Washington State Library

Office of the Secretary of State P.O. Box 42460 Olympia, WA 98504-2460

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Reels of newspaper microfilm further complete the rich collection of newspaper content available to the public and available for inter-library loan to other libraries. This saves other libraries from needing more extensive collections.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library has a comprehensive collection of Washington newspapers. This further enhances the collection for the benefit of researchers and members of the general public.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

access, collections

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-79302

Title: Clallam Bay Corrections Center Library
State Project Code: 9642-8741-BR/CBCC
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract:

The primary purpose of the institution libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support Department of Corrections programs and help prepare inmates to return to local communities. Services are also used by institution staff to provide treatment and programs for inmates.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$66,931.07	$0.00	$0.00	$66,931.07
Description	Salaries and benefits for the staffing of this branch.			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$1,077.91	$9,198.47	$0.00	$10,276.38
Description	Travel expenses for staff to fill vacant position temporarily.			
Supplies/Materials	$0.00	$1,000.70	$0.00	$1,000.70
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$423.80	$0.00	$423.80
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$68,008.98	$10,622.97	$0.00	$78,631.95

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

- Manage day-to-day operations and ongoing library services
- Organize, implement, and maintain all phases of the interlibrary loan process
- Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
- Hire, train, supervise, coach, and evaluate inmate library clerks
- Establish guidelines for appropriate behavior by inmate patrons
- Compile periodic statistical and narrative reports
- Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
- Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
- Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
- Assess and evaluate collections
- Maintain collections through periodic weeding and inventory
- Perform bibliographic and information searches and answer reference questions
- Select material to fill information requests and assist customers with bibliographic tools
- Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.

- › Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
- › Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
- › Provide technical support or subject expertise to accomplish program goals
- › Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 30,307

Average number of items circulated / month: 2,525

Total number of ILL transactions: 44

Average number of ILL transactions / month: 3

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Clallam Bay Corrections Center

1830 Eagle Crest Way Clallam Bay, WA 98326

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
DOC staff and library staff may appear to have different perspectives or priorities. They share the same goal of successful re-entry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-79303

Title: Washington State Penitentiary Library - West Complex
State Project Code: 9649-8741-BR/WSP-West

Start Date: 10/01/2016

End Date: 09/30/2018

Status: Completed

Abstract: The primary purpose of the institutional libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support Department of Corrections programs and help prepare inmates to return to local communities. Services are also used by institution staff to provide treatment and programs for inmates.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$77,808.44	$0.00	$0.00	$77,808.44
Description	Salaries and benefits for librarian			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$815.16	$220.23	$0.00	$1,035.39
Description	Travel for branch manager			
Supplies/Materials	$0.00	$1,786.78	$0.00	$1,786.78
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$813.22	$0.00	$813.22
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$78,623.60	$2,820.23	$0.00	$81,443.83

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

- Manage day-to-day operations and ongoing library services
- Organize, implement, and maintain all phases of the interlibrary loan process
- Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
- Hire, train, supervise, coach, and evaluate inmate library clerks
- Establish guidelines for appropriate behavior by inmate patrons
- Compile periodic statistical and narrative reports
- Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
- Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
- Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
- Assess and evaluate collections
- Maintain collections through periodic weeding and inventory
- Perform bibliographic and information searches and answer reference questions
- Select material to fill information requests and assist customers with bibliographic tools
- Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
- Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
- Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
- Provide technical support or subject expertise to accomplish program goals

› Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 50,258

Average number of items circulated / month: 4,188

Total number of ILL transactions: 197

Average number of ILL transactions / month: 16

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Washington State Penitentiary

1313 North 13th Avenue Walla Walla, WA 99362

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:

The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Recognize that while DOC staff and library staff may appear to have different perspectives or priorities, they share the same goal of successful reentry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-79304

Title: Washington Corrections Center Library
State Project Code: 9643-8741-BR/WCC
Start Date: 10/01/2016
End Date: 09/30/2018

Status: Completed

Abstract:

The primary purpose of the institutional libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support Department of Corrections programs and help prepare inmates to return to local communities. Services are also used by institution staff to provide treatment and programs for inmates.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$6,560.03	$38.00	$0.00	$6,598.03
Description	Mileage, per diem and lodging for branch manager while in training.			
Supplies/Materials	$0.00	$827.53	$0.00	$827.53
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$643.64	$0.00	$643.64
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$6,560.03	$1,509.17	$0.00	$8,069.20

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

- Manage day-to-day operations and ongoing library services
- Organize, implement, and maintain all phases of the interlibrary loan process
- Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
- Hire, train, supervise, coach, and evaluate inmate library clerks
- Establish guidelines for appropriate behavior by inmate patrons
- Compile periodic statistical and narrative reports
- Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
- Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
- Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
- Assess and evaluate collections
- Maintain collections through periodic weeding and inventory
- Perform bibliographic and information searches and answer reference questions
- Select material to fill information requests and assist customers with bibliographic tools

‣ Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
‣ Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
‣ Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
‣ Provide technical support or subject expertise to accomplish program goals
‣ Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 17,700

Average number of items circulated / month: 1,475

Total number of ILL transactions: 399

Average number of ILL transactions / month: 33

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Washington Corrections Center

2321 West Dayton Airport Road Shelton, WA 98584

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
DOC staff and library staff may appear to have different perspectives or priorities. They share the same goal of successful re-entry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-79305

Title: Airway Heights Corrections Center Library
State Project Code: 9641-8741-BR/AHCC
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract: The primary purpose of the institutional libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support DOC programs and help prepare inmates to return to local communities. Services are also used by institution staff to provide treatment and programs for inmates.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$58,783.30	$0.00	$0.00	$58,783.30
Description	Salaries and benefits for branch manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$1,613.92	$0.00	$1,613.92
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$1,039.26	$0.00	$1,039.26
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$58,783.30	$2,653.18	$0.00	$61,436.48

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**
- Manage day-to-day operations and ongoing library services
- Organize, implement, and maintain all phases of the interlibrary loan process
- Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
- Hire, train, supervise, coach, and evaluate inmate library clerks
- Establish guidelines for appropriate behavior by inmate patrons
- Compile periodic statistical and narrative reports
- Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
- Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
- Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
- Assess and evaluate collections
- Maintain collections through periodic weeding and inventory
- Perform bibliographic and information searches and answer reference questions
- Select material to fill information requests and assist customers with bibliographic tools
- Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
- Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
- Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
- Provide technical support or subject expertise to accomplish program goals

›   Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a
    branch.
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 55,787

Average number of items circulated / month: 4,648

Total number of ILL transactions: 1,293

Average number of ILL transactions / month: 107

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For
what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No
Is the activity directed at intergenerational groups: No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at
those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Airway Heights Corrections Center

11919 W. Sprague Avenue Airway Heights, WA 99001-1899

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional
institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a prosocial space
where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:

The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training,
and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

DOC staff and library staff may appear to have different perspectives or priorities. They share the same goal of successful re-entry and
reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-79307

Title: Stafford Creek Corrections Center Library
State Project Code: 9644-8741-BR/SCCC
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed

Abstract: The primary purpose of the institutional libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support Department of Corrections programs and help prepare inmates to return to local communities. Services are also used by institution staff to provide treatment and programs for inmates.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$77,565.96	$0.00	$0.00	$77,565.96
Description	Salaries and benefits for librarian			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$627.46	$0.00	$0.00	$627.46
Description	Travel for branch manager			
Supplies/Materials	$0.00	$2,351.05	$0.00	$2,351.05
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$1,221.90	$0.00	$1,221.90
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$78,193.42	$3,572.95	$0.00	$81,766.37

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

› Manage day-to-day operations and ongoing library services
› Organize, implement, and maintain all phases of the interlibrary loan process
› Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
› Hire, train, supervise, coach, and evaluate inmate library clerks
› Establish guidelines for appropriate behavior by inmate patrons
› Compile periodic statistical and narrative reports
› Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
› Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
› Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
› Assess and evaluate collections
› Maintain collections through periodic weeding and inventory
› Perform bibliographic and information searches and answer reference questions
› Select material to fill information requests and assist customers with bibliographic tools
› Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
› Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
› Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
› Provide technical support or subject expertise to accomplish program goals
› Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 92,308

Average number of items circulated / month: 7,692

Total number of ILL transactions: 154

Average number of ILL transactions / month: 12

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Stafford Creek Corrections Center

191 Constantine Way Aberdeen, WA 98520

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
DOC staff and library staff may appear to have different perspectives or priorities. They share the same goal of successful re-entry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
prison, inmate, institution

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-79308

Title: Twin Rivers Corrections Center Library
State Project Code: 964A-8741-BR/TRCC
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract:

The primary purpose of the institutional libraries is toserve the inmate populations, with the delivery of professional library andinformation services to support their needs. Each branch provides material forre-entry, recovery, education, and recreation, as well as a pro-social spacewhere inmates can access resources needed to make positive changes. Thebranches support Department of Corrections programs and help prepare inmates toreturn to local communities. Also services are used by institution staff toprovide treatment and programs for inmates.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$47,835.99	$0.00	$0.00	$47,835.99
Description	Salaries and benefits for librarian			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$616.62	$0.00	$0.00	$616.62
Description	Travel for the Institutional Library Services manager to provide branch coverage in the absence of the branch librarian.			
Supplies/Materials	$0.00	$710.35	$0.00	$710.35
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$772.86	$0.00	$772.86
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$48,452.61	$1,483.21	$0.00	$49,935.82

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

- Manage day-to-day operations and ongoing library services
- Organize, implement, and maintain all phases of the interlibrary loan process
- Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
- Hire, train, supervise, coach, and evaluate inmate library clerks
- Establish guidelines for appropriate behavior by inmate patrons
- Compile periodic statistical and narrative reports
- Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
- Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
- Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
- Assess and evaluate collections
- Maintain collections through periodic weeding and inventory
- Perform bibliographic and information searches and answer reference questions
- Select material to fill information requests and assist customers with bibliographic tools
- Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
- Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
- Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
- Provide technical support or subject expertise to accomplish program goals

﹒ Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 30,278

Average number of items circulated / month: 2,523

Total number of ILL transactions: 108

Average number of ILL transactions / month: 9

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Twin Rivers Correctional Center

16700 177th Ave SE Monroe, WA 98272

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
DOC staff and library staff may appear to have different perspectives or priorities. They share the same goal of successful re-entry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-79309

Title: Washington Corrections Center for Women Library
State Project Code: 9647-8741-BR/WCCW
Start Date: 10/01/2016
End Date: 09/30/2018

Status: Completed
Abstract:

The primary purpose of the institutional libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support Department of Corrections programs and help prepare inmates to return to local communities. Also services are used by institution staff to provide treatment and programs for inmates.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$73,446.59	$0.00	$0.00	$73,446.59
Description	Salaries and benefits for librarian			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$98.44	$0.00	$98.44
Description	Travel for branch manager			
Supplies/Materials	$0.00	$922.65	$0.00	$922.65
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$952.66	$0.00	$952.66
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$73,446.59	$1,973.75	$0.00	$75,420.34

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

- Manage day-to-day operations and ongoing library services
- Organize, implement, and maintain all phases of the interlibrary loan process
- Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
- Hire, train, supervise, coach, and evaluate inmate library clerks
- Establish guidelines for appropriate behavior by inmate patrons
- Compile periodic statistical and narrative reports
- Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
- Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
- Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
- Assess and evaluate collections
- Maintain collections through periodic weeding and inventory

- Perform bibliographic and information searches and answer reference questions
- Select material to fill information requests and assist customers with bibliographic tools
- Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
- Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
- Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
- Provide technical support or subject expertise to accomplish program goals
- Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 81,121

Average number of items circulated / month: 6,760

Total number of ILL transactions: 89

Average number of ILL transactions / month: 7

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Washington Corrections Center for Women

9601 Bujacich Rd. NW Gig Harbor, WA 98332-8300

Total number of survey responses: 0

Project Outcomes
List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
DOC staff and library staff may appear to have different perspectives or priorities. They share the same goal of successful re-entry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80017

Title: Organizational Memberships
State Project Code: 9550-8721-17
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract: The goal of organizational memberships at Washington State Library is to provide library staff with resources for continuing education opportunities for flexible, on-going, and relevant training. These trainings help maintain a well-trained and educated library workforce and support the national priorities determined by the Institute of Museum and Library Services.
State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director
Director Name: Tami Masenhimer; Director Phone: 360-570-5571; Director Email: tami.masenhimer@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$21,982.40	$0.00	$0.00	$21,982.40
Description	Membership fees for Webjunction including Skillsoft, and Lyrasis			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$21,982.40	$0.00	$0.00	$21,982.40

Intent
Improve the library workforce.

- Continuing Education and Staff Development

Project Activities
Activity Details
Title: Web Junction **Abstract:**
WebJunction offers library-specific courses and webinar recordings available to all library workers for self-directed learning. **Intent:** Improve the library workforce.

Activity: Instruction
Mode: Consultation/drop-in/referral
Format: Virtual

Total number of consultation/reference transactions: 215

Average number of consultation/reference transactions per month: 18

Partner Information
Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 145, **Academic Libraries:** 32, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 17, **School Libraries:** 20, **Other:** 1

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
The services offered by WebJunction are used by a wide range of staff and a broad selection of libraries.

Please briefly describe the importance of these outcomes and findings for future program planning:
Reports show a wide range of topics viewed from tech services to customer services. Current webinar attendance also shows a wide range of libraries and librarians attending. Self-directed learning is used constantly.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Offer sessions for all types of libraries and staff at all levels.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

instruction, library workforce

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80018

Title: Statewide Database Licensing
State Project Code: 9550-8721-13
Start Date: 08/20/2017
End Date: 09/30/2018
Status: Completed
Abstract:
The Statewide Database Licensing Project leverages the combined purchasing power of the state's non-profit public, tribal, academic, K-12, research, and hospital libraries. Subscriptions to a suite of research database products provide online access to over 14,000 journals, magazines, newspapers, and other resources. Active since 1998, this project remains among the most popular whenever Washington library staff are surveyed. Costs are split between federal LSTA funds and participating libraries.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Will Stuivenga; Director Phone: 360-704-5217; Director Email: will.stuivenga@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/libraries/projects/sdl/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$108,866.81	$0.00	$0.00	$108,866.81
Description	Salary and benefits for Cooperative Projects Manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$4,362.90	$0.00	$0.00	$4,362.90
Description	Library meetings and site visits around the state; attendance at local and national library conferences			
Supplies/Materials	$991.47	$0.00	$0.00	$991.47
Description	Conference registrations, professional membership fees, printing/copies.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$286,180.70	$0.00	$248,490.41	$534,671.11
Description	Subscription fees for a suite of library research database products.			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				

Totals: $400,401.88 $0.00 $248,490.41 $648,892.29

Intent

Improve users' ability to obtain and/or use information resources.

- General (select only for electronic databases or other data sources)

Project Activities

Activity Details

Title: Subscription database and electronic resource purchasing **Abstract:**
The vendor (ProQuest) was paid to provide contracted electronic resources to most libraries throughout the state; these resources include periodicals and newspapers covering all subject areas, and are aimed at a variety of library audiences, including all ages (children to adult), and a variety of types of libraries, including public, academic, tribal, K-12, and special. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Acquisition
Format: Digital

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 10

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 61, **Academic Libraries:** 47, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 16, **School Libraries:** 1617, **Other:** 6

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
61 public library systems, 29 community and technical colleges, 18 institutions of higher learning, over 1600 of the state's K-12 schools, six tribal libraries, and 17 hospital, research, and special libraries participated. 4.2 million searches and 4.3 million documents were retrieved and/or viewed.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Statewide Database Licensing project continues to reach more libraries and more individuals than any other LSTA-funded project currently provided by the Washington State Library.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
This project continues to demonstrate the significant savings that can be achieved through leveraging the combined purchasing power of the libraries in the state working together.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? Yes
Yes: a spin-off newspaper database project is creating additional work as does the ongoing need to revise the allocation formulas for distributing costs between the various types of participating libraries.
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
group purchasing, databases, eResources

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80019

Title: IT Services
State Project Code: 9550-8721-04
Start Date: 09/01/2017
End Date: 09/30/2018
Status: Completed
Abstract:
This project supports ongoing LSTA project and program expenses related to IT hardware, software and services. This hardware allows provision of online services to and for libraries in Washington State. (e.g. Web hosting, email hosting, integrated library services, etc.).

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director

Director Name: Gary C. Bortel; Director Phone: 360-570-5588; Director Email: gary.bortel@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$43,882.93	$0.00	$0.00	$43,882.93
Description	IT hardware less than $5,000 per.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$43,882.93	$0.00	$0.00	$43,882.93

Intent

Improve library's physical and technology infrastructure.

- Systems & Technologies

Project Activities

Activity Details

Title: Warranty extensions **Abstract:**
Obtained extended warranties for Library Development computer server infrastructure. This equipment allows provision of online services to and for libraries in Washington State. (e.g. Web hosting, email hosting, integrated library services, etc.).

Intent: Improve library's physical and technology infrastructure.

Activity: Content
Mode: Other
Format: Digital

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Support at the state level is vital to many smaller communities through their libraries. It is also a way to help instruct and role model best practices.

Please briefly describe the importance of these outcomes and findings for future program planning:

Providing help to smaller communities through their libraries helps libraries provide more for their end users. It provides support in a economical and non-judgmental atmosphere, and it promotes the visibility and vitality of the libraries in their communities

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

Technology, infrastructure

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80031

Title: Technology Services for Washington Libraries
State Project Code: 9550-8721-01
Start Date: 09/01/2017
End Date: 08/31/2018
Status: Completed
Abstract: Provides information technology assistance and training to libraries. After surmounting the initial hurdle of obtaining current information technology, many libraries are ill equipped to use or support these resources. This is especially true of small and rural libraries. This project provides help with the federal E-Rate applications and funds, supports use of third party funding, and assists libraries with technical questions related to hardware and software by phone or on-site visits. Funds are used primarily to pay salary and travel for Washington State Library staff as they consult with libraries statewide on relevant technology issues and oversee day-to-day implementation of IT related projects.
State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director

Director Name: Gary Bortel; Director Phone: 360-570-5588; Director Email: gary.bortel@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$396,520.43	$0.00	$0.00	$396,520.43
Description	Salary and benefits for project staff			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$6,956.43	$0.00	$0.00	$6,956.43
Description	Travel for project staff			
Supplies/Materials	$6,723.27	$0.00	$0.00	$6,723.27
Description	Mobile phone Postage Professional memberships and conference registrations Staff training			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$8,350.00	$0.00	$0.00	$8,350.00
Description	Circuit to host services and help desk support			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$418,550.13	$0.00	$0.00	$418,550.13

Intent

Improve library's physical and technology infrastructure.

- Systems & Technologies

Project Activities

Activity Details

Title: Provision, hosting of, and training on Drupal content management system (CMS) **Abstract:**

Many small libraries lack the infrastructure and expertise to support an ongoing web presence. The Washington State Library developed, hosts and maintains individual instances of the Drupal CMS for twelve small libraries. With ongoing training, participating institutions concentrate on supplying content through user friendly interfaces populating the sites with information that is both current and pertinent to the local patrons. **Intent:** Improve library's physical and technology infrastructure.

Activity: Content
Mode: Description
Format: Combined physical & digital

Number of items made discoverable to the public: 0

Number of collections made discoverable to the public: 12

Number of metadata plans/frameworks produced/updated: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 12, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Provision, hosting of, and training on Koha integrated library system (ILS) **Abstract:**

At the beginning of this project, a number of the smallest libraries in the state had yet to automate. The lack of an Integrated Library Systems limited patron search for materials held by these libraries as well hindered staff ability to manage collections. Advances made in the development of the Koha open-source system, permitted easier installation and ongoing maintenance of such a system hosted by the Washington State Library to address these needs. Existing staff and infrastructure was used to implement the project with little additional cost. **Intent:** Improve library's physical and technology infrastructure.

Activity: Content
Mode: Description
Format: Combined physical & digital

Number of items made discoverable to the public: 0

Number of collections made discoverable to the public: 7

Number of metadata plans/frameworks produced/updated: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: No

Name: CATHLAMET (BLANCHE BRADLEY) PUBLIC LIBRARY

100 MAIN ST CATHLAMET, WA 98612

Name: DAVENPORT PUBLIC LIBRARY

505 7TH ST DAVENPORT, WA 99122

Name: HARRINGTON PUBLIC LIBRARY

S 11 3RD STREET HARRINGTON, WA 99134

Name: KALAMA PUBLIC LIBRARY

312 N 1ST KALAMA, WA 98625

Name: ODESSA PUBLIC LIBRARY

21 E. FIRST STREET ODESSA, WA 99159

Name: SPRAGUE PUBLIC LIBRARY

119 WEST SECOND SPRAGUE, WA 99032

Name: WILBUR (HESSELTINE) PUBLIC LIBRARY

14 NW DIVISION WILBUR, WA 99185

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Content management system driven websites maintained and training provided for twelve small public libraries. Integrated library systems maintained and training provided for seven small public libraries. Shared integrated library system hosted, maintained and training provided for six small public libraries. Consulting on the federal E-Rate technology discount program provided to six libraries statewide. Consulting on issues related to networks, servers and desktop computers provided to five libraries statewide. Technology infrastructure administered and maintained to address web hosting, email and DNS needs of over eighteen libraries. Provided support for webinar production for continuing education programs

Please briefly describe the importance of these outcomes and findings for future program planning:

Libraries are better able to present crucial information to patrons through online presence. Patrons are better able to search for and locate local library materials. Libraries can more easily afford high quality patron/library Internet connectivity through E-rate discounts. Libraries have access to specialized IT professionals without assuming the costs of additional highly trained personnel. Libraries are better positioned to provide high speed broadband access to online resources for their patrons.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Even though they are few in number, the smallest and most rural libraries always require the most support as resources are so scarce.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? Yes
Hosting and support of participating Koha libraries will shift to a third party vendor.
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

technology, consulting, training

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80032

Title: Ask WA Cooperative Virtual Reference Project
State Project Code: 9550-8721-20
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract:

The Ask WA program provides a range of online services for Washington residents by creating a network of collaboration and support among libraries throughout the state. To accomplish this, the Ask WA program offers a platform for libraries to both offer services to their patrons and to contribute to the cooperative. This gives comprehensive coverage to residents statewide, even outside operational hours. Through not all Washington libraries participate in Ask WA, all Washington residents may use the service.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Nono Burling; Director Phone: (360) 570-5576; Director Email: nono.burling@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/libraries/projects/askwa/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$29,955.11	$0.00	$0.00	$29,955.11
Description	Salary and benefits for project manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$198.86	$0.00	$0.00	$198.86
Description	Travel for project manager to attend meetings and other events.			
Supplies/Materials	$2,900.37	$0.00	$0.00	$2,900.37
Description	Registration for conferences to promote AskWA. Professional dues for memberships in the Washington Library Association and similar organizations. Training cost for professional development.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$29,906.00	$0.00	$53,221.53	$83,127.53
Description	OCLC QuestionPoint services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$62,960.34	$0.00	$53,221.53	$116,181.87

Intent

Improve users' ability to obtain and/or use information resources.

- Outreach & Partnerships

Project Activities

Activity Details

Title: Ask WA Cooperative **Abstract:**

The cooperative is a way for Washington libraries to work together to support each other's patrons. Here is a list of participating libraries in 2016:
Academic Libraries
Bates Technical College
Bellevue Community College
Bellingham Technical College
Big Bend Community College
Cascadia Community College
Central Washington University
Centralia College
Clark College
Clover Park Technical College
Columbia Basin College
Eastern Washington University
Edmonds Community College
Everett Community College
Grays Harbor College
Green River Community College
Highline Community College
Lake Washington Institute of Technology
Lower Columbia College
Northwest Indian College
Northwest University
Olympic College
Pacific Lutheran University
Pierce College
Renton Technical College
Saint Martin's University
Seattle Community College - Central
Seattle Community College - North
Seattle Community College - South
Shoreline Community College

Skagit Valley College
South Puget Sound Community College
Spokane Community College
Spokane Falls Community College
Tacoma Community College
University of Puget Sound
University of Washington
Walla Walla Community College
Washington State University
Wenatchee Valley College
Whatcom Community College
Yakima Valley Community College
Public Libraries
Asotin County Library
Bellingham Public Library
Burlington Public Library
Columbia County Rural Library District
Denny Ashby Library
King County Library System
Kitsap Regional Library
Nisqually Tribal Library
Ritzville Library
Seattle Public Library
Tacoma Public Library
Timberland Regional Library
Whatcom County Library System
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Acquisition
Format: Digital

Number of hardware acquired: 0

Number of software acquired: 1

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types
Public Libraries: 13, **Academic Libraries:** 41, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0
I am satisfied that the resource is meeting library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying the resource will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes
List any important outcomes or findings not previously reported:
Washington residents asked and received answers to 26,165 questions by email and text message. In addition 17,936 questions were asked and

answered in real time via chat. Washington librarians in turn answered 11,855 questions for both Washington residents and patrons of other states through our cooperative agreement

Please briefly describe the importance of these outcomes and findings for future program planning:

As library resources move to a more digital 24/7 platform, virtual reference is a key resource to serve our patrons. By offering help at the point of need a library can assist and instruct patrons on the use of library resources. 44,100 questions were asked in FY 2017. Without this service many of those questions may not have been answered.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Virtual reference is no longer an experiment. Our patrons are embracing the idea of virtual reference and it has become an important tool in the toolkit of a 21st Century librarian.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
virtual reference, Ask WA, chat

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80035

Title: Digital Literacy Support for High School 21 + and I-DEA
State Project Code: 9550-8721-15
Start Date: 09/05/2017
End Date: 07/31/2018
Status: Completed
Abstract:

High School 21+ (HS 21+) is a competency-based program managed by Washington's State Board for Community and Technical Colleges (SBCTC) which targets adults over the age of 21 to attain their HS diploma; participants can participate in-person on a college campus, online, or a blend of both. The Integrated Digital English Acceleration (I-DEA) program teaches English language skills in the context of college and careers for learners, using a "flipped Classroom" approach where students complete online modules to learn, practice and develop knowledge of concepts before coming to class; they then use classroom time to apply and practice what they've learned. Topics range from navigating the community and information literacy, to professional communication, job exploration and interview skills.The State Library has partnered with the SBCTC to bring these programs into public libraries, particularly those in small, rural communities where distance from a college campus and lack of digital literacy are significant barrier to participation. Public libraries contribute student-instructor meeting space, computers and internet to complete assignments, support for digital skills training, and promotion of the program in local communities. The Timberland Regional Library (TRL) received grant funds from the SBCTC to purchase 150 Chromebooks for students to check-out. LSTA funds support program promotion and a .4 FTE IT intern.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Elizabeth Iaukea; Director Phone: 360-570-5578; Director Email: elizabeth.iaukea@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$595.00	$0.00	$0.00	$595.00
Description	Workforce Development Coordinator in-state air travel			
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00

Description

Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$595.00	$0.00	$0.00	$595.00

Intent

Improve users' formal education.

- Digital Literacy

Project Activities

Activity Details

Title: IT Intern .4 salary to support Chromebooks for loan to program participants. **Abstract:**
The Timberland Regional Library received grants funds from the State Board of Library and Technical Colleges to purchase nearly 150 Chromebooks for students to check-out for the duration of their participation; the State Library using LSTA funds, is supporting a .4 FTE IT intern to support this new technology. **Intent:** Improve users' formal education.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 150

Average number of items circulated / month: 0

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** Yes **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: BelowPoverty, Unemployed, **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** Yes **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** Yes **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Institution Types

Public Libraries: 27, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
In the three months this program has been running, one location has enrolled 24 students. Of those, 15 (over 60%) graduated in one quarter, five are continuing to a second quarter and are expected to finish, three dropped out, and one is expected to finish within the next week. The instructor reported that this is lowest attrition rate they've ever experienced in HS21+. At the Chehalis library, two students have registered and received loaner Chromebooks. Both patrons are from a nearby small town making it difficult come to Chehalis each session. The Chromebook check out will allows students to work on their classes at home. A third person came in for the HS 21+ informational session, but didn't qualify for the class since her English skills were too advanced; the instructor referred her to another class at Centralia College.

Please briefly describe the importance of these outcomes and findings for future program planning:
The colleges have large catchment areas but most only have a single physical campus, which leaves the smaller, rural communities in the outlying areas underserved. By bringing college instructors into the libraries located in these outlying areas and providing laptops and digital skills instruction to support them, a hybrid learning model can be successful.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Libraries are a great place for people in the community to connect to educational opportunities. They are free and open spaces in the community for people to meet and use technology. This helps connect patrons to lifelong learning opportunities that meet their personal and professional goals.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

Digital Literacy

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80036

Title: K-20 Library Support
State Project Code: 9550-8721-06
Start Date: 09/01/2017
End Date: 08/31/2018
Status: Completed
Abstract:

The Washington State Library (WSL) recognizes the critical need to develop library services that provide all users with access to information through local, state, regional, national, and international electronic networks. Integral to this undertaking, is the support of library efforts to provide reliable high speed Internet connectivity. WSL assisted libraries statewide providing the following services: help desk and regional institutional technology unit (RITU) functionalities. The K-20 Educational Network provided fiber connectivity for email hosting, web hosting, integrated library system (Koha) and domain name system services.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Gary C. Bortel; Director Phone: 360-570-5588; Director Email: gary.bortel@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/libraries/projects/k20.aspx

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$3,898.00	$0.00	$0.00	$3,898.00
Description	Fees for participation in the K20 network.			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$3,898.00	$0.00	$0.00	$3,898.00

Intent

Improve library's physical and technology infrastructure.

- Broadband adoption

Project Activities

Activity Details

Title: Hosting of services on fiber circuit for public libraries **Abstract:**

WSL maintains server infrastructure hosting services for libraries statewide aimed at smallest libraries that have neither infrastructure nor expertise to provide these services in-house. Hosting is provided for email, web sites, online integrated library systems and domain name system. The fiber circuit funded through this project provides connectivity to these services.

Intent: Improve library's physical and technology infrastructure.

Activity: Content
Mode: Other
Format: Digital

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: No

Name: ASOTIN COUNTY LIBRARY

417 SYCAMORE ST. CLARKSTON, WA 99403

Name: CAMAS PUBLIC LIBRARY

625 NE FOURTH AVE. CAMAS, WA 98607

Name: Chewelah Public Library

301 E Clay Ave Chewelah, WA 99109-8936
Name: FORT VANCOUVER REGIONAL LIBRARY DISTRICT

1007 E. MILL PLAIN BLVD VANCOUVER, WA 98663
Name: JEFFERSON COUNTY RURAL LIBRARY DISTRICT

620 CEDAR AVENUE PORT HADLOCK, WA 98339
Name: LA CONNER REGIONAL LIBRARY

614 MORRIS ST. LA CONNER, WA 98257
Name: LONGVIEW PUBLIC LIBRARY

1600 LOUISIANA STREET LONGVIEW, WA 98632
Name: LOPEZ ISLAND LIBRARY DISTRICT

2225 FISHERMAN BAY RD LOPEZ ISLAND, WA 98261
Name: NORTH OLYMPIC LIBRARY SYSTEM

2210 SOUTH PEABODY STREET PORT ANGELES, WA 98362
Name: ORCAS ISLAND LIBRARY DISTRICT

500 ROSE STREET EASTSOUND, WA 98245
Name: POMEROY (DENNY ASHBY) LIBRARY

856 ARLINGTON ST POMEROY, WA 99347
Name: RICHLAND PUBLIC LIBRARY

955 NORTHGATE DR RICHLAND, WA 99352
Name: SAN JUAN ISLAND LIBRARY DISTRICT

1010 GUARD STREET FRIDAY HARBOR, WA 98250
Name: SEDRO-WOOLLEY PUBLIC LIBRARY

802 BALL AVENUE SEDRO-WOOLLEY, WA 98284
Name: SNO-ISLE LIBRARIES

7312 35TH AVENUE NE MARYSVILLE, WA 98271
Name: STEVENS COUNTY RURAL LIBRARY DISTRICT

4008 CEDAR ST. LOON LAKE, WA 99148
Name: UPPER SKAGIT LIBRARY DISTRICT

45770 B MAIN ST. CONCRETE, WA 98237
Name: Washington State Library

Office of the Secretary of State P.O. Box 42460 Olympia, WA 98504-2460
Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Seventeen library systems received support for high-speed broadband Internet connectivity through the statewide K-20 Education Network.

Please briefly describe the importance of these outcomes and findings for future program planning:
Patrons at participating locations could reliably access online resources through participating libraries' connectivity provided by the K-20 Education Network.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Libraries should be able to leverage state supported networks serving schools, colleges and universities to provide reliable high speed broadband connectivity for their patrons and locations.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes

Yes. Technology support across multiple areas is an ongoing need for libraries in the State.

Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

connectivity, broadband, online services

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80079

Title: Statewide Assistance to Public and Tribal Libraries
State Project Code: 9550-8741-01
Start Date: 10/02/2017
End Date: 09/28/2018
Status: Completed
Abstract: Statewide Assistance to Libraries provides a variety of activities to all types of libraries in Washington including consulting, training, free book distribution, and publications like weekly emails of Washington State Library Updates with news about training, grant opportunities, programming, etc.
State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director

Director Name: Carolyn Petersen; Director Phone: 360-570-5560; Director Email: carolyn.petersen@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$94,993.11	$61,194.87	$0.00	$156,187.98
Description	Salary and benefits for project staff			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$17,941.57	$2,020.43	$0.00	$19,962.00
Description	Site visits for coaching and mentoring librarians, travel to conferences for staff and other librarians.			
Supplies/Materials	$9,100.61	$15,098.00	$0.00	$24,198.61
Description	Purchase of children's books and similar resources for distribution to tribal libraries. Purchase of professional memberships and conference registrations. Postage and FedEx charges Exhibit booth for Washington Library Association conference			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$7,341.78	$622.65	$0.00	$7,964.43
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$129,377.07	$78,935.95	$0.00	$208,313.02

Intent

Improve the library workforce.

- Continuing Education and Staff Development

Improve users' general knowledge and skills.

- Arts, Culture & Humanities

Project Activities

Activity Details

Title: Book Redistribution Program **Abstract:**

The Washington State Library serves as a redistribution center for community reads programs. When libraries have surplus copies which are no

longer circulating, they send them to the State Library. Then the State Library ships these titles to any library within Washington State which requests them.

Intent: Improve users' general knowledge and skills.

Activity: Content
Mode: Acquisition
Format: Physical

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 530

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** Yes **Tribe:** Yes

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: No

Institution Types

Public Libraries: 47, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Coaching and mentoring rural and tribal libraries **Abstract:**

Rural libraries in three counties formed consortia in order to share the cost of a Koha circulation system. We provided trustee training to these same libraries and mentoring in collection development. Tribal projects for the tribes included coaching and mentoring and continuing education opportunities. There were site visit to varioustribal libraries, assisting tribal librarians set up library collectionsand setting up programming areas in new tribal librarylocations.

Intent: Improve the library workforce.

Activity: Instruction
Mode: Consultation/drop-in/referral
Format: In-person

Total number of consultation/reference transactions: 27

Average number of consultation/reference transactions per month: 2

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Name: ANACORTES PUBLIC LIBRARY

1220 10TH ST ANACORTES, WA 98221

Name: BURLINGTON PUBLIC LIBRARY

820 EAST WASHINGTON AVENUE BURLINGTON, WA 98233

Name: CASTLE ROCK PUBLIC LIBRARY

137 COWLITZ ST W. CASTLE ROCK, WA 98611
Name: CATHLAMET (BLANCHE BRADLEY) PUBLIC LIBRARY

100 MAIN ST CATHLAMET, WA 98612
Name: CLE ELUM (CARPENTER MEMORIAL) LIBRARY

302 PENNSYLVANIA AVE. CLE ELUM, WA 98922
Name: Concrete School District - Concrete Elementary

7838 S. Superior Ave Concrete, WA 98237-9340
Name: DAVENPORT PUBLIC LIBRARY

505 7TH ST DAVENPORT, WA 99122
Name: HARRINGTON PUBLIC LIBRARY

S 11 3RD STREET HARRINGTON, WA 99134
Name: Hoh Tribe Chalá·at: People of the Hoh River

PO BOX 2196 Forks, WA 98331
Name: Hoh Tribe Chalá·at: People of the Hoh River

PO BOX 2196 Forks, WA 98331
Name: KALAMA PUBLIC LIBRARY

312 N 1ST KALAMA, WA 98625
Name: LA CONNER REGIONAL LIBRARY

614 MORRIS ST. LA CONNER, WA 98257
Name: LOPEZ ISLAND LIBRARY DISTRICT

2225 FISHERMAN BAY RD LOPEZ ISLAND, WA 98261
Name: Lower Elwha Klallam Tribal Library

2851 Lower Elwha Road Port Angeles, WA 98636
Name: Lower Elwha Klallam Tribal Library

2851 Lower Elwha Road Port Angeles, WA 98636
Name: MOUNT VERNON CITY LIBRARY

315 SNOQUALMIE ST. MOUNT VERNON, WA 98273
Name: Nooksack Indian Tribe - Nooksack Tribal Library

5016 Deming Rd Deming, WA 98244
Name: Nooksack Indian Tribe - Nooksack Tribal Library

5016 Deming Rd Deming, WA 98244
Name: ODESSA PUBLIC LIBRARY

21 E. FIRST STREET ODESSA, WA 99159
Name: ORCAS ISLAND LIBRARY DISTRICT

500 ROSE STREET EASTSOUND, WA 98245
Name: REARDAN MEMORIAL LIBRARY

120 S OAK REARDAN, WA 99029
Name: RITZVILLE PUBLIC LIBRARY

302 W MAIN RITZVILLE, WA 99169
Name: ROSLYN PUBLIC LIBRARY

201 S. FIRST ST. ROSLYN, WA 98941
Name: SEDRO-WOOLLEY PUBLIC LIBRARY

802 BALL AVENUE SEDRO-WOOLLEY, WA 98284
Name: SPRAGUE PUBLIC LIBRARY

119 WEST SECOND SPRAGUE, WA 99032
Name: Upper Skagit Tribal Library

25944 Community Plaza Way Sedro-Woolley, WA 98284
Name: Upper Skagit Tribal Library

25944 Community Plaza Way Sedro-Woolley, WA 98284
Name: WILBUR (HESSELTINE) PUBLIC LIBRARY

14 NW DIVISION WILBUR, WA 99185
Name: Yakama Nation Library

401 Fort Road Toppenish, WA 98948-0151
Name: Yakama Nation Library

401 Fort Road Toppenish, WA 98948-0151

Total number of survey responses: 0

Activity Details

Title: Prime Time Washington **Abstract:**

Humanities Washington's Prime Time Family Reading program inspires active thought and conversation between children and families through reading, boosting long-term academic achievement, and building lasting connections with local libraries. The program is delivered in partnership with schools and libraries throughout the state,and primarily serves at-risk children and families. During a series of six weekly sessions held in the evenings at public libraries, children hear stories from a skilled storyteller, then discuss the book's ethical and cultural themes with the help of a scholar and their families. The program is also available in a bilingual format. The Washington State Library partnered with Humanities Washington to deliver this family engagement program to four rural counties which had not ever experienced the program.

Intent: Improve users' general knowledge and skills.

Activity: Instruction
Mode: Program
Format: In-person

Session length (minutes): 90

Number of sessions in program: 6

Average number in attendance per session: 47

Number of times program administered: 4

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Rural **For what age groups:** 6-12 years,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** Yes **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** Yes **Is the activity category not already captured:** No

Is the activity state-wide: No

Name: PEND OREILLE COUNTY LIBRARY DISTRICT

116 S. WASHINGTON AVENUE NEWPORT, WA 99156

Name: STEVENS COUNTY RURAL LIBRARY DISTRICT

4008 CEDAR ST. LOON LAKE, WA 99148

Total number of survey responses: 0
I learned something by participating in this library activity.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am more aware of resources and services provided by the library.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am more likely to use other library resources and services.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:
Twenty seven trustees and library directors attended the Skagit Valley regional trustee training. The formation of the Wheat Land library

consortia allows for the provision of improved services with the prospect of a union catalog being the next step. Library staff in the towns of Roslyn and Cle Elum now know more about collection development than they did previously. Strategic planning workshops were held in two communities, Clarkston and Cathlamet. In Clarkston, the Asotin County Library board considered what how to keep up the momentum which would happen once their renovation was complete. Community members in Cathlamet were invited to plan for the future of their county.

Please briefly describe the importance of these outcomes and findings for future program planning:

The Skagit Valley Regional library training will be a good model for other trustee trainings throughout Washington State. Regional trainings allow trustees to learn from other libraries and broaden their experience base. In Cathlamet, the library served as a neutral and trusted place for various community stakeholders to come together to express their hopes and dreams for their community. This enabled the librarian to hear how about projects which the library might undertake to move the community forward.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

The formation of the Wheat Land consortia happened after eleven years of work in Lincoln and Adams counties. Change in rural areas occasionally takes a long time, a long term commitment of resources, and the ability to seize an opportunity to advance libraries when it comes along.

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
tribal libraries, book distribution

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80089

Title: Stimulating Summers
State Project Code: 9550-8741-38
Start Date: 10/02/2017
End Date: 09/28/2018
Status: Completed
Abstract:
Stimulating Summers, a day camp program, was available in three local communities and ran for six weeks. This day camp program provided organized experiential learning opportunities for children age six through thirteen. They had an opportunity to maintain reading skills and check out books every day. Morning activities had themes and highlighted STEM activities. In addition, these camps also served as free summer meal sites for both the children attending the camps and other kids in the communities.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Carolyn Petersen; Director Phone: 360-570-5560; Director Email: Carolyn.petersen@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
- https://blogs.sos.wa.gov/fromourcorner/index.php/2017/09/state-library-helps-eastern-wa-libraries-with-day-camps/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$2,718.71	$0.00	$0.00	$2,718.71
Description	Staff salaries for day camps			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$2,718.71	$0.00	$0.00	$2,718.71

Intent

Improve users' general knowledge and skills.

- Education

Project Activities

Activity Details

Title: Stimulating Summers **Abstract:**

Several local communities combined efforts for this program. A local town served as the administrative lead for several grants to support the program, including a grant from the Washington State Library. Local libraries provided locations and staff.

Intent: Improve users' general knowledge and skills.

Activity: Instruction
Mode: Program
Format: In-person

Session length (minutes): 480

Number of sessions in program: 3

Average number in attendance per session: 12

Number of times program administered: 29

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** Yes **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Rural **For what age groups:** 6-12 years,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** Yes **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: No

Name: HARRINGTON PUBLIC LIBRARY

S 11 3RD STREET HARRINGTON, WA 99134

Name: Lind Elementary School

206 E 3rd ST Lind, WA 99341

Name: REARDAN MEMORIAL LIBRARY

120 S OAK REARDAN, WA 99029

Total number of survey responses: 0

I learned something by participating in this library activity.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am more aware of resources and services provided by the library.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am more likely to use other library resources and services.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:

The program benefited from last year's experience. One additional staff member served as program troubleshooter and smoothed out difficulties. The average attendance increased from seven per session to twelve this year. Total attendance for the USDA summer feeding

program combined with the paid day camp for each program increased. The numbers were: Harrington: day camp 139 plus reading + food program 269=total attendance 408. Lind: day camp 97 plus reading + food program 159=total attendance 25. Reardan: day camp 319 plus reading + food program 84=total attendance 403. Staff recruitment continued to be a problem with administrative staff having to fill in when no one from the ground teacher for the reading program could be recruited. The USDA summer meals program really took off in one community. Individuals joined the reading program as a result of their participation in the summer meal program.

Please briefly describe the importance of these outcomes and findings for future program planning:
This was the program's second year of operation. New leadership and administrative problems occurred; lagging local support created some challenges. Coordination and experience are key factors for program success.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Staffing in a rural areas continues to be a challenge. Administrative support tasks like registration and payroll is another crucial area.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes
This year state funds supported help from our consultant in Youth services. Next year local staff will take over this responsibility.
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
summer learning, day camp, meal sites

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80094

Title: Washington Talking Book & Braille Library (WTBBL)
State Project Code: 9142-8741-40
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract: The Washington Talking Book & Braille Library (WTBBL) builds community and provides equal access to information and reading materials for Washington residents unable to read standard print. WTBBL provides free, statewide library services consisting of books and magazines in alternate formats by mail or download to meet the information, education, and recreational needs of visually impaired, blind, deaf-blind, physically disabled (such that it is difficult to hold a book or turn a page), and reading disabled residents statewide who are eligible under the criteria of the U.S. Library of Congress, National Library Service for the Blind and Physically Handicapped (NLS). WTBBL also provides readers' advisory, youth services programming, and local audio and braille book production.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Danielle Miller; Director Phone: 206-615-1588; Director Email: danielle.miller@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$367,801.11	$598,490.87	$0.00	$966,291.98
Description	LSTA - salary and benefits for five WTBBL staff Match State - salary and benefits for remainder of WTBBL staff			
Consultant Fees	$0.00	$74,962.14	$0.00	$74,962.14
Description	Condo association dues for the WTBBL location. Fee for converting the voter's pamphlet into a useful form for visually disabled readers.			
Travel	$3,362.76	$4,513.90	$0.00	$7,876.66
Description	Supporting outreach and patron focused travel initiatives.			
Supplies/Materials	$16,654.23	$237,330.60	$0.00	$253,984.83
Description	Supplies to support direct patron services and outreach, Shipping Department, and Readers Services.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$38,630.29	$0.00	$38,630.29
Description	Volunteer database subscription service. American sign language interpretive services Custodial services, pest management services, recycling services			
Other Operational Expenses	$0.00	$19,669.80	$0.00	$19,669.80
Description	Lease payments for copy machine. Principal and interest payments for certificate of participation for energy efficiency project			

| Totals: | $387,818.10 | $973,597.60 | $0.00 | $1,361,415.70 |

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Content and lending **Abstract:**

› Approximately 320,000 materials circulated annually.

› Approximately 74,000 books and magazines downloaded annually.

› Provision of online public access catalog and dedicated websites for downloading of locally-produced audio books, locally produced braille books, and braille transcription course.

› Locally produced books on digital cartridge and for download; approximately 200 books produced annually.

› Braille transcription of books for download and embossing for the physical collection; approximately 20 books and many in-house publications produced annually.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 320,000

Average number of items circulated / month: 32,000

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** Yes **Human Service Organizations:** Yes **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** Yes **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Washington Talking Book & Braille Library **Abstract:**

The Washington Talking Book & Braille Library (WTBBL) builds community and provides equal access to information and reading materials for Washington residents unable to read standard print. WTBBL provides free, statewide library service consisting of books and magazines in alternate formats by mail or download to meet the information, education, and recreational needs of visually impaired, blind, deaf-blind, physically disabled (such that it is difficult to hold a book or turn a page), and reading disabled residents statewide who are eligible under the criteria of the U.S. Library of Congress, National Library Service for the Blind and Physically Handicapped (NLS). WTBBL also provides readers' advisory, youth services programming, and local audio and braille book production. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Combined physical & digital

Total number of items circulated: 283,358

Average number of items circulated / month: 0

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
A total of 1,739 new patrons established service. There was a 10% increase in patrons over the age of 65.

Please briefly describe the importance of these outcomes and findings for future program planning:
Washington Talking Book and Braille Library increased outreach efforts to older adults and visits to retirement homes, care facilities and public libraries. This resulted in a small increase in patrons over age 65.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Make contact with director and staff at care facilities. Prepare simple information packets to leave at facilities for program promotion.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

disabled, blind, handicapped

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80142

Title: Workforce Development
State Project Code: 9550-8721-26
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract: Workforce Development trainings provide support for Washington libraries at the national, state, regional and local level to partner with traditional workforce development organizations. Staff attends meetings representing libraries to build relationships and pursue partnerships. Staff identifies areas where libraries can have a positive impact on employability outcomes for job seekers in their communities, and facilitate partnerships. For example, our Washington Talking Book & Braille Library became a member of the American Job Center network as a WorkSource Connection site, and our Institutional libraries are pursuing projects to support digital literacy for inmates and patients.

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director

Director Name: Elizabeth Iaukea; Director Phone: 360-570-5578; Director Email: elizabeth.iaukea@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/libraries/projects/ita/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$41,738.44	$68,952.77	$0.00	$110,691.21
Description	Part of salary and benefits for project manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$7,736.87	$6,518.72	$0.00	$14,255.59
Description	Travel associated with workforce development site visits, presentations at various conferences on workforce development, meetings related to participation in High School 21+.			
Supplies/Materials	$16,089.21	$0.00	$0.00	$16,089.21
Description	Registration to attend and present at numerous conferences within Washington and elsewhere. Purchase of resources to support career exploration and development for distribution in the Institutional Branch Libraries and use by inmate populations.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$660,356.77	$0.00	$660,356.77
Description	State appropriation to support the Microsoft Imagine Academy			
Other Operational Expenses	$0.00	$27,841.62	$0.00	$27,841.62
Description	Technology hardware to support libraries participating in the Microsoft Imagine Academy			
Totals:	$65,564.52	$763,669.88	$0.00	$829,234.40

Intent

Improve the library workforce.

- Outreach & Partnerships

Project Activities

Activity Details

Title: Participate on implementation committees for Washington's workforce development plan, Talent and Prosperity for All (TAP) **Abstract:** Convene library staff from across the country who engage in workforce development activities, or support libraries to do so with monthly online meetings. Best practices are shared and explored and participants help each other troubleshoot barriers and navigate opportunities. **Intent:** Improve the library workforce.

Activity: Instruction
Mode: Program
Format: Combined in-person & virtual

Session length (minutes): 90

Number of sessions in program: 1

Average number in attendance per session: 7

Number of times program administered: 6

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 1, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 2, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 1

Total number of survey responses: 0
I learned something by participating in this library activity.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying what I learned will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Activity Details
Title: Presentations for Washington's workforce development plan, Talent and Prosperity for All (TAP) **Abstract:**
Present at library and workforce development conferences at the state and national level to share how libraries have engaged with workforce development systems. This facilitates exploring possibilities for future collaborations where partners share common populations or outcomes. **Intent:** Improve the library workforce.

Activity: Instruction
Mode: Presentation/performance
Format: Combined in-person & virtual

Presentation/performance length (minutes): 90

Number of presentations/performances administered: 5

Average number in attendance per session: 30

Partner Information
Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types
Public Libraries: 1, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 2, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 1

Total number of survey responses: 0

Activity Details
Title: Consultation for Washington's workforce development plan, Talent and Prosperity for All (TAP) **Abstract:**
Participation on two implementation committees for the state's Workforce Development Plan. The Professional Development committee developed an online learning module orienting new workforce development partners (like libraries) to the state's workforce development system. The TAP Barriers and Access Solutions committee identified and shared best practices for supporting the 14 populations identified by WIOA (Workforce Innovation & Opportunity Act) that face significant barriers to employment. Many of these populations are also targeted as underserved by libraries and have special services and programs designed to reach them specifically. **Intent:** Improve the library workforce.

Activity: Instruction
Mode: Consultation/drop-in/referral
Format: In-person

Total number of consultation/reference transactions: 20

Average number of consultation/reference transactions per month: 2

Partner Information
Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types
Public Libraries: 1, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 2, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 1

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Library staff gained a better understanding of state workforce development system, seeing where they fit and where they could contribute to positive outcomes. Traditional workforce development partner staff have a better understanding of how libraries can help contribute to their partner success.

Please briefly describe the importance of these outcomes and findings for future program planning:

A better understanding of the role libraries play can enable them to identify partnership opportunities.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Traditional workforce development partners are beginning to understand how and where libraries can contribute to their program success and they are eager to work with us.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? Yes

More partnerships will be pursued, including small grants to libraries and partners.

Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

workforce development, special populations, partnerships

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80148

Title: Refreshing School Libraries
State Project Code: 9550-8741-52
Start Date: 03/20/2017
End Date: 03/31/2018
Status: Completed
Abstract:

Grant opportunities were offered for every public and/or non-profit school in the state. Criteria was only objective and included socio-economic measures, previous grants, and the average copyright date of the libraries' current non-fiction collections. There were 704 applications for individual schools around the state.

111 schools received $2,000.00 each in reimbursable funds to buy non-fiction books. The teacher-librarian in the awarded school selected the best books for the students at that school. There were compiled resources to help guide this selection for teacher-librarians.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Maura Walsh; Director Phone: 360-704-5246; Director Email: maura.walsh@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00

Description

Other Operational Expenses	$189,115.97	$0.00	$0.00	$189,115.97

Description   Grants to 104 school libraries in 65 school districts.

Totals:	$189,115.97	$0.00	$0.00	$189,115.97

Intent

Improve users' ability to obtain and/or use information resources.

- Curriculum support
- Science, Technology, Engineering, & Math (STEM)

Project Activities

Activity Details

Title: Refreshing School Libraries grants **Abstract:**

Awarded schools were allowed up to $2,000 to purchase non-fiction books to support their library's collection needs **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Acquisition
Format: Physical

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 8,320

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** Yes **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 6-12 years, 13-17 years,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 104, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Underfunded school libraries were able to update collections. Each school selected the books that best suited their users.

Please briefly describe the importance of these outcomes and findings for future program planning:

Some schools have little or very insignificant book budgets for their libraries. Recent legislation may help alleviate this. We do not intend to repeat the same grant cycle in the foreseeable future.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

We were able to handle the high volume of applicants by doing the applications online and using only objective measures to determine sub-grantees.

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

schools, nonfiction

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80151

Title: K-12 Project
State Project Code: 9550-8741-52
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract:
Teacher-librarians, under the guidance of a subject expert from the Washington State Office of the Superintendent of Public Instruction trained statewide on the subject of Digital Citizenship. A six-hour training curriculum on the subject of Education Technology Standards and Integration was developed.

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director

Director Name: Carolyn Petersen; Director Phone: 360-570-5560; Director Email: carolyn.petersen@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$14,999.99	$0.00	$0.00	$14,999.99
Description	Teacher-librarians provided trainings on Digital Citizenship and developed curriculum for Educational Technology Standards and Integration.			
Travel	$141.16	$0.00	$0.00	$141.16
Description	Travel expenses for teacher-librarians to attend the curriculum development session at the State Library in Olympia.			
Supplies/Materials	$468.42	$0.00	$0.00	$468.42
Description	Handouts for the Digital Citizenship curriculum.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$15,609.57	$0.00	$0.00	$15,609.57

Intent

Improve the library workforce.

- Curriculum support
- Digital Literacy

Project Activities

Activity Details

Title: Contracts with teacher-librarians for Digital Citizenship Training **Abstract:**
We contracted with ten teacher-librarians who provided multiple six hour workshops for other teacher-librarians throughout the state on the topic of digital citizenship.
Intent: Improve the library workforce.

Activity: Instruction
Mode: Program
Format: In-person

Session length (minutes): 360

Number of sessions in program: 1

Average number in attendance per session: 16

Number of times program administered: 2

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** Yes **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Name: Bow Lake Elementary

18237 42nd Ave S Seattle, WA 98188

Name: Tacoma School District Professional Development Center

6501 N 2nd St Tacoma, WA 98406

Total number of survey responses: 10
I learned something by participating in this library activity.
SD: 9 | **D:** 1 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I feel more confident about what I just learned.
SD: 6 | **D:** 4 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I intend to apply what I just learned.
SD: 8 | **D:** 2 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying what I learned will help improve library services to the public.
SD: 9 | **D:** 1 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Activity Details

Title: Contracts with teacher librarians to develop curriculum **Abstract:**
We contracted with six teacher-librarians to develop training curriculum on the topic of educational technology standards and integration.
Intent: Improve the library workforce.

Activity: Content
Mode: Creation
Format: Combined physical & digital

Number of items digitized: 0

Number of items digitized and available to the public: 0

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 6

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** Yes **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 6, **Other:** 1

Total number of survey responses: 0
I am satisfied that the resource is meeting library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying the resource will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:

Teacher-librarians in schools around the state attended peer to peer training about Digital Citizenship. This program updated and consolidated state's standards information as it relates to their schools and students. Contractors developed curriculum on the subject of EdTech Standards and Integration, which will be the specialized training offered in the coming year.

Please briefly describe the importance of these outcomes and findings for future program planning:

This program communicates needed information and continuing education through training by the contractors to teacher-librarians throughout the state. This provides resources and tools they may not have access to otherwise.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Teacher-librarians appreciate materials that they can take away and use with out much adaption.

Do you anticipate continuing this project after the current reporting period ends? Yes

Do you anticipate any change in level of effort in managing this project? No

Do you anticipate changing the types of activities and objectives addressed by the project? No

Was an evaluation conducted for this project? Yes

Was a final written evaluation report produced? No

Exemplary: No

Project Tags

teacher librarians, digital citizenship

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80152

Title: Washington Digital Newspapers
State Project Code: 9550-8721-21
Start Date: 10/31/2017
End Date: 09/28/2018
Status: Completed
Abstract:

Washington Digital Newspapers has been a popular program for genealogists and researchers to access Washington newspapers from anywhere at any time. Washington State Library has perhaps the largest collection of Washington newspapers on microfilm, including some of the earliest pioneer papers in the state. WDN's goal is to grow this online collection for preservation as per state RCW 27.04.045 (8) and educate communities on how best to preserve and access their newspaper heritage through digitization.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Shawn Schollmeyer; Director Phone: 360-570-5568; Director Email: shawn.schollmeyer@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/office/news-releases.aspx#/news/1306
- https://www.sos.wa.gov/library/newspapers_wsl.aspx

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$72,235.41	$0.00	$0.00	$72,235.41
Description	Salary and benefits for project manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$729.81	$0.00	$0.00	$729.81
Description	Site visits, national and state conference travel expenses			
Supplies/Materials	$1,044.74	$0.00	$0.00	$1,044.74
Description	Professional memberships and development, printing costs			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$1,587.74	$0.00	$0.00	$1,587.74
Description	Payment to microfilm scanning vendor, Perfect Image, Inc., to create files of the Catholic Northwest Progress in May 2018.			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$75,597.70	$0.00	$0.00	$75,597.70

Intent

Improve users' ability to obtain and/or use information resources.

- History
- Collection Development & Management

Project Activities

Activity Details

Title: Washington Digital Newspapers Digitization Program **Abstract:**
The collection of online newspapers is over 400,000, full-text, searchable pages. There are continuing collaborative projects with two organizations: the Seattle Archdiocese Archives and the City of Anacortes Museum. Two new projects have been undertaken with the Cashmere Museum and the Everson Public Library. LSTA funds are used to cover initial project costs of microfilm duplication and scanning. The project is hosted on the Washington State Library website. The LSTA contribution is essential to getting these projects off the ground and providing live content. This can encourage additional local funding. The primary focus this year has been to replace our newspaper web platform with one of greater stability and user-friendly features. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Preservation
Format: Digital

Number of items conserved, relocated to protective storage, rehoused, or for which other preservation-appropriate physical action was taken: 35,000

Number of items reformatted, migrated, or for which other digital preservation-appropriate action was taken: 37,245

Number of preservation plans/frameworks produced/updated (i.e. preservation readiness plans, data management plans): 1

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** Yes **Archives:** Yes **Cultural Heritage Organization Multi-type:** Yes **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** Yes **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 1, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Press releases from Washington Office of the Secretary of State, National Endowment for the Humanities, Columbia Basin Herald, Spokane and Seattle public radio stations announcing our grant and digitization programs have increased awareness of our projects. Interest from newspaper publishers has been strong regarding our digitization and research work. Communities are willing to share costs and plan community fund-raising activities, especially after they can see their local newspaper histories online.

Please briefly describe the importance of these outcomes and findings for future program planning:
The press releases in the media regarding our National Digital Newspaper Program grant award brought greater visibility to both programs and we've had new inquiries about community projects. This would require more staff and resources. Support from the newspaper publishers has been an important piece of making community projects happen. Especially to host newspapers beyond the 1922 public domain limitation making the history of the community freely available to the public. Smaller communities and their cultural institutions often do not have infrastructure or funding to host online newspaper collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Other library and archive organizations in our state do not support newspaper digitization efforts on this scale. They do support of the efforts to do so at the State library.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes
The level of effort will increase due to our National Digital Newspaper Program grant award. We hope to support additional projects this year.
Do you anticipate changing the types of activities and objectives addressed by the project? Yes
Improvements to our web hosting platform should make it easier to upload new content and host online newspapers for public access.
Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

newspapers, digitization, digital collections

Project Information

Fiscal Year: 2017

State: WA

Version: 1

SPR Project Code: 2017-WA-80161

Title: Professional Development for library staff

State Project Code: 9550-8730-10

Start Date: 08/22/2017

End Date: 09/30/2018

Status: Completed

Abstract:

Diverse libraries and their staff around the state are provided awards that enable them to either attend a specialized conference or workshop, or bring a trainer to their own library. Each awardee must meet at least one of the seven LSTA priorities. Funds are distributed on a first-come basis to all qualified applicants. Washington State Library requires a 25% match and caps the awards at $1,000 for outside events and $3,000 for bringing training to the applicant library. (This match can be waived for very small libraries.) After the event, each awardee must send a narrative and a visual report..

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director

Director Name: Maura Walsh; Director Phone: 360-704-5246; Director Email: maura.walsh@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$18.73	$0.00	$0.00	$18.73
Description	Postage/FedEx charges			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$32,591.06	$12,549.81	$0.00	$45,140.87
Description	Twenty Professional Development grants awarded to libraries with local match.			
Totals:	$32,609.79	$12,549.81	$0.00	$45,159.60

Intent

Improve the library workforce.

- Continuing Education and Staff Development
- Library Skills

Project Activities

Activity Details

Title: Training library staff **Abstract:**

Twenty grants were awarded to 23 libraries. In all, 23 librarians were able to attend an outside event, and six in-house events had a combined total of 217 employees who received training. Outside events such as the Association of Rural and Small Libraries, the Northwest Council for Computer Education, and Ex Libris Technical Seminar and Ex Libris Users of North America (ELUNA) Conference. In-house training events included Developing Inclusive and Welcoming

Libraries, Managing a Diverse Workforce, and Service Excellence in Your Library.

Intent: Improve the library workforce.

Activity: Instruction
Mode: Presentation/performance
Format: In-person

Presentation/performance length (minutes): 31,245

Number of presentations/performances administered: 20

Average number in attendance per session: 12

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** Yes **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Name: Bellingham Public Schools

3200 Pinewood Ave Bellingham, WA 98225-1436

Name: Bellingham Technical College

3028 Lindbergh Ave Bellingham, WA 98225-1599

Name: BURLINGTON PUBLIC LIBRARY

820 EAST WASHINGTON AVENUE BURLINGTON, WA 98233
Name: City University of Seattle

521 Wall Street, Suite 100 Seattle, WA 98121
Name: Edmonds School District

1132 172nd St SW LYNNWOOD, WA 98037
Name: ELLENSBURG PUBLIC LIBRARY

209 NORTH RUBY STREET ELLENSBURG, WA 98926
Name: Highline Community College

2400 S 240th St Des Moines, WA 98198-9800
Name: MOUNT VERNON CITY LIBRARY

315 SNOQUALMIE ST. MOUNT VERNON, WA 98273
Name: Skagit Valley College

2405 E. College Way Mount Vernon, WA 98273
Name: South Puget Sound Community College

2011 Mottman Rd SW Olympia, WA 98512-6292
Name: SPOKANE COUNTY LIBRARY DISTRICT

4322 N ARGONNE RD SPOKANE, WA 99212
Name: STEVENS COUNTY RURAL LIBRARY DISTRICT

4008 CEDAR ST. LOON LAKE, WA 99148
Name: UPPER SKAGIT LIBRARY DISTRICT

45770 B MAIN ST. CONCRETE, WA 98237
Name: Washington State Law Library

415 12th Ave. SW Olympia, WA 98501
Name: Whatcom Community College

237 W Kellogg Rd Bellingham, WA 98226
Name: WHATCOM COUNTY LIBRARY SYSTEM

5205 NORTHWEST DRIVE BELLINGHAM, WA 98226
Name: WHITMAN COUNTY LIBRARY

102 S. MAIN STREET COLFAX, WA 99111
Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

These professional development grants help support and stretch the means that individual libraries have at their disposal. This also allows flexibility as each applicant is reviewed individually.

Please briefly describe the importance of these outcomes and findings for future program planning:

Washington State Library plans to create a 'menu' of options that illustrate valuable events different types of staff might want to consider attending based on their roles and the impact on the end user. The goal is to reach as many libraries as possible and make it easier for them to request trainings that are most valuable to their staff.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

The application process is being refined to be as inclusive as possible. The goal is to reach more libraries and librarians and support the development they need and want. Requiring a visual presentation from awardees has given good insight into what the participants experience, Making the best visual presentations available through our website helps expose more possibilities for future awardees.

Do you anticipate continuing this project after the current reporting period ends? No

Was an evaluation conducted for this project? Yes

Was a final written evaluation report produced? No

Exemplary: No

Project Tags

Professional development, training, lifelong learning

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80170

Title: Washington Rural Heritage
State Project Code: 9550-8721-22
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract:

Washington Rural Heritage (WRH) is a collaborative digitization program serving public libraries, tribal libraries, and partnering cultural heritage organizations such as historical societies and museums. Coordinated by the Washington State Library (WSL), the program provides the public with free online access to a wealth of historical materials held by more than 150 of Washington's smallest institutions. The program also assists partners with the creation of community-sourced digital archives, comprised of unique collections from individuals and families throughout Washington. WSL provides: 1) A centralized digital library for participating institutions, including digital repository software and database, and accompanying website; 2) Digital preservation services and specialized digitization services (e.g., film, sound recordings, large format); 3) Ongoing training and support in all activities related to digitization; 4) Grant funding to libraries, allowing them to purchase equipment and perform digitization locally.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Evan Robb; Director Phone: 360-704-5228; Director Email: evan.robb@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- http://www.washingtonruralheritage.org/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$129,806.30	$0.00	$0.00	$129,806.30
Description	Salary and benefits for project manager and associated staff			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$2,543.28	$0.00	$0.00	$2,543.28
Description	Site visits and training and conference travel for staff			
Supplies/Materials	$15,985.42	$0.00	$0.00	$15,985.42
Description	Postage, OCLC services, software licenses and maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				

Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$148,335.00	$0.00	$0.00	$148,335.00

Intent

Improve the library workforce.

- Continuing Education and Staff Development
- Library Skills

Improve users' ability to obtain and/or use information resources.

- History
- Collection Development & Management

Project Activities

Activity Details

Title: Digitization and Digital Preservation **Abstract:**

A total of 2,725 historically significant resources were digitized. This includes imaging/scanning and/or reformatting (e.g., film, sound recordings). The following organizations completed sub-grants, performing virtually all selection, research, copyright vetting, permissions gathering, digitization, metadata creation, and local promotion: 1. Asotin County Library (Clarkston, WA), in partnership with the Nez Perce Historical Society. 2.Kalama Public Library, in partnership with the Kalama History House, City of Kalama, Port of Kalama & Transportation Interpretive Center, McMenamin's Kalama. 3. Island Library, Whatcom County Library System (Lummi Island, WA), in partnership with the Friends of the Island Library. 4. Moran Prairie and Spokane Valley branches of the Spokane County Library District, in partnership with the Washington State Moran Prairie Grange No. 161. 5. Orcas Island Public Library in partnership with the Orcas Island Historical Museum and Keepers of the Patos Light. 6. Richland Public Library. 7. Whitman County Library in partnership with the Tekoa Museum and J.C. Barron Mill. 8. Woodland, Ridgefield, and La Center branches of the Fort Vancouver Regional Library District, in partnership with the La Center Museum and Woodland Historical Museum Society.

Washington Rural Heritage and Washington State Library staff: provided project management and planning; maintained and updated project standards; performed quality assurance and control; trained and supported institutional partners throughout the state; reported usage statistics and project updates to partners; provided digital preservation services; designed and edited project websites; provided all digital repository services; and represented the program and WSL at regional conferences; performed promotional and outreach activities.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 2,725

Number of items digitized and available to the public: 2,725

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** Yes **Archives:** Yes **Cultural Heritage Organization Multi-type:** Yes **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 8, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Activity Details

Title: Digitization Training **Abstract:**

During the grant period, 18 individuals working on various portions of digitization sub-grants were provided with formal and informal training in most aspects of digitization. The formal training was offered by way of webinar/online workshops, project documentation (standards, manuals), and instructional videos produced by Washington Rural Heritage staff. Informal training generally took the form of one-on-one training during site visits, and by telephone, email, and web conferencing software.The primary focus of trainings was: 1) Project planning and management; 2) Selection of materials for digitization; 3) Copyright evaluation, documentation, and permissions; 4) Digital imaging, file formats, file management; 5) Digital image optimization and creation of derivatives; 6) Metadata creation/descriptive cataloging; 7) Advanced use of digital collections; 8) Promoting the use of digital collections.

Intent: Improve the library workforce.

Activity: Instruction
Mode: Consultation/drop-in/referral
Format: Combined in-person & virtual

Total number of consultation/reference transactions: 24

Average number of consultation/reference transactions per month: 2

Partner Information
Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** Yes **Archives:** No **Cultural Heritage Organization Multi-type:** Yes
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types
Public Libraries: 8, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 6

Total number of survey responses: 0

Project Outcomes
List any important outcomes or findings not previously reported:
Washington Rural Heritage (WRH) staff worked with eight sub-grantees (public libraries). Nine additional institutional partners (museums/historical societies) were served by these grants. The private collections of individuals were digitized by sub-grantees. A total of 2,725 items, digitized through sub-grants, were added to the digital repository. Four entirely new digital collections and associated customized websites were added to the repository. Fifteen new institutional sub-collections/record series were added to the respository (i.e., corresponding to new/unique digital collections). Eighteen individuals, working, volunteering, or serving as contractors for sub-grants received in-depth training in all aspects of digitization. Their individual skill level, and home-institutional capacity to initiate and carry out local digitization program has increased substantially. WRH staff maintained the entire repository of 51 digital collections and more than 49,638 electronic files; 33,000 unique historical resources from more than 150 institutions were preserved in digital format by the Washington State Library. The WRH repository received 241,098 item-level views during the grant period. Google Analytics software reports 43,326 unique users interacting with the website and digital repository during the grant period. Between collection usage reports and website analytics, and reports from sub-grantees, we believe that 45,000 represents an accurate estimate of the number of persons served during this grant period. WRH staff continued to partner with additional libraries and cultural heritage institutions in 2017-2018, with the aim of developing a regional approach to digitization, digital collection hosting, and metadata aggregation. The Washington State Library worked with the Orbis Cascade Alliance (academic library consortium) to identify and develop training opportunities for libraries working on metadata cleanup and enhancement. The Washington State Library (WSL) also worked with the Oregon State Library and Oregon Heritage Commission on a collaborative approach to digital collections hosting for small cultural heritage institutions in both Oregon and Washington. In the spring of 2018, WRH staff provided a train-the-trainer workshop to Oregon Heritage Commission's MentorCorps program. And in the first half of 2018, WRH staff piloted a multi-state approach to digital initiatives development by migrating a portion of the Baker County Library District's (Baker City, OR) digital collections from a PastPerfect database to CONTENTdm. Additional discussions are underway to determine and Oregon-Washington partnership to aggregate, or otherwise provide a platform for digital collections, especially those held by small institutions.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington Rural Heritage program, awarding grants since 2008, continues to receive more grant applications than it can fund on an annual basis. This popularity underscores the demand for centralized digitization and digital preservation services, centralized digital repositories, and continuing education at the state and regional level. The fact that roughly half of past sub-grantees continue to build and maintain their digital collections on an ongoing basis, and/or re-apply for additional grants, demonstrates the success WSL has had in building local capacity to envision and carry out digitization projects. The ongoing training of library and cultural heritage staff and volunteers throughout Washington State (having reached more than 175 individuals through WRH at this point), provides them with a moderate-to-high level of technical expertise and professional knowledge. The high number of digital collection hits suggests that the general public has a continuing need for local history information, inaccessible records, and genealogical information. Digitized primary and secondary resources meet the particularly pressing demands of students

needing to find and use primary source documents. State libraries can and should fulfill the need of smaller cultural heritage institutions to provide online access to their unique special collections. Creation of centralized digital repositories and portals/aggregation services are an excellent way to meet this need.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
While the Washington Rural Heritage program is a collaborative digitization project, central administration and project management is required to ensure consistency, quality, and standards-compliance. Organizations, state, or regions that want to replicate or adopt any portion of this program will need to look beyond shared infrastructure and strongly consider central and/or shared dedicated staffing.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
digitization, history

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80173

Title: Off the Page: Downloadable Audiobooks and eBooks for Washington Libraries
State Project Code: 9550-8721-40
Start Date: 08/03/2017
End Date: 09/30/2017
Status: Completed
Abstract:

This project assists a wide range of Washington libraries in offering eBooks and downloadable audiobooks to their patrons, by providing group purchasing opportunities that make these formats more affordable, especially for smaller libraries. Two vendor platforms are available: 1) the formally organized Washington Digital Library Consortium, comprising 44 mid-sized and smaller public libraries, is able to offer a growing collection of eBooks and audiobooks on the popular OverDrive platform; 2) non-profit public, academic, and K-12 libraries statewide can offer annual subscriptions to several curated collections of unlimited use audiobooks through a heavily discounted group purchasing contract from Recorded Books. EBooks purchased by libraries individually, or with LSTA variance funds are also available on the Recorded Books RBDigital platform.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Will Stuivenga; Director Phone: 360.704.5217; Director Email: will.stuivenga@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$1,996.00	$0.00	$0.00	$1,996.00
Description	Speaker fee for keynote speaker at user group conference			
Travel	$9,184.98	$0.00	$0.00	$9,184.98
Description	Travel, including participants in user group conference			
Supplies/Materials	$1,500.00	$0.00	$0.00	$1,500.00
Description	Overdrive startup fee			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$431,625.94	$431,625.94
Description	Purchase by local libraries of Ebooks and audio books.			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$12,680.98	$0.00	$431,625.94	$444,306.92

Intent
Improve users' ability to obtain and/or use information resources.

- Collection Development & Management

Project Activities

Activity Details

Title: Providing downloadable audiobooks and eBooks to Washington citizens and students via libraries. **Abstract:**
Member libraries of the Washington Digital Library Consortium make their own purchase selections to build the Washington Anytime Library collection, frequently spending beyond designated annual collection allocations. Using funding provided by the participating libraries, additional copies of popular titles are purchased weekly to maintain a set holds to copies ratio, and expiring licenses are replaced as needed. These centralized processes are managed at the State Library, as are annual budget calculations and allocations, subject to member vote. On the Recorded Books RBDigital platform, participating libraries can purchase individual titles for the exclusive use of their own patrons. Additional titles are added to the various unlimited use audiobook subscription collections on a periodic basis by the vendor. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Acquisition
Format: Digital

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 0

Number of electronic materials acquired: 12,318

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 4,691

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** Yes **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** Yes **Non-Profit:** No **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 46, **Academic Libraries:** 6, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 35, **Other:** 1

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

This project provides eBook and downloadable audiobook services to libraries throughout the state that choose to participate in contracts with two vendors, Recorded Books and OverDrive. Although no LSTA subsidies are currently provided directly to libraries, LSTA funds have been used to assist in building the collections available to participating libraries, and LSTA funds were used extensively in the first few years, to assist in launching the project through direct subsidies to libraries. OverDrive provides the Washington Anytime Library to the Washington Digital Library Consortium (WDLC), a group of 44 public libraries, managed by the Washington State Library and serving a combined population of 813,726. At the end of the 2017 federal fiscal year, the Washington Anytime Library collection comprised 62,984 copies of 31,207 eBook titles, and 20,339 copies of 11,954 audiobook titles, which represents an 11% increase in unique titles, and a 22% overall increase in collection size over the previous year. The Anytime Library circulated over 1 million items for the first time in fiscal year 2017: 455,377 audiobooks and 664,193 eBooks for a total circulation of 1,119,570, a 20% increase over the previous year. 41,146 unique users checked out materials during the 2017 fiscal year, up 13% from the previous year. The cost to maintain a reasonable holds to copies ratio (which controls patron wait times for popular titles) continues to rise at a higher rate than other costs. After 63% and 65% increases in calendar years 2015 and 2016, respectively, the rate of increase dropped to 26% in 2016, and to 13.6% in 2018. Nevertheless, the cost for added copies alone, in 2019, is expected to top $425,000, which is a substantial burden for these mostly smaller libraries to shoulder, while also providing sufficient funds for adding new titles to the collection. Various cost-saving measures are under consideration for possible implementation in the coming year. At the end of FY 2017, the contract with Recorded Books was providing services to 8 public library systems (with a total population served of 521,427), 6 academic libraries, 1 tribal library, and 35 K-12 public and private school libraries in Washington. 2 of the state's larger public library systems formerly part of this contract have chosen ongoing independent relationships with the vendor, which means their data is no longer included in this report. This contract provides annual subscriptions to several collections of unlimited use audiobooks, divided by audience: Core (aimed at public libraries: 5,690 titles), Academic (950 titles), Young Adult and Children's (1,934 titles), and AudioLibros (Spanish language, 189 titles), for a total of 7,549 unique titles (some titles are shared between collections). Libraries choose the collections to which

they wish to subscribe. In addition, participating libraries have access to 4,606 copies of 3,527 single use audiobook titles, and 4,258 copies of 4,191 eBook titles. 3,872 user accounts, 3,405 of them new, circulated 28,570 items during FY 2017.

Please briefly describe the importance of these outcomes and findings for future program planning:
Demand for eBooks and downloadable audiobooks continues to grow. The growth in demand for audio has significantly outpaced that for eBooks in recent years. The continued acceleration of cost for added copies, exacerbated by publisher practices (high prices; inflexible terms) threatens to overwhelm libraries. Cost-cutting measures must be considered and implemented.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
A decentralized model, such as is used in the Washington Anytime Library, in which libraries typically purchase single copies of the titles they believe their patrons will be interested in, and then additional copies are purchased centrally to match the demand created by holds, shifts a large percentage of the acquisition cost to the added copy purchasing. The funding disparities between the smaller and larger member libraries creates tension, as the larger libraries would like to grow the collection at a higher rate than the smaller ones can afford. So far, the larger libraries have had to settle to some degree for the slower pace of growth that the smaller libraries can accommodate. This situation encourages the libraries with available funds to purchase more content for the exclusive use of their own patrons, but those expenditures do not contribute as much to the benefit of the group.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes
Analyzing, considering, and implementing cost-saving measures will require more work, as will continuing the implementation of the work of other volunteer task force groups, including the curation of reading lists on the Anytime Library site, weeding outdated materials from the collection, and adopting a revised Member Agreement which enlarges the Executive Advisory Council from three members to six, and provides for more regular meetings and structured activities.

Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
eBooks, downloadable audiobooks, group purchasing

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80176

Title: Washington Group Services
State Project Code: 9550-8721-39
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract: The goal of the Washington Group Services project is to increase cooperation and resource sharing among Washington libraries. The Washington Group Services partner libraries obtain predictable pricing for three core OCLC services: cataloging, interlibrary loan, and WorldCat subscriptions. The project has subsidized OCLC costs for several small libraries, enabling them to include their holdings in the OCLC WorldCat database, and making it affordable for them to use the same cataloging and interlibrary loan services that the other partner libraries use. The project also serves as a conduit to provide information and training on new OCLC library services and platforms, as they are rolled out to Washington libraries.
State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director
Director Name: Will Stuivenga; Director Phone: 360-704-5217; Director Email: will.stuivenga@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$1,508.00	$0.00	$0.00	$1,508.00
Description	Software license reimbursement			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00

Description

Other Operational Expenses	$0.00	$0.00	$0.00	$0.00

Description

Totals:	$1,508.00	$0.00	$0.00	$1,508.00

Intent
Improve library operations.

- Employment
- Library Skills

Project Activities

Activity Details

Title: OCLC Service Subsidies **Abstract:**

Final OCLC service reimbursement subsidies were provided to two small public libraries: Asotin County Library, Grandview Library. Information on OCLC pricing and training opportunities was provided to participating libraries throughout the state. **Intent:** Improve library operations.

Activity: Content
Mode: Other
Format: Combined physical & digital

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Name: ASOTIN COUNTY LIBRARY

417 SYCAMORE ST. CLARKSTON, WA 99403

Name: GRANDVIEW LIBRARY

500 W. MAIN STREET GRANDVIEW, WA 98930

Total number of survey responses: 0
I am satisfied that the resource is meeting library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying the resource will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:
Seventy-nine libraries participate in Washington Group Services. Two public libraries received small LSTA-funded cost reimbursements for OCLC services, which assists them in including their holdings in OCLC's WorldCat database. OCLC services provided through this project are funded by the member libraries.

Please briefly describe the importance of these outcomes and findings for future program planning:
This project delivers value to participating libraries by providing predictable pricing for basic OCLC services (cataloging, interlibrary loan, WorldCat Discovery), with guaranteed caps on price increases from year to year, and by providing actual savings for a subset of libraries obtaining their WorldCat Discovery subscriptions through the project.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Unless a statewide catalog is accompanied by appropriate concomitant endeavors, such as a statewide library card and/or an effective courier system, it is likely to remain a solution in search of a problem.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes
The amount of time needed to manage it should decrease, as library subsidies come to their scheduled end.
Do you anticipate changing the types of activities and objectives addressed by the project? Yes
The small library subsidies are almost completed. Once that occurs, the project will enter a purely maintenance mode, in which the only remaining activities are an annual review of the OCLC pricing spreadsheet, execution of an annual contract extension, and liaison work between OCLC and participating libraries, helping to inform them of OCLC platform upgrades, training opportunities, and other related information.
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

OCLC cataloging, interlibrary loan, worldcat discovery

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80205

Title: Metadata Enhancement and Remediation Grant Progam
State Project Code: 9550-8721-23
Start Date: 08/15/2017
End Date: 09/30/2018
Status: Completed
Abstract: The Washington State Library (WSL) administered its second annual grant opportunity aimed at helping public, academic, and tribal libraries in re-cataloging, enhancing, and/or improving digital collection records currently available to the public through digital library systems. "Digital collections" typically include digitized special collections (e.g., manuscripts, documents, maps, photographs), publications, or archival records. The primary purpose of the project was to support a regional push to help institutions prepare for the eventual harvest of collection metadata by a Pacific Northwest-based Digital Public Library of America (DPLA) service hub. To that end, WSL provided: sub-grants to libraries; training and support; metadata analysis and planning assistance; and quality assurance. Two libraries received sub-grants, while an additional five libraries were granted access to Orbis Cascade Alliance (OCA)-provided training in best practices and standards. WSL and OCA partnered to identify a group of small institutions outside of the OCA consortium who would most benefit from this additional training.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Evan Robb; Director Phone: 360-704-5228; Director Email: evan.robb@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://vimeo.com/188696798

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$14,190.59	$0.00	$0.00	$14,190.59
Description	Salary and benefits for project manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$14,190.59	$0.00	$0.00	$14,190.59

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities

Activity Details

Title: Consulting, Metadata Cleanup, and Enhancement **Abstract:**
Washington State Library's (WSL) local Project Manager provided ongoing support and consultation to participating libraries, as well as final evaluation and quality assurance of submitted metadata. Staff at participating institutions performed data cleanup, copyright research and determination, and other cataloging and metadata creation activities. A total of 7,081 item-level records were brought into compliance with standards established by the Orbis Cascade Alliance (academic library consortium) and Digital Public Library of America (DPLA). These records are very likely destined for enhanced discovery through the DPLA portal in the near future, benefiting students, researchers, and the general public. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation

Format: Digital

Number of items digitized: 0

Number of items digitized and available to the public: 7,081

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 6

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** Yes **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:**

Is the activity state-wide: No

Name: EVERETT PUBLIC LIBRARY

2702 HOYT AVE EVERETT, WA 98201

Name: RICHLAND PUBLIC LIBRARY

955 NORTHGATE DR RICHLAND, WA 99352

Name: SEATTLE PUBLIC LIBRARY

1000 4TH AVE SEATTLE, WA 98104
Name: SPOKANE PUBLIC LIBRARY

906 W. MAIN AVE. SPOKANE, WA 99201
Name: WHATCOM COUNTY LIBRARY SYSTEM

5205 NORTHWEST DRIVE BELLINGHAM, WA 98226
Name: WHITMAN COUNTY LIBRARY

102 S. MAIN STREET COLFAX, WA 99111
Total number of survey responses: 0

Activity Details

Title: Training **Abstract:**

Project participants and library staff throughout the Pacific Northwest received formal online and face-to-face training from WSL staff, Orbis Cascade Alliance staff, and training consultants. This included training in: Risk management and rights; best practices for Dublin Core metadata; assignment of standardized rights statements (RightsStatments.org); Creation of local Free-Text Rights Statements; and cataloging using the Resource Description and Access (RDA) standard. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Instruction
Mode: Program
Format: Virtual

Session length (minutes): 90

Number of sessions in program: 5

Average number in attendance per session: 6

Number of times program administered: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** Yes **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No
Tribe: No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Institution Types

Public Libraries: 5, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 1, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0
I learned something by participating in this library activity.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying what I learned will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:
Two libraries received grant support for their metadata cleanup activities: Seattle Public Library and Whitman County Library. Also included in a group of libraries identified for advanced training were: Spokane Public Library; Everett Public Library; Whatcom County Library System; Richland Public Library; and Densho (archives/library staff). These online trainings occurred in winter/spring of 2017, and included: Forming names according to the Resource Description and Access (RDA) standard; Standardized Rights Statements; Free Text Rights Statements; Risk Management and Rights; and Dublin Core Best Practices. A total of 7,081 digital collection records (2310, Spokane Public Library; 2716, Seattle Public Library; 2055, Whitman County Library) were brought in line with best practices as set for by the Orbis Cascade Alliance's Dublin Core Best Practices, Version 2.2. These records included required and recommended elements outlined in the DPLA Metadata Application Profile Version 4.0.

Please briefly describe the importance of these outcomes and findings for future program planning:
Statewide and regional digitization programs and academic library consortia across the nation are currently working on initiatives to bring their digital library metadata into compliance with DPLA standards in order to enhance usability, interoperability, and access. This project demonstrates the ability of individual institutions to collaboratively remediate and/or re-catalog existing digital collection records in an accurate manner. The individual sub-grants also provide useful case studies needed for estimating cost, hours, and institutional resources required to carry out similar projects elsewhere. Digital collection records destined for the DPLA not only enjoy greater discoverability for the general public, but also stand to be enhanced as linked data—paving the way for innovative uses of library data on the Web.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
In addition to formal group trainings, libraries and organizations seeking to learn and undertake metadata cleanup projects benefit from direct consultation from subject experts on an as-needed basis.

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
Metadata

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80212

Title: Metadata Enhancement and Remediation Grant, Whitman County Library
State Project Code: 9550-8721-23 G-5953
Start Date: 10/09/2017
End Date: 08/24/2018
Status: Completed
Abstract: Whitman County Library (WCL), located in the Palouse region on Eastern Washington State, performed extensive metadata cleanup and enhancement for more than 2,000 records from its large digital collection, Whitman County Heritage (www.washingtonruralheritage.org/cdm/landingpage/collection/whitman). The goal of this project was to bring digital collection records in line with current best practices and to meet the standards established by the Pacific Northwest's regional Digital Public Library of America (DPLA) service hub. WCL staff performed all metadata cleanup activities with a special emphasis on geographical and temporal (date-related) metadata. WCL also vetted the copyright status of individual works, and assigned standardized copyright statements as established by

RightsStatements.org. The Washington State Library provided consultation, facilitated additional training, and performed final evaluation and quality assurance of submitted completed metadata.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Kristie Kirkpatrick; Director Phone: 509-397-4366; Director Email: kirkpatr@colfax.com

Grantee Information
Grantee: WHITMAN COUNTY LIBRARY

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$3,868.98	$0.00	$0.00	$3,868.98
Description	Salary for project manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$3,868.98	$0.00	$0.00	$3,868.98

Intent
Improve users' ability to obtain and/or use information resources.

- History
- Library Skills

Project Activities
Activity Details
Title: Metadata Cleanup and Enhancement **Abstract:**
The Whitman County Library (WCL) Digital Projects Manager participated in specialized training, created localized metadata documentation, and performed metadata cleanup and enhancement. A total of 2,055 item-level records were brought into compliance with standards established by the Orbis Cascade Alliance (academic library consortium) and Digital Public Library of America (DPLA). These records are very likely destined for enhanced discovery through the DPLA portal in the near future, benefiting students, researchers, and the general public.
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Description
Format: Digital

Number of items made discoverable to the public: 2,055

Number of collections made discoverable to the public: 0

Number of metadata plans/frameworks produced/updated: 3

Partner Information
Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Institution Types
Public Libraries: 1, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0
I am satisfied that the resource is meeting library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying the resource will help improve library services to the public.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:

A total of 1,814 records were updated over the course of the grant. Additionally, 241 records were newly created as part of Whitman County Library's (WCL) ongoing local history digitization program. Having built on previous efforts in this realm, WCL completed the grant having a total of 4,441 records that met the standard for harvest by the Pacific Northwest's DPLA data harvester. WCL created three localized procedural documents for determining and documenting the copyright status of digital collection records. WCL was able to determine an estimate of 5-7.5 minutes spent per record for metadata cleanup activities. This figure, along with others from previous grants in this program, may be used by additional institutions in estimating the time and resources required to carry out similar projects.

Please briefly describe the importance of these outcomes and findings for future program planning:

This project demonstrates the ability of individual institutions to successfully remediate and/or re-catalog existing digital collection records in an accurate manner, with specialized training and support from peer or partner institutions. Statewide and regional digitization programs across the nation are currently working on similar initiatives to bring their digital library metadata into compliance with DPLA standards in order to enhance usability, interoperability, and access. Digital collection records destined for the DPLA not only enjoy greater discoverability for the general public, but also stand to be enhanced as linked data—paving the way for innovative uses of library data on the Web.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

metadata, history, digitization

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80215

Title: Metadata Enhancement and Remediation Grant, Seattle Historic Photographs Collection, Seattle Public Library
State Project Code: 9550-8721-23 G-5952
Start Date: 11/15/2017
End Date: 08/24/2018
Status: Completed
Abstract: Seattle Public Library (SPL) performed extensive data cleanup and enhancement for more than 2,700 digital collection records from its Seattle Historical Photograph Collection. Works in this collection were created by a diverse group of photographers such as Webster & Stevens, Clark and Darius Kinsey, Asahel Curtis, and Theodore Peiser. They document the Great Fire of 1899, city regrades, potlatch festivals, historic buildings, schools, early pioneers, and prominent citizens of Seattle. The goal of this project was to bring digital collection records in line with current best practices and to meet the standards established by the Pacific Northwest's regional Digital Public Library of America (DPLA) service hub. SPL staff performed all metadata cleanup activities with a special emphasis on geographical and temporal (date-related) metadata. SPL also vetted the copyright status of individual works, and assigned standardized copyright statements as established by RightsStatements.org. The Washington State Library provided consultation, facilitated additional training, and performed final evaluation and quality assurance of submitted completed metadata.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Jodee Fenton; Director Phone: 206-386-4610; Director Email: Jodee.fenton@spl.org

Grantee Information

Grantee: SEATTLE PUBLIC LIBRARY

Additional Materials

- http://cdm16118.contentdm.oclc.org/cdm/landingpage/collection/p15015coll4

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$4,810.19	$0.00	$0.00	$4,810.19
Description	Salaries for local staff performing grant work outside of regularly scheduled hours			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				

Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$4,810.19	$0.00	$0.00	$4,810.19

Intent

Improve users' ability to discover information resources.

- History

Project Activities

Activity Details

Title: Metadata Cleanup and Enhancement **Abstract:**

The Seattle Public Library (SPL) Digital Projects Librarian participated in specialized training, created localized metadata documentation, and performed metadata cleanup and enhancement. A total of 2,716 item-level records were brought into compliance with standards established by the Orbis Cascade Alliance (academic library consortium) and Digital Public Library of America (DPLA). These records are very likely destined for enhanced discovery through the DPLA portal in the near future, benefiting students, researchers, and the general public. **Intent:** Improve users' ability to discover information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 0

Number of items digitized and available to the public: 2,716

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 2

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: No

Name: SEATTLE PUBLIC LIBRARY

1000 4TH AVE SEATTLE, WA 98104

Total number of survey responses: 0
I am satisfied that the resource is meeting library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying the resource will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:

A total of 2,716 records, comprising the entire Seattle Historical Photographs Collection, were updated over the course of the grant. SPL staff attended specialized metadata training provided by the Orbis Cascade Alliance (PNW-based academic library consortium) as part of an Oregon-Washington partnership in 2016-2017. These trainings included: Forming names according to the Resource Description and Access (RDA) standard; Standardized Rights Statements; Free Text Rights Statements; Risk Management and Rights; and Dublin Core Best Practices. A copyright decision matrix and localized free-text copyright statements were created by SPL; these will be used as SPL embarks on future metadata cleanup activities for the rest of its digital collections. Additionally, SPL updated its general metadata guidelines for consistent application of new practices across all of its digital collections.

Please briefly describe the importance of these outcomes and findings for future program planning:

This project demonstrates the ability of individual institutions to successfully remediate and/or re-catalog existing digital collection records in an

accurate manner, with specialized training and support from peer or partner institutions. Statewide and regional digitization programs across the nation are currently working on similar initiatives to bring their digital library metadata into compliance with DPLA standards in order to enhance usability, interoperability, and access. Digital collection records destined for the DPLA not only enjoy greater discoverability for the general public, but also stand to be enhanced as linked data—paving the way for innovative uses of library data on the Web.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No

Exemplary: Yes; The Seattle Public Library's Digital Projects Librarian worked with colleagues at the state (Washington State Library) and regional (Orbis Cascade Alliance) level to evaluate digital collection metadata, and develop and carry out a plan for cleanup and enhancement of this data. Staff participated in training in advanced metadata topics, created tools and new procedural documentation for SPL's special collections program, and performed metadata cleanup and enhancement for a large digital collection of more than 2,700 records. This collection now fully meets all requirements for data harvest and aggregation through a regional DPLA service hub. SPL's grant provides an ideal case study illustrating the capacity of individual libraries and cultural heritage institutions to perform metadata enhancement themselves, with assistance from experts and peers in the library community.

Project Tags
Metadata

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80310

Title: Action Research in the Library
State Project Code: 9550-8721-44
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed

Abstract: Action Research in the Library, a project of Washington Community and Technical Colleges, provides professional development opportunities for community and technical college library faculty to engage with the Association of College and Research Libraries (ACRL's) Assessment in Action program, in order to explore new ways to demonstrate and share how libraries contribute to student success. The goal of the project is to build a research-based foundation that can leverage learning across the Community and Technical College Library system and increase research expertise and experience among library faculty.

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director
Director Name: Mary Ann Lund Goodwin; Director Phone: 509-533-3820; Director Email: maryann.goodwin@ccs.spokane.edu

Grantee Information
Grantee: Washington State Library

Additional Materials
Budgets

		LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits		$0.00	$0.00	$0.00	$0.00
Description					
Consultant Fees		$4,500.00	$0.00	$0.00	$4,500.00
Description	ACRL workshop fees.				
Travel		$289.96	$0.00	$0.00	$289.96
Description	Fall 2017 workshop misc travel expenses.				
Supplies/Materials		$0.00	$0.00	$0.00	$0.00
Description					
Equipment		$0.00	$0.00	$0.00	$0.00
Description					
Services		$0.00	$0.00	$0.00	$0.00
Description					
Other Operational Expenses		$75,257.87	$0.00	$0.00	$75,257.87
Description	Library Action Research Mini-Grants, $1,500/ per librarian to develop, implement, and share findings. Indirect costs.				
Totals:		$80,047.83	$0.00	$0.00	$80,047.83

Intent
Improve users' ability to use resources and apply information for employment support.

- Continuing Education and Staff Development

Project Activities

Activity Details

Title: Two-day workshop fall 2017 **Abstract:**

Community and Technical College library faculty attended the ACRL Assessment in Action workshop, a two day workshop, explaining how to use action research strategies to incorporate meaningful assessment practices and process into their teaching practices. By the end of the workshops, participants have completed the Assessment in Action curriculum and have begun designing an action research project and mini-grant proposals. Faculty benefit by developing the skills necessary to undertake an action research project to assess program effectiveness. Students benefit from the libraries' adoption of program assessment techniques that lead to continuous improvement and institutions benefit as faculty develop research skills that can propel robust assessment work.

Intent: Improve users' ability to use resources and apply information for employment support.

Activity: Instruction
Mode: Program
Format: In-person

Session length (minutes): 720

Number of sessions in program: 5

Average number in attendance per session: 98

Number of times program administered: 1

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 34, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

I learned something by participating in this library activity.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying what I learned will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Activity Details

Title: Mini-Grant Program **Abstract:**

Community and Technical College library faculty propose and apply for action research mini-grants. Mini-grants are awarded to institutions to support librarians planning, implementing, and analyzing an action research plan. Faculty benefit by developing valuable research experience. Institutions gain library program assessment data that can be used to build support for and understanding of the value that academic libraries provide students and discipline faculty.

Intent: Improve users' ability to use resources and apply information for employment support.

Activity: Planning & Evaluation
Mode: Prospective
Format: In-house

Number of evaluations and/or plans funded: 12

Number of funded evaluation and/or plans completed: 12

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 34, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0
I believe the planning and evaluation addresses library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I am satisfied with the extent to which the plan or evaluation addresses library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I believe the information from the plan or evaluation will be applied to address library needs.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Activity Details

Title: Research Symposium **Abstract:**
Faculty receiving action research mini-grants use posters, papers, and presentations, and other avenues to share their findings with members of the Community and Technical College system at a one day Symposium. Faculty were recognized for their research efforts and began building professional networks to support further research activities. They also found additional venues for sharing their findings, including publication in peer review journals and invitations to present at national conferences. The Institutions gain recognition for their use of effective research strategies that support program assessment.
Intent: Improve users' ability to use resources and apply information for employment support.

Activity: Instruction
Mode: Presentation/performance
Format: Combined in-person & virtual

Presentation/performance length (minutes): 360

Number of presentations/performances administered: 12

Average number in attendance per session: 40

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 34, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Fulfillment of the grant's goal to "conduct action research projects that demonstrate and communicate library contributions to student success." Over 40 librarians, instructional faculty and library staff participated in one or more research mini-grants. While almost 60% of the research projects looked at classroom success through the lens of integrated information literacy instruction or strategic partnerships, other projects considered questions related to ways libraries contribute to equity and student retention. All funded projects were completed on time, with teams submitting their project reports and reflection questionnaires as required. A report summarizing each of the completed mini-grant research projects and an analysis of the responses to the reflection questionnaire have been completed as well.

Please briefly describe the importance of these outcomes and findings for future program planning:
Community and Technical College library faculty participating in this project are able to explain how to use action research strategies to incorporate meaningful assessment practices and process into their teaching practices. Participants uniformly reported that they planned to continue building on the work initiated in their mini-grant projects and plan to incorporate their research findings into practice to fit their unique institutions. Faculty participants also applied action research strategies to devise and conduct projects that demonstrate and communicate library contributions to

student success. Through collecting and assessing data, collaborating with instructional faculty, research partners, students and support staff, building relationships and provide meaningful and rewarding learning opportunities.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Ensure there is enough time for design and planning of projects, including all essential tasks. Schedule sufficient time for the project, including data collection and consult regularly with partners, faculty and support staff.

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? Yes
Was a final written evaluation report produced? Yes
Can the final written evaluation report be shared publicly on the IMLS website? Yes
Was the evaluation conducted by project staff (either SLAA or local library) or by a third-party evaluator? Select the primary individual responsible for conducting the evaluation: Project Staff
What data collection tools were used for any report outcomes and outputs?
Surveys
Participant Observation

Did you collect any media for the data?

What types of methods were used to analyze collected data?
Survey

How were participants (or items) selected? Other
application process
What type of research design did you use to compare the value for any reported output or outcome?
Comparison of a reported output or outcome to an assigned target value
The grant project was assessed using a qualitative research design. The assessment required each team to respond to six open-ended questions that asked them to share what they had learned while conducting their project. The goal of the reflection exercise was to determine if grant participants had met the grant's outcome, to be able to explain how to use action research strategies to incorporate meaningful assessment practices into teaching practices and communicate library contributions to student success.

Exemplary: No

Project Tags
ACRL, mini-grant, Action Research

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80314

Title: Youth Services
State Project Code: 9550-8741-37
Start Date: 10/02/2017
End Date: 09/28/2018
Status: Completed
Abstract:
Youth Services, directed at ages birth through teen, providesresources, training, and support for library staff. Summer reading materialsand support through the Collaborative Summer Library Program is made available toall public and tribal libraries. Youth Services represents the State Library incollaborations with the early learning, K-12, and other community organizationsserving families and children. Partnerships include the Washington State Officeof the Superintendent of Public Instruction, the Department of Early Learning,Humanities Washington, and

state school library organizations.

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director
Director Name: Carolyn Petersen; Director Phone: 360-570-5560; Director Email: carolyn.petersen@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
- https://www.sos.wa.gov/library/libraries/projects/youthservices/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$50,987.52	$0.00	$0.00	$50,987.52
Description	Salary and benefits for project manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00

Description				
Travel	$11,304.71	$0.00	$0.00	$11,304.71
Description	Travel to meetings for project manager and advisory committee. Travel, per diem, and lodging for attendees at youth services summit.			
Supplies/Materials	$14,635.58	$0.00	$0.00	$14,635.58
Description	Purchase of STEAM Kits FexEx shipments of STEAM Kits Collaborative Summer Library Program (CSLP) orders Space rental for Youth Summit Postage, telephone and other related costs PNLA conference registration			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$9,768.01	$0.00	$0.00	$9,768.01
Description	Trainer services for Screen scene training.			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$86,695.82	$0.00	$0.00	$86,695.82

Intent

Improve users' general knowledge and skills.

- Science, Technology, Engineering, & Math (STEM)

Project Activities

Activity Details

Title: STEAM Circulation Kits **Abstract:**

The Washington State Library recognizes that youth need hands on experiences to understand that careers in science, technology, engineering, art, and math (STEAM) are within their capabilities and can be fun and rewarding. Currently eight STEAM kits are in circulation in public, school and tribal libraries. Most kits are designed for fifteen kids. With the exception of consumable materials, which the library itself must provide, everything necessary for the STEAM program is contained within the kits. **Intent:** Improve users' general knowledge and skills.

Activity: Instruction
Mode: Program
Format: In-person

Session length (minutes): 120

Number of sessions in program: 123

Average number in attendance per session: 11

Number of times program administered: 8

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** No **Tribe:** Yes

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 6-12 years, 13-17 years,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** Yes **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 901
I learned something by participating in this library activity.
SD: 0 | **D:** 45 | **NA/ND:** 22 | **A:** 704 | **SA:** 0 | **NR:** 130

I feel more confident about what I just learned.
SD: 0 | **D:** 35 | **NA/ND:** 61 | **A:** 529 | **SA:** 0 | **NR:** 276

I intend to apply what I just learned.
SD: 0 | **D:** 76 | **NA/ND:** 109 | **A:** 460 | **SA:** 0 | **NR:** 256

I am more aware of resources and services provided by the library.

SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 901

I am more likely to use other library resources and services.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 901

Activity Details

Title: Screen Scene trainings **Abstract:**

Screen scene: Best practices for using screen media with young children was a workshop that explored the many practical applications and resources for parents and educators so that ever-present media technology can have a positive impact on children. **Intent:** Improve users' general knowledge and skills.

Activity: Instruction
Mode: Program
Format: In-person

Session length (minutes): 120

Number of sessions in program: 0

Average number in attendance per session: 11

Number of times program administered: 4

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** Yes **Is the activity directed at intergenerational groups:** Yes **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: No

Name: FORT VANCOUVER REGIONAL LIBRARY DISTRICT

1007 E. MILL PLAIN BLVD VANCOUVER, WA 98663

Name: KITSAP REGIONAL LIBRARY

1301 SYLVAN WAY BREMERTON, WA 98310

Name: SPOKANE COUNTY LIBRARY DISTRICT, NORTH SPOKANE BRANCH LIBRARY

44 E Hawthorne Rd SPOKANE, WA 99218
Name: YAKIMA VALLEY REGIONAL LIBRARY, SUNNYSIDE BRANCH LIBRARY

621 Grant Ave SUNNYSIDE, WA 98944
Total number of survey responses: 17
I learned something by participating in this library activity.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 3 | **SA:** 14 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 1 | **A:** 8 | **SA:** 8 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 7 | **SA:** 10 | **NR:** 0

I am more aware of resources and services provided by the library.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 17

I am more likely to use other library resources and services.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 17

Project Outcomes

List any important outcomes or findings not previously reported:
Organizations recognize that libraries can be effective ways to do community outreach and are therefore willing to partner with libraries to reach mutual goals.

Please briefly describe the importance of these outcomes and findings for future program planning:
Partnerships like these can help foster program success.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
The State library can be an ideal partner for outside organizations to work with because of its contacts and knowledge of the libraries and communities.

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? Yes
Was a final written evaluation report produced? No
Exemplary: No

Project Tags
STEAM, consultation, youth

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80318

Title: Training
State Project Code: 9550 8730 30
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract:
Washington State Library strives to provide staff with resources for continuing education opportunities that have a direct impact on their patrons and support the national priorities of the the Institute of Museum and Library Services.

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director
Director Name: Tami Masenhimer; Director Phone: 360-570-5571; Director Email: tami.masenhimer@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
- https://www.sos.wa.gov/library/libraries/training/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$83,977.84	$0.00	$0.00	$83,977.84
Description	Salary and benefits for the project manager			
Consultant Fees	$37,652.33	$0.00	$0.00	$37,652.33
Description	Fees paid to professional trainers for sessions held around the state			
Travel	$10,661.22	$0.00	$0.00	$10,661.22
Description	Travel associated with training activities			
Supplies/Materials	$2,760.64	$0.00	$0.00	$2,760.64
Description	Postage and FedEx Association of Rural and Small Libraries conference registration			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$135,052.03	$0.00	$0.00	$135,052.03

Intent
Improve the library workforce.

- Continuing Education and Staff Development
- Library Skills

Project Activities
Activity Details

Title: Virtual and combined training sessions **Abstract:**
Washington State Library hosted trainings for library staff on a regular basis.

First Tuesdays is a monthly, live, continuing-education opportunity for library staff in Washington State. Library staff across the country can also attend. This free, one-hour web presentation allows attendees to learn about new topics, share their skills and successes, and ask questions.The special-subject presentations are also recorded and available online.

The Aspen Institute Community Engagement Distributed Workshop provided a framework for dialogue among libraries' many audiences to re-envision the library as a center of learning, creativity, and innovation for the 21st century. This virtual workshop was presented simultaneously via live streaming in remote sites. Each site offered handouts and in-person discussions.

Intent: Improve the library workforce.

Activity: Instruction
Mode: Program
Format: Combined in-person & virtual

Session length (minutes): 240

Number of sessions in program: 2

Average number in attendance per session: 24

Number of times program administered: 23

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** Yes **Private Sector:** Yes **Tribe:** Yes

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 117, **Academic Libraries:** 30, **SLAA:** 5, **Consortia:** 0, **Special Libraries:** 35, **School Libraries:** 6, **Other:** 1

Total number of survey responses: 173
I learned something by participating in this library activity.
SD: 0 | **D:** 2 | **NA/ND:** 4 | **A:** 95 | **SA:** 72 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 1 | **NA/ND:** 22 | **A:** 112 | **SA:** 38 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 12 | **A:** 113 | **SA:** 48 | **NR:** 0

Applying what I learned will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 10 | **A:** 79 | **SA:** 84 | **NR:** 0

Activity Details

Title: In person training **Abstract:**
Washington State Library attempts to bring beneficial training to library staff. Various topics and sessions provide needed training at different locations around the state to help include as many as possible.

Training sessions held included:

Homeless in the library. Presented by Ryan Dowd, the executive director of a large urban homeless shelter and the author of the ALA book, The Librarian's Guide to Homelessness. There was a special focus on mentally ill and/or addicted patrons. Participants learned why homeless individuals do what they do, and practical tools for resolving problems.

Think, Do, Show: Practical techniques for using evaluations to improve practice and demonstrate impact. Presented by Linda Hofschire of the Colorado State Library. This training taught practical, strategic methods for evaluating your library's programs and services.

Self-Talk and Emotional Intelligence - Improving Your Work Narrative. Presented by Karin Peabody of Dynamic Teaming. Participants learned how to identify and adjust their own self-talk while developing awareness of cycles of conflict within the work place.

Community Engagement: Turning Outward to Lead Change. Presented by Amber Williams and Erica Freudenberger. Participants learned how to create community-based libraries by 'turning outward' using tools developed by the Hardwood Institute for Public Innovation.

Cultural Competence: Addressing Race Relations in the 21st Century. Presented by Caprice Hollins. This session helps develop participants appreciation of their role in becoming culturally competent.

Intent: Improve the library workforce.

Activity: Instruction
Mode: Program
Format: In-person

Session length (minutes): 240

Number of sessions in program: 27

Average number in attendance per session: 28

Number of times program administered: 5

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** Yes **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** Yes **School District:** Yes **Non-Profit:** No **Private Sector:** Yes **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 20, **Academic Libraries:** 1, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 635
I learned something by participating in this library activity.
SD: 2 | **D:** 0 | **NA/ND:** 6 | **A:** 163 | **SA:** 464 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 1 | **NA/ND:** 38 | **A:** 321 | **SA:** 275 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 1 | **NA/ND:** 17 | **A:** 248 | **SA:** 369 | **NR:** 0

Applying what I learned will help improve library services to the public.
SD: 1 | **D:** 1 | **NA/ND:** 31 | **A:** 192 | **SA:** 410 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:
Attendees gained knowledge and skills and displayed a desire to adapt new skills in serving the public.

Please briefly describe the importance of these outcomes and findings for future program planning:
Libraries embracing continuing educational opportunities are better able to serve the public in ways that are community focused. Librarians are better able to discover and communicate service area needs, outcomes, and deliver patron focused services. Libraries are able to deliver well thought out services that are impactful, thoughtful, and of value to stakeholders.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Offering training in alternative formats such as distributed workshops is of value to libraries.

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? Yes
Was a final written evaluation report produced? No
Exemplary: No

Project Tags

training, lifelong learning, continuing education

Project Information

Fiscal Year: 2017
State: WA

Version: 1
SPR Project Code: 2017-WA-80331

Title: Washington Talking Book and Braille Library Federal Resources
State Project Code: 9131-8741-61
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed

Abstract: Funds allocated for this project were used to purchase equipment and hardware to better serve both the staff and patrons of the Washington Talking Book and Braille Library (WTBBL). This equipment is being used to increase staff support and outreach efforts, as well as help produce the highest quality audio books possible by replacing broken or outdated equipment for the Local Audio Book Production Program.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Danielle Miller; Director Phone: 206-615-1588; Director Email: danielle.miller@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- http://www.wtbbl.org/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$10,168.33	$0.00	$0.00	$10,168.33
Description	Purchase of printer and monitor, maintenance agreements.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$10,168.33	$0.00	$0.00	$10,168.33

Intent

Improve library's physical and technology infrastructure.

- Environment
- Collection Development & Management

Project Activities

Activity Details

Title: Procurement of needed hardware. **Abstract:**

Needed equipment and hardware was purchased for staff support, increasing the ability to do outreach, and for the Local Audio Book Production Program that WTBBL runs.

Intent: Improve library's physical and technology infrastructure.

Activity: Procurement
Mode:
Format:

Number of equipment acquired: 2

Number of acquired equipment used: 2

Number of hardware items acquired: 0

Number of acquired hardware items used: 0

Number of software items acquired: 0

Number of acquired software items used: 0

Number of materials/supplies acquired: 17

Number of acquired materials/supplies used: 17

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** Yes **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** Yes **Is the activity category not already captured:** No

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 1, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Washington Talking Book and Braille Library (WTBBL) had tremendous results from outreach and public education efforts: staff visited 150 senior centers in 53 locations, resulting in 36% starting library services. Targeted outreach in Latino communities resulted in a 33% increase in Spanish speaking patrons.

Please briefly describe the importance of these outcomes and findings for future program planning:
Projected increases in aging and Latino populations mean more demand for services. We hope to be prepared in our library and also to have laid the foundation for community awareness of what we can provide.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
blind, disabled, audio books

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80334

Title: NASA @ Your Library
State Project Code: 9550-8721-50
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract:
The Space Science Institute selected Washington State Library to receive, replicate, and circulate NASA at MY Library STEM kits. These encouraged learning Space Science fundamentals with a focus on reaching under-served populations.

State Goal: Plan 13-17 Goal 2. Providing training and other resources to enhance the ability of library staff

Project Director

Director Name: Joe Olayvar; Director Phone: 360-570-5579; Director Email: joe.olayvar@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- http://www.starnetlibraries.org/portfolio-items/nasa-my-library/

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$3,336.62	$0.00	$0.00	$3,336.62
Description	Salary and benefits used by project manager associated with this project			

Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$1,042.52	$0.00	$0.00	$1,042.52
Description	Materials needed for replication of kits provided by the Space Science Institute			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$4,379.14	$0.00	$0.00	$4,379.14

Intent

Improve users' general knowledge and skills.

- Education
- Science, Technology, Engineering, & Math (STEM)

Project Activities

Activity Details

Title: Space Science Education Circulation Kit **Abstract:**

Purchased materials to replicated five additional NASA at My Library STEM kids for circulation.
Intent: Improve users' general knowledge and skills.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 6

Average number of items circulated / month: 6

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 6, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Libraries were able to introduce Space Science fundamentals in a fun way to children of various ages.

Please briefly describe the importance of these outcomes and findings for future program planning:
Introducing Space Science fundamentals broadens the scope of STEM programming in libraries.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Scheduling and tracking of the extra kits requires additional staff time.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes
Kits will be circulating to more libraries, therefore will need to use more staff time for scheduling.
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

NASA, NaML, Space Science

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80335

Title: VR in Libraries
State Project Code: 9550-8721-VR
Start Date: 10/01/2017
End Date: 09/30/2018
Status: Completed
Abstract: VR in Libraries is a project aimed at determining the viability and best practices of educational programs in the library using the virtual reality platform.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Joe Olayvar; Director Phone: 360-570-5579; Director Email: joe.olayvar@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$347.67	$0.00	$0.00	$347.67
Description	Project manager salary and beneits specifically charged to this project.			
Consultant Fees	$70,000.00	$0.00	$0.00	$70,000.00
Description	Contract with the University of Washington iSchool for research associated with the educational value of VR in libraries.			
Travel	$2,221.23	$0.00	$0.00	$2,221.23
Description	Project manager travel to deliver and setup VR equipment in pilot libraries. Travel to Oculus conference to learn about the VR system in use with the pilot projects.			
Supplies/Materials	$1,419.62	$0.00	$0.00	$1,419.62
Description	Conference registration to attend the WLA Conference in order to demonstrate VR and its use within libraries. Exhibit booth fees associated with WLA Conference. Supplies to support VR project.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$73,988.52	$0.00	$0.00	$73,988.52

Intent

Improve users' general knowledge and skills.

- Arts, Culture & Humanities
- Science, Technology, Engineering, & Math (STEM)

Project Activities

Activity Details

Title: Contract with University of Washington iSchool **Abstract:**
Utilize the University of Washington's iSchool expertise to research and report on the educational potential of Virtual Reality in the library setting using six VR in Libraries Project Pilot locations as their study.
Intent: Improve users' general knowledge and skills.

Activity: Planning & Evaluation
Mode: Prospective
Format: Third party

Number of evaluations and/or plans funded: 260

Number of funded evaluation and/or plans completed: 260

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** Yes **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:** 13-17 years, 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

Is the activity state-wide: No

Name: University of Washington-Seattle Campus

1400 NE Campus Parkway Seattle, WA 98195-4550

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Preliminary findings indicate that educational VR has a solid place in the library setting.

Please briefly describe the importance of these outcomes and findings for future program planning:
Libraries are learning institutions and need access to cutting edge technologies, such as VR. These should be made available to as many communities as possible so they will have the opportunity to experience them.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Most who use VR in a library are new to this technology, so staff time to safely facilitate equipment is a must. Safe operational space for rural libraries can be challenging.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? Yes
Second phase of project work will not be contracted outside of the state library, but staff will facilitate it directly.
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? Yes
Was a final written evaluation report produced? No
Exemplary: No

Project Tags

VR, Libraries

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80348

Title: Whitman County Heritage
State Project Code: 9550-8721-22 IG-5951
Start Date: 10/23/2017
End Date: 08/24/2018
Status: Completed
Abstract: The Whitman County Library (WCL) in Colfax, Washington digitized and made available online, several collections of photographs and documents sourced from institutional and personal collections throughout its service area. WCL partnered with the Tekoa Museum and J.C. Barron Mill in Oakesadale, WA, as well as private collections of families with long-reaching roots in Whitman County. WCL has maintained this community digital archive for more than a decade, and acts as a digital steward to previously inaccessible historical collections held by over a dozen organizations and more than 150 families throughout the Palouse region of Eastern Washington. WCL performed project management, digitization, and promotional activities for this grant project. The Washington State Library provided training and support, grant administration, digital preservation, and web hosting through the Washington Rural Heritage statewide digitization program.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Kathy Buchholtz; Director Phone: 509-397-4366; Director Email: kathyb@whitco.lib.wa.us

Grantee Information

Grantee: WHITMAN COUNTY LIBRARY

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$4,634.02	$0.00	$0.00	$4,634.02

Description	Salary and benefits for project managers			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$186.00	$0.00	$0.00	$186.00
Description	Travel associated with seven Whitman County Heritage presentations			
Supplies/Materials	$871.91	$0.00	$0.00	$871.91
Description	Printing for 500 "Protecting Our Past" brochures. Printing for 18 canvas displays.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$5,691.93	$0.00	$0.00	$5,691.93

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities

Activity Details

Title: Digitization and Community Outreach **Abstract:**

Whitman County Library (WCL) performed digitization activities, provided local project management, and promoted the project locally. A total of 241 items were digitized using a flatbed scanner. Descriptive metadata was created using digital asset management software. WCL also created a mobile physical exhibit for displaying interpretive materials about their digitization program. Ten public programs were delivered to residents of Whitman County. The Washington State Library provided training, support, and the technical infrastructure to provide online access and digital preservation for the collection. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 241

Number of items digitized and available to the public: 241

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: No

Name: WHITMAN COUNTY LIBRARY

102 S. MAIN STREET COLFAX, WA 99111

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

A total of 241 photographs and documents were digitized as part of this grant. Previously, the materials were only available to members of the public visiting in person, or were completely inaccessible as they were held in private collections. The Whitman County Heritage digital collection housing these materials received 40,689 unique item-level views during the period encompassing the project. This high site traffic was due largely to Whitman County Library's effective use of social media to promote and publicize its collection. WCL maintains a Facebook page (Whitman County – Our Rural Heritage) to specifically publicize the material it has digitized over the years. WCL presented 10 public programs to citizens of Whitman County, including a traveling exhibit featuring highlights from the digital collection. Attendees learned to navigate the website and

contribute additional information to records. Programming took place at four branches of Whitman County Library; a Garden Club Luncheon in S. John, Washington; the Bishop Place Senior Center in Pullman, Washington; Community Pride Senior Center in St. John, Washington, and the Beta Club in Colfax, Washington. The average number of individuals in attendance at each of these presentations ranged from 6 to 35. In addition to presentation and workshop oriented programming, WCL performed outreach with staff presence and physical exhibits at the Palouse Empire Fair, at the Perkins House Ice Cream Social in Colfax, Washington, and within WCL's main library location, in Colfax, Washington. WCL created and printed brochures, canvas-mounted photos, enlarged black and white prints, and bookmarks to publicize the collection. Several of these enlarged prints were mounted in the courtroom of Whitman County Superior Court's Judge Gary Libey. Material from the grant project can be viewed at: http://sos.wa.gov/q/whitman2017

Please briefly describe the importance of these outcomes and findings for future program planning:
This project demonstrated the importance of public libraries in providing and enhancing access to local history and cultural heritage materials, especially unique, hidden, and previously inaccessible resources held in small museums and private collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
digitization, history

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80349

Title: Lummi Island Heritage Collection
State Project Code: 9550-8721-22 IG-5950
Start Date: 10/23/2017
End Date: 08/24/2018
Status: Completed
Abstract: The Island Library, Whatcom County Library System (WCLS), in collaborative partnership with its volunteer support group, the Friends of the Island Library (FOIL), digitized several historically significant collections documenting early 20th century life in this northwest Washington State community. Earlier digital projects by the Island Library focused on documenting the reef-net (salmon) fishing industry on Lummi Island. For this newer project, WCLS focused on digitizing several additional collections related to the tourist/resort industry on the island, early schools, aerial photography of the island, and various publications and scrapbooks documenting little-known Lummi Island locales. Highlights from the project include materials documenting the Loganita Lodge and The Willows Resort (still in operation today as a world-renowned restaurant); several oral history videos; and islander Peggy Aiston's scrapbook documenting her discovery and purchase of "Smuggler's Cove" on Lummi Island with her husband Homer. The materials for this grant were garnered from several private and family collections. Digitization and project management were performed by WCLS and FOIL. The Washington State Library provided training and support, grant administration, digital preservation, and web hosting through the Washington Rural Heritage statewide digitization program.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Christine Perkins; Director Phone: (360) 305-3600; Director Email: christine.perkins@wcls.org

Grantee Information
Grantee: WHATCOM COUNTY LIBRARY SYSTEM

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$6,800.00	$0.00	$0.00	$6,800.00
Description	Contract for specialist working on d8igitization			
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				

| Totals: | $6,800.00 | $0.00 | $0.00 | $6,800.00 |

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities

Activity Details

Title: Digitization and community outreach **Abstract:**

The Lummi Island Library performed digitization activities, provided local project management, and promoted the project locally. A total of 318 items, including photographs and textual documents, were digitized using a flatbed scanner. Descriptive metadata was created using digital asset management software. The Washington State Library provided training, support, and the technical infrastructure to provide online access and digital preservation for the collection.Approximately 200 people learned about local history and the use of digital collections through 4 public programs presented to patrons of the Library during the grant periods. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 318

Number of items digitized and available to the public: 318

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** Yes **Private Sector:** Yes **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: No

Name: WHATCOM COUNTY LIBRARY SYSTEM

5205 NORTHWEST DRIVE BELLINGHAM, WA 98226

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

A total of 318 items were digitized as part of this grant project. These materials had previously been difficult to access by the general public, physically housed in organizational and private collections. The Lummi Island Heritage Collection received 1,582 item views during the period encompassing this grant project. Approximately 200 individuals learned more about local history and using digital collections at one of 4 presentations coordinated by the Island Library. These presentations were by islander Isaac Colgan with guest contributors, and include: "Learning on Lummi Island" presented June 18, 2018; "Lummi Island Resorts" presented on July 7; "Introducing the New Collection" presented August 7 with Roger Granger; and "History of Reef Netting" presented in August also with Roger Granger. Material from the grant project can be viewed at: http://www.washingtonruralheritage.org/cdm/search/collection/lummi/searchterm/2017grant/field/all/mode/all/conn/and/order/date.

Please briefly describe the importance of these outcomes and findings for future program planning:

This project demonstrated the importance of public libraries in providing and enhancing access to local history and cultural heritage materials, especially unique, hidden, and previously inaccessible resources held in small museums and private collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No

Exemplary: No

Project Tags

Digitization, History

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80351

Title: DSHS Eastern State Hospital Library (State Match Only)
State Project Code: 9651
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract: The primary purpose of the institutional libraries is to serve the resident populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The Department of Social and Health Services (DSHS) branches support hospital programs and help prepare residents to return to local communities. Services are also used by institution staff to provide treatment and programs for residents.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
- https://www.sos.wa.gov/library/InstitutionalLibraryServices.aspx#DOC

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$29,102.49	$0.00	$29,102.49
Description	Salary and benefits for the library staff person			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$506.22	$0.00	$506.22
Description	Travel to ILS meeting			
Supplies/Materials	$0.00	$831.73	$0.00	$831.73
Description	Hardware repair and maintenance			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$407.76	$0.00	$407.76
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$0.00	$30,848.20	$0.00	$30,848.20

Intent
Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**
- Manage day-to-day operations and ongoing library services
- Organize, implement, and maintain all phases of the interlibrary loan process
- Manage automated circulation system, including registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
- Establish guidelines for appropriate behavior by resident patrons
- Compile periodic statistical and narrative reports
- Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
- Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
- Select all formats of library materials to meet the full range of library/information needs of the residents of the branch library
- Assess and evaluate collections
- Maintain collections through periodic weeding and inventory
- Perform bibliographic and information searches and answer reference questions
- Select material to fill information requests and assist customers with bibliographic tools

‹ Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
‹ Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
‹ Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
‹ Provide technical support or subject expertise to accomplish program goals
‹ Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 8,506

Average number of items circulated / month: 708

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: No

Name: Eastern State Hospital

850 Maple St Medical Lake, WA 99022

Total number of survey responses: 0

Activity Details

Title: Procurement of materials for library. **Abstract:**
LSTA funding was used to purchase needed materials for the library.
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Acquisition
Format: Physical

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 364

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: No

Name: Eastern State Hospital

850 Maple St Medical Lake, WA 99022

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to the residents of state mental health hospitals. Each branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where residents can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Social and Health Services (DSHS) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support residents preparing for re-entry to society.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Recognize that while DSHS staff and library staff may appear to have different perspectives or priorities, they share the same goal of successful reentry.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

state hospitals, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80353

Title: DSHS Western State Hospital Library (State Match Only)
State Project Code: 9652
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract: The primary purpose of the institution libraries is to serve the resident populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The Department of Social and Health Services (DSHS) branches support hospital programs and help prepare residents to return to local communities. Services are also used by institution staff to provide treatment and programs for residents.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/InstitutionalLibraryServices.aspx#DOC

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$50,451.01	$0.00	$50,451.01
Description	Salary and benefits for library staff person			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$64.20	$0.00	$64.20

Description	Travel for meeting			
Supplies/Materials		$0.00	$1,581.78	$0.00	$1,581.78
Description	Hardware maintenance and repair			
Equipment		$0.00	$0.00	$0.00	$0.00
Description				
Services		$0.00	$1,268.01	$0.00	$1,268.01
Description	OCLC services			
Other Operational Expenses		$0.00	$0.00	$0.00	$0.00
Description				
Totals:		$0.00	$53,365.00	$0.00	$53,365.00

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/operate library **Abstract:**

› Manage day-to-day operations and ongoing library services
› Organize, implement, and maintain all phases of the interlibrary loan process
› Manage automated circulation system, including registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
› Establish guidelines for appropriate behavior by resident patrons
› Compile periodic statistical and narrative reports
› Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
› Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
› Select all formats of library materials to meet the full range of library/information needs of the residents of the branch library
› Assess and evaluate collections
› Maintain collections through periodic weeding and inventory
› Perform bibliographic and information searches and answer reference questions
› Select material to fill information requests and assist customers with bibliographic tools
› Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
› Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
› Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
› Provide technical support or subject expertise to accomplish program goals
› Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 12,852

Average number of items circulated / month: 1,071

Total number of ILL transactions: 153

Average number of ILL transactions / month: 12

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: No

Name: Western State Hospital

9601 Steilacoom Blvd SW Lakewood, WA 98498

Total number of survey responses: 0

Activity Details

Title: Procurement of materials **Abstract:**
LSTA funding was used to provide needed materials for the library.
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Acquisition
Format: Physical

Number of hardware acquired: 0

Number of software acquired: 0

Number of licensed databases acquired: 0

Number of print materials (books & government documents) acquired: 585

Number of electronic materials acquired: 0

Number of audio/visual units (audio discs, talking books, other recordings) acquired: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** All Ages,

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** Yes **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** No

Is the activity state-wide: No

Name: Western State Hospital

9601 Steilacoom Blvd SW Lakewood, WA 98498

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to the residents of state mental health hospitals. Each branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where residents can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Social and Health Services (DSHS) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support residents preparing for re-entry to society.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Recognize that while DSHS staff and library staff may appear to have different perspectives or priorities, they share the same goal of successful reentry.

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

state hospital, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80354

Title: Institutional Library Services
State Project Code: 9630 / 9631 8741 BR
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract: The primary purpose of the institutional libraries is to serve the resident populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support state hospital programs and correctional facility programs helping prepare residents to return to local communities. Services are also used by institution staff to provide treatment and programs for residents.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/InstitutionalLibraryServices.aspx

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$78,193.08	$0.00	$78,193.08
Description	Salary and benefits for program manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$89.61	$11,729.58	$0.00	$11,819.19
Description	Travel for program manager for meetings and to provide back-up coverage for various institutional locations.			
Supplies/Materials	$91,646.19	$18,750.38	$0.00	$110,396.57
Description	Supplies, resources and books for program support			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$12.00	$0.00	$12.00
Description	Washington State Patrol Fingerprint Identification - Background Check			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$91,735.80	$108,685.04	$0.00	$200,420.84

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage Program / Provide Coverage **Abstract:**
Manage the institutional library program and provide coverage at branch libraries when branch staff are absent.
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 0

Average number of items circulated / month: 0

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Airway Heights Corrections Center

11919 W. Sprague Avenue Airway Heights, WA 99001-1899

Name: Clallam Bay Corrections Center

1830 Eagle Crest Way Clallam Bay, WA 98326

Name: Coyote Ridge Corrections Center

1301 N Ephrata Ave Connell, WA 99326
Name: Stafford Creek Corrections Center

191 Constantine Way Aberdeen, WA 98520
Name: Twin Rivers Correctional Center

16700 177th Ave SE Monroe, WA 98272
Name: Washington Corrections Center

2321 West Dayton Airport Road Shelton, WA 98584
Name: Washington Corrections Center for Women

9601 Bujacich Rd. NW Gig Harbor, WA 98332-8300
Name: Washington State Penitentiary

1313 North 13th Avenue Walla Walla, WA 99362
Name: Washington State Reformatory

16550 177th Avenue SE Monroe, WA 98272-0777
Total number of survey responses: 0

Project Outcomes
List any important outcomes or findings not previously reported:

Please briefly describe the importance of these outcomes and findings for future program planning:

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
correctional facility, education, recreation

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80355

Title: Moran Prairie Grange Collection
State Project Code: 9550-8721-22 IG-5949
Start Date: 01/10/2018
End Date: 08/24/2018
Status: Completed
Abstract:

The Moran Prairie and Spokane Valley branches of the Spokane County Library District (SCLD) partnered with the Washington State Moran Prairie Grange No. 161 (MPG) to digitize the organization's archives, which document many decades of community involvement and service

in the area south of Spokane, WA. The collection, includes photographs, documents, ephemera, souvenirs, and correspondence related to Grange activities such as lobbying on behalf of rural residents, youth programs, and charitable events. Some of the material was garnered from privately family collections, while much of it was stored in the basement of the grange building itself. This grant saw to the long-term preservation of these important documents that illustrate the traditions and life of rural community on the fringes of the Palouse agricultural region. SCLD staff performed digitization and outreach for the project. The Washington State Library provided training and support, grant administration, digital preservation, and web hosting through the Washington Rural Heritage statewide digitization program.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Sheree West; Director Phone: (509) 893-8412; Director Email: swest@scld.org

Grantee Information

Grantee: SPOKANE COUNTY LIBRARY DISTRICT

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$2,211.86	$0.00	$0.00	$2,211.86
Description	Salaries and wages for local project staff.			
Consultant Fees	$1,000.00	$0.00	$0.00	$1,000.00
Description	Fees for contracted specialist for outreach program			
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$909.83	$0.00	$0.00	$909.83
Description	Digitization supplies.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$4,121.69	$0.00	$0.00	$4,121.69

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities

Activity Details

Title: Digitization **Abstract:**

The Spokane County Library District performed digitization activities, provided local project management, and promoted the project locally. A total of 121 items, including photographs and textual documents, were digitized using a flatbed scanner. Descriptive metadata was created using digital asset management software. The Washington State Library provided training, support, and the technical infrastructure to provide online access and digital preservation for the collection. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 121

Number of items digitized and available to the public: 121

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** Yes **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: No

Institution Types
Public Libraries: 2, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes
List any important outcomes or findings not previously reported:
A total of 121 items were digitized as part of this grant project. These materials had previously been difficult to access by the general public, physically housed by RPL and without a finding aid or catalog records. The Moran Prairie Grange Collection received 304 item views during the period encompassing this grant project (the collection went live online in summer of 2018). On July 14, 2018, the SCLD presented an educational program and promotional event at the Moran Prairie Grange. Mitchell Frey of the Spokane Folklore Society served as facilitator. Musicians taught event participants about the history of music, dancing, and Grange activities in Washington State. They learned the steps to songs which were once actually played during dances at the Moran Prairie Grange from the 1930s through the 1950s. The event was 3 hours in length, and 89 people were in attendance. SCLD produced a physical interpretive exhibit describing the history of the Grange, which was set up in the Moran Prairie Library for 58 days during which more than 21,000 people visited the library. SCLD reports a great number of library patrons sharing personal stories about the Grange, and helping identify individuals depicted in many of the photos. On April 5, 2018, SCLD produced a 27-minute video podcast on Spokane Talks Media, in which project staff provided a history of the grange and talked about the grant-funded digitization project. The video can be viewed at https://spokanetalksmedia.com/moran-prairie-grange-a-washington-rural-heritage-exhibit/. In May 2018, an article in the Spokesman-Review daily newspaper was published, documenting the project. This paper reaches more than 267,000 adults in the Spokane market. Material from the grant project can be viewed at: http://www.washingtonruralheritage.org/cdm/landingpage/collection/moran

Please briefly describe the importance of these outcomes and findings for future program planning:
This project demonstrated the importance of public libraries in providing and enhancing access to local history and cultural heritage materials, especially unique, hidden, and previously inaccessible resources held in small museums and private collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
Digitization, History

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80357

Title: Patos Island Lighthouse Collection
State Project Code: 9550-8721-22 IG-5947
Start Date: 10/23/2017
End Date: 08/24/2018
Status: Completed
Abstract: The Orcas Island Public Library (OIPL) located in San Juan County, Washington, partnered with local heritage organizations to create an online digital archive of historic photographs and documents that tell the story of the Patos Island Light and its keepers over more than a century of operation. Located in the Strait of Georgia, close to the Canadian border, Patos Island has been home to this important lighthouse since 1893. The island is currently publicly-owned, managed by the federal Bureau of Land Management and Washington State Parks. For this grant project, OIPL partnered with the Orcas Island Historical Museum (OIHM) and Keepers of the Patos Light (KPL) to digitize a variety of historical materials held in institutional and private (family) collections. The digital collection includes material from more than a dozen families as well as the U.S. National Archives (Washington D.C., and Seattle branches), Coast Guard Museum Northwest, and Orcas Island Historical Society. OIPL and OIHM collaborated on digitization and outreach for this project. The Washington State Library provided training and support, grant administration, digital preservation, and web hosting through the Washington Rural Heritage statewide digitization program.
State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Nita Couchman; Director Phone: (360) 376-4985; Director Email: ncouchman@orcaslibrary.org

Grantee Information
Grantee: ORCAS ISLAND LIBRARY DISTRICT

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total

Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$5,214.00	$0.00	$0.00	$5,214.00
Description	Fees for digitization expert to carry out project			
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$5,214.00	$0.00	$0.00	$5,214.00

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities

Activity Details

Title: Digitization **Abstract:**

The Orcas Island Public Library and Orcas Island Historical Museum performed digitization activities, provided local project management, and promoted the project locally. A total of 463 items, including photographs and textual documents, were digitized using a flatbed scanner. Descriptive metadata was created using digital asset management software. The Washington State Library provided training, support, and the technical infrastructure to provide online access and digital preservation for the collection.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 463

Number of items digitized and available to the public: 463

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** Yes **Archives:** Yes **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: Yes **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: No

Name: ORCAS ISLAND LIBRARY DISTRICT

500 ROSE STREET EASTSOUND, WA 98245

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

A total of 463 items were digitized as part of this grant project. These materials had previously been inaccessible to the general public, physically housed by owning institutions or private owners. The Orcas Island Public Library promoted the digital collection through social and traditional media. Write-ups were printed in The Island Sounder and Orcas Issues and information about the project was sent in a Library e-newsletter to 4,122 patrons. The Patos Island Lighthouse Collection received 1,232 item views during the period encompassing this grant

project (the collection went live online in Spring, 2018). Material from the grant project can be viewed at:
http://www.washingtonruralheritage.org/cdm/landingpage/collection/patos

Please briefly describe the importance of these outcomes and findings for future program planning:
This project demonstrated the importance of public libraries in providing and enhancing access to local history and cultural heritage materials,
especially unique, hidden, and previously inaccessible resources held in small museums and private collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

Digitization, History

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80358

Title: Kalama Heritage Collection
State Project Code: 9550-8721-22 IG-5946
Start Date: 11/06/2017
End Date: 08/24/2018
Status: Completed
Abstract:
The Kalama Public Library (KPL) developed a digital archive in collaboration with Kalama History House, the City of Kalama, and the Port of
Kalama & Transportation Interpretive Center. Much of this large collection of photos, documents, and ephemera was contributed to these
institutions by members of the community which celebrated its 125th anniversary in 2015. Located in Southwest Washington State, "where
road, rail, and river meet," the community of Kalama has historically served as an important shipping and transport location for Pacific
Northwest agriculture and industry. KPL's digital collection, the Kalama Heritage Collection, provides a comprehensive overview of the
community's history. Highlights include: Kalama's famous Strawberry Festival; documentation of a rail transfer ferry, the Tacoma, which
transported rail cars across the Columbia River to Oregon; early logging outfits and sawmills; Kalama businesses and organizations; and
significant flood events in Kalama history. The Washington State Library provided training and support, grant administration, digital
preservation, and web hosting through the Washington Rural Heritage statewide digitization program.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Louise Thomas; Director Phone: (360) 673-4568; Director Email: admin@kalamalibrary.com

Grantee Information

Grantee: KALAMA PUBLIC LIBRARY

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$2,987.08	$0.00	$0.00	$2,987.08
Description	Salaries for local staff working on project.			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$3,610.61	$0.00	$0.00	$3,610.61
Description	Digital scanner and supplies for project			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$6,597.69	$0.00	$0.00	$6,597.69

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities
Activity Details
Title: Digitization **Abstract:**

The Kalama Public Library performed digitization activities, provided local project management, and promoted the project locally. A total of 484 items, including photographs and textual documents, were digitized using a flatbed scanner. Descriptive metadata was created using digital asset management software. The Washington State Library provided training, support, and the technical infrastructure to provide online access and digital preservation for the collection. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 484

Number of items digitized and available to the public: 484

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information
Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** Yes **Archives:** No **Cultural Heritage Organization Multi-type:** No
Preschools: No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** Yes **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: No

Name: KALAMA PUBLIC LIBRARY

312 N 1ST KALAMA, WA 98625

Total number of survey responses: 0

Project Outcomes
List any important outcomes or findings not previously reported:

A total of 484 items were digitized as part of this grant project. These materials had previously been inaccessible to the general public, physically housed by owning institutions or private owners. Kalama Public Library staff performed outreach by presenting to a local women's club about the project, reaching approximately 20 individuals. The project received coverage in Longview, Washington's The Daily News in July, 2018. Additionally, the project provided an opportunity for KPL staff to consult and develop relationships with organizations not named in the original grant application (Cowlitz County Historical Museum; McMenamin's, which opened a restaurant with local history exhibits in Kalama during this period). The Kalama Heritage Collection received 850 item views during the period encompassing this grant project (the collection went live online in late Spring, 2018). Material from the grant project can be viewed at: http://www.washingtonruralheritage.org/cdm/landingpage/collection/kalama

Please briefly describe the importance of these outcomes and findings for future program planning:

This project demonstrated the importance of public libraries in providing and enhancing access to local history and cultural heritage materials, especially unique, hidden, and previously inaccessible resources held in small museums and private collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
Digitization, History

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80360

Title: Clark-Cowlitz Community Archive
State Project Code: 9550-8721-22 IG-5945
Start Date: 10/06/2017
End Date: 08/24/2018
Status: Completed
Abstract:

Washington State's Fort Vancouver Regional Library District (FVRL) developed a community digital archive centered on the communities of Woodland, La Center, and Ridgefield, Washington. These communities on the Lower Columbia River reside at a nexus of agriculture, industry, and shipping that is critical to the Pacific Northwest. FVRL set out to develop a digital archive of previously inaccessible historical materials held in private collections, and also to partner with local museums and historical societies in Clark and Cowlitz Counties. Highlights from the collection include: Logging and lumber industry activities in the Upper Lewis River watershed; Community life and schools in Woodland, Washington; and a comprehensive local history of Ridgefield, Washington. FVRL piloted a mobile digitization unit for the project, moving digitization equipment between its community libraries, and involving several staff members and volunteers to collaborate on digitization activities. In addition to material held in private collections, the Clark-Cowlitz Heritage collection features materials from the collection of the Ridgefield Heritage Society; La Center Historical Museum; and Woodland Historical Museum and Society. The Washington State Library provided training and support, grant administration, digital preservation, and web hosting through the Washington Rural Heritage statewide digitization program.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Jennifer Hauan; Director Phone: (360) 906-4830; Director Email: jhauan@fvrl.org

Grantee Information

Grantee: FORT VANCOUVER REGIONAL LIBRARY DISTRICT

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$0.00	$0.00	$0.00	$0.00
Description				
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$5,338.80	$0.00	$0.00	$5,338.80
Description	Supplies for digitization project including software, cart and in-house promotional materials for project outreach.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$5,338.80	$0.00	$0.00	$5,338.80

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities

Activity Details

Title: Community-based digitization **Abstract:**

Each of the three FVRL libraries involved provided a public program which included a summary of the Washington Rural Heritage (WRH) project, demonstration of the WRH collection, access to the scanner purchased with grant funds, and basic digitization instruction. Additionally, FVRL gave two formal presentations directed to members of the Hulda Klager Society and the Woodland Historical Society. Approximately 25 individuals were present at each of these presentations.FVRL performed digitization activities for the grant, provided local project management, and promoted the project locally. A total of 128 items were digitized using a flatbed scanner. Descriptive metadata was created using digital asset management software. The Washington State Library provided training, support, and the technical infrastructure to provide online access and digital preservation for the collection. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 128

Number of items digitized and available to the public: 128

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** Yes **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Suburban, **For what age groups:**

Is the activity state-wide: No

Institution Types

Public Libraries: 3, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 2

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
A total of 128 items were digitized as part of this grant project. These materials had previously been inaccessible to the general public, physically housed by owning institutions or private owners. The Clark-Cowlitz Heritage Collection received 262 item views during the period encompassing this grant project (the collection went live online in late Spring, 2018). Roughly 60 individuals were directly reached by outreach and/or programming events, which included two formal presentations to a local historical society, as well as three programs for library patrons. Material from the grant project can be viewed at: http://www.washingtonruralheritage.org/cdm/search/collection/cch

Please briefly describe the importance of these outcomes and findings for future program planning:
This project demonstrated the importance of public libraries in providing and enhancing access to local history and cultural heritage materials, especially unique, hidden, and previously inaccessible resources held in small museums and private collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
Digitization, History

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80361

Title: Asotin County Heritage — Munson, Gilleland, City of Clarkston, Canyon Birders Collections
State Project Code: 9550-8721-22 IG-5944
Start Date: 10/23/2017
End Date: 08/24/2018
Status: Completed
Abstract:
The Asotin County Library (ACL), located in Clarkston, Washington digitized and made available online, a variety of historically significant materials including: 1) A collection of photographic negatives donated to the Library by the Nez Perce County (Idaho) Historical Society. These images by freelance photographer Al Munson depict life throughout Asotin County from 1950 to 1952. Themes/topics include: community events (parades, lodge activities, golf tournaments, football games); store fronts and businesses; and day-to-day recreational and social life; 2) A collection of photographs created by professional photographer Chester Gilleland, primarily depicting Clarkston, Washington during the 1950s; 3) Material from the City of Clarkston, including construction of the Clarkston City Swimming Pool in the late 1950s; 4) Newsletters produced by the Canyon Birders of Lewiston Idaho and Clarkston, Washington, ranging from the 1980s through the 1990s, including club news and notes, and bird sightings in the region. The Washington State Library provided training and support, grant administration, digital preservation, and web hosting through the Washington Rural Heritage statewide digitization program.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Jennifer Ashby; Director Phone: (509) 758-5454; Director Email: jashby@aclib.org

Grantee Information

Grantee: ASOTIN COUNTY LIBRARY

Additional Materials

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$3,976.68	$0.00	$0.00	$3,976.68
Description	Salaries for local staff for work on project outside of regularly scheduled hours			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$523.32	$0.00	$0.00	$523.32
Description	Supplies for digitization and project outreach			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$4,500.00	$0.00	$0.00	$4,500.00

Intent

Improve users' ability to obtain and/or use information resources.

- History

Project Activities

Activity Details

Title: Digital **Abstract:**

The Asotin County Library performed digitization activities, provided local project management, and promoted the project locally. A total of 362 items, including photographs and textual documents, were digitized using a flatbed scanner. Descriptive metadata was created using digital asset management software. The Washington State Library provided training, support, and the technical infrastructure to provide online access and digital preservation for the collection. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Creation
Format: Digital

Number of items digitized: 362

Number of items digitized and available to the public: 362

Number of physical items: 0

Number of open-source applications/software/systems: 0

Number of proprietary applications/software/systems: 0

Number of learning resources (e.g. toolkits, guides): 0

Number of plans/frameworks: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** Yes **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** Yes **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Rural **For what age groups:**

Is the activity state-wide: No

Name: ASOTIN COUNTY LIBRARY

417 SYCAMORE ST. CLARKSTON, WA 99403

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

A total of 362 items were digitized as part of this grant project. These materials had previously been inaccessible to the general public, physically housed in originating/owning institutions. The Asotin County Heritage Collection received a total of 5,356 item views during the period encompassing this grant project. In August, 2018, the Asotin County Library held a three-hour Rural Heritage Day event, inviting members of the public to the library to digitize their privately-hold materials and/or learn to search the existing digital collection. Asotin County Library staff presented to two classrooms at Asotin High School, demonstrating use of the digital collection to students. ACL staff also worked with faculty at Clarkston High School to integrate the material into the curriculum. Material from the grant project can be viewed at: http://washingtonruralheritage.org/cdm/search/collection/asotin/searchterm/2017continuing%202017grant/field/projec/mode/any/conn/and/order/date

Please briefly describe the importance of these outcomes and findings for future program planning:

This project demonstrated the importance of public libraries in providing and enhancing access to local history and cultural heritage materials, especially unique, hidden, and previously inaccessible resources held in small museums and private collections.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

Digitization, History

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80369

Title: Metadata Enhancement and Remediation Grant, Bert Kellogg Collection, North Olympic Library System
State Project Code: 9550-8721-23 IG-5608
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract:

The Port Angeles Public Library, North Olympic Library System (NOLS) performed metadata cleanup, remediation, and enhancement for more than 2,100 digital collection records from its large Bert Kellogg Collection database, which documents the culture, history, landscape, and peoples of Clallam County, Washington. The goal of this activity was to bring digital collection metadata in line with current best practices and to meet the standards required by the Pacific Northwest's regional Digital Public Library of America (DPLA) service hub. NOLS staff performed all metadata cleanup activities with a special emphasis on geographical and temporal metadata. NOLS also vetted the copyright status of individual works, and assigned standardized copyright statements as established by RightsStatements.org. The Washington State Library provided planning documentation, consultation, training and quality assurance.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Sarah Morrison; Director Phone: 360-417-8500 ext. 7750; Director Email: smorrison@nols.org

Grantee Information

Grantee: NORTH OLYMPIC LIBRARY SYSTEM

Additional Materials
Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$2,171.48	$0.00	$0.00	$2,171.48
Description	Salary and benefits for seven project staff			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$0.00	$0.00	$0.00
Description				
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				

Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$2,171.48	$0.00	$0.00	$2,171.48

Intent

Improve users' ability to obtain and/or use information resources.

- History
- Library Skills

Project Activities

Activity Details

Title: Metadata Cleanup and Enhancement **Abstract:**

Washington State Library's (WSL) Metadata Consultant provided analysis and recommendations for improving North Olympic Library System's (NOLS) digital collection metadata. Seven NOLS employees performed data cleanup, copyright research and determination, and other cataloging/metadata creation activities. A total of 3,279 item-level records were brought into compliance with standards established by the Orbis Cascade Alliance (academic library consortium) and Digital Public Library of America (DPLA). These records are very likely destined for enhanced discovery through the DPLA portal in the near future, benefiting students, researchers, and the general public.
Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Description
Format: Digital

Number of items made discoverable to the public: 3,279

Number of collections made discoverable to the public: 0

Number of metadata plans/frameworks produced/updated: 1

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: Yes **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** No

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** No **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: General **Geographic community of the targeted group:** Suburban, **For what age groups:**

Is the activity state-wide: No

Institution Types

Public Libraries: 1, **Academic Libraries:** 0, **SLAA:** 0, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

In January, 2016, the Metadata Consultant from Washington State Library (WSL) analyzed existing metadata and provided written recommendations for metadata cleanup and Dublin Core mapping. This document was the basis for planning used by North Olympic Library System (NOLS) in carrying out its grant. Approximately 2,100 records were remediated and brought in line with best practices set forth by the Orbis Cascade Alliance's Dublin Core Best Practices, Version 2.2. These records also included both required and recommended elements outlined in the Digital Public Library of America (DPLA) Metadata Application Profile Version 4.0. Additionally, 1,179 new, DPLA-compliant records were created during the grant period, as part of NOLS' existing digital initiatives. Seven (7) NOLS staff collaborated on the metadata project, contributing a total of 294 hours to the project. WSL provided direct training to 1 staffer, who in turn trained her coworkers in cleanup activities. NOLS' Web Team redesigned the Kellogg Collection information page/portal, providing more visible access to the collection directly from the Library's website.

Please briefly describe the importance of these outcomes and findings for future program planning:

This project demonstrates the ability of smaller institutions to successfully remediate and/or re-catalog existing digital collection records in an accurate manner. Statewide and regional digitization programs across the nation are currently working on similar initiatives to bring their digital library metadata into compliance with DPLA standards in order to enhance usability, inter-operability, and access. NOLS' grant provides a case study useful for estimating cost, hours, and institutional resources required to carry out similar projects elsewhere. Digital collection records destined for the DPLA not only enjoy greater discoverability for the general public, but also stand to be enhanced as linked data—paving the way for innovative uses of library data on the Web.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Do you anticipate continuing this project after the current reporting period ends? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
metadata, history, digitization

Project Information
Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80370

Title: Institutional Library Services Support
State Project Code: 9646-8741-BR/ILS Support
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract:

The primary purpose of the institutional libraries is to serve inmate and hospitalized populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where the residents can access resources needed to make positive changes. The branches support Department of Corrections and Department of Social and health Services programs and help prepare residents to return to local communities. Services are also used by institution staff to provide treatment and programs for incarcerated and hospitalized residents.

This position provides support for all of the ILS branch libraries by developing and coordinating programming and training. Provides leadership on re-entry information and programs. This position also oversees the staff at the two state hospitals.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director
Director Name: Anna Nash; Director Phone: 360-570-5569; Director Email: anna.nash@sos.wa.gov

Grantee Information
Grantee: Washington State Library

Additional Materials
- https://www.sos.wa.gov/library/InstitutionalLibraryServices.aspx#DOC

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$85,911.42	$0.00	$0.00	$85,911.42
Description	Salaries and benefits for the librarian			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$4,298.55	$0.00	$0.00	$4,298.55
Description	Travel for ILS program support staff to meet branch staff for supervision, training, and when branch staff are absent, coverage .			
Supplies/Materials	$0.00	$0.00	$0.00	$0.00
Description				

Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$0.00	$0.00	$0.00
Description				
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$90,209.97	$0.00	$0.00	$90,209.97

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Programming and Training **Abstract:**

This position provides support for all of the ILS branch libraries by developing and coordinating programming and training. This position also oversees the staff at the two state hospitals. Provides leadership on re-entry information and programs. **Intent:** Improve users' ability to obtain and/or use information resources.

Activity: Instruction
Mode: Program
Format: Combined in-person & virtual

Session length (minutes): 0

Number of sessions in program: 0

Average number in attendance per session: 1

Number of times program administered: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: Yes

Is the activity state-wide: Yes

Specific Locations: No

Institution Types

Public Libraries: 0, **Academic Libraries:** 0, **SLAA:** 11, **Consortia:** 0, **Special Libraries:** 0, **School Libraries:** 0, **Other:** 0

Total number of survey responses: 0

I learned something by participating in this library activity.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I feel more confident about what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

I intend to apply what I just learned.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Applying what I learned will help improve library services to the public.
SD: 0 | **D:** 0 | **NA/ND:** 0 | **A:** 0 | **SA:** 0 | **NR:** 0

Project Outcomes

List any important outcomes or findings not previously reported:

Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:

The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:

Recognize that while DOC staff and library staff may appear to have different perspectives or priorities, they share the same goal of successful reentry

and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80401

Title: Washington State Reformatory Library
State Project Code: 9645-8741-BR/WSR
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract:
The primary purpose of the institutional libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support Department of Correction programs and help prepare inmates to return to local communities. Services are also used by institution staff to provide treatment and programs for inmates.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/InstitutionalLibraryServices.aspx#DOC

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$36,941.72	$0.00	$0.00	$36,941.72
Description	Salaries and benefits for librarian			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$648.53	$46.02	$0.00	$694.55
Description	Mileage and per diem associated with training required for this position.			
Supplies/Materials	$0.00	$952.11	$0.00	$952.11
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$2,376.54	$0.00	$2,376.54
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$37,590.25	$3,374.67	$0.00	$40,964.92

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

‣ Manage day-to-day operations and ongoing library services

‣ Organize, implement, and maintain all phases of the interlibrary loan process

› Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory

› Hire, train, supervise, coach, and evaluate inmate library clerks

› Establish guidelines for appropriate behavior by inmate patrons

› Compile periodic statistical and narrative reports

› Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library

› Ensure inter-agency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison

› Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library

› Assess and evaluate collections

› Maintain collections through periodic weeding and inventory

› Perform bibliographic and information searches and answer reference questions

› Select material to fill information requests and assist customers with bibliographic tools

› Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs

› Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services

› Act as a program-wide resource for troubleshooting and/or problem solving for ongoing or special projects

› Provide technical support or subject expertise to accomplish program goals

› Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 29,673

Average number of items circulated / month: 2,472

Total number of ILL transactions: 188

Average number of ILL transactions / month: 15

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Washington State Reformatory

16550 177th Avenue SE Monroe, WA 98272-0777

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:
Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and

make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Recognize that while DOC staff and library staff may appear to have different perspectives or priorities, they share the same goal of successful reentry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags

correctional facility, education, recreation

Project Information

Fiscal Year: 2017
State: WA
Version: 1
SPR Project Code: 2017-WA-80402

Title: Coyote Ridge Corrections Center Library
State Project Code: 964B-8741-BR/CRCC
Start Date: 10/01/2016
End Date: 09/30/2018
Status: Completed
Abstract:

The primary purpose of the institutional libraries is to serve the inmate populations, with the delivery of professional library and information services to support their needs. Each branch provides material for reentry,recovery, education, and recreation, as well as a pro-social space where inmates can access resources needed to make positive changes. The branches support Department of Corrections programs and help prepare inmates to return to local communities. Services are also used by institution staff to provide treatment and programs for inmates.

State Goal: Plan 13-17 Goal 1. Expanding access to information in a variety of formats

Project Director

Director Name: Laura Sherbo; Director Phone: 360-704-5250; Director Email: laura.sherbo@sos.wa.gov

Grantee Information

Grantee: Washington State Library

Additional Materials

- https://www.sos.wa.gov/library/InstitutionalLibraryServices.aspx

Budgets

	LSTA	MATCH-State	MATCH-Other	Total
Salaries/Wages/Benefits	$104,604.00	$1,543.15	$0.00	$106,147.15
Description	Salaries and benefits for the branch manager			
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Description				
Travel	$0.00	$2,206.40	$0.00	$2,206.40
Description	Travel for branch manager			
Supplies/Materials	$0.00	$2,216.65	$0.00	$2,216.65
Description	Supplies and materials include books and subscriptions, resource materials and supplies for program use, telephone charges, and equipment maintenance.			
Equipment	$0.00	$0.00	$0.00	$0.00
Description				
Services	$0.00	$1,412.24	$0.00	$1,412.24
Description	OCLC Services			
Other Operational Expenses	$0.00	$0.00	$0.00	$0.00
Description				
Totals:	$104,604.00	$7,378.44	$0.00	$111,982.44

Intent

Improve users' ability to obtain and/or use information resources.

- Education
- Literacy

Project Activities

Activity Details

Title: Manage/Operate Library **Abstract:**

› Manage day-to-day operations and ongoing library services
› Organize, implement, and maintain all phases of the interlibrary loan process
› Manage automated circulation system, including inmate restricted functions, registering new patrons, creating holding records, entering bibliographic information, preparing and customizing reports, database clean-up, and inventory
› Hire, train, supervise, coach, and evaluate inmate library clerks
› Establish guidelines for appropriate behavior by inmate patrons
› Compile periodic statistical and narrative reports
› Plan, implement, monitor, and evaluate the delivery of services such as outreach, library orientations, and library skill training for the branch library
› Ensure interagency cooperation by participating in institution meetings and/or committees and meeting regularly with the institution liaison
› Select all formats of library materials to meet the full range of library/information needs of the inmates of the branch library
› Assess and evaluate collections
› Maintain collections through periodic weeding and inventory
› Perform bibliographic and information searches and answer reference questions
› Select material to fill information requests and assist customers with bibliographic tools
› Maintain current awareness of the information needs of their customers and of print and Web resources to meet those needs.
› Plan, implement, monitor, and evaluate services, policies, and procedures for Institutional Library Services
› Act as a program wide resource for troubleshooting and/or problem solving for ongoing or special projects
› Provide technical support or subject expertise to accomplish program goals
› Work with colleagues on projects for other branches, such as planning, implementing, and evaluating major changes in a branch.

Intent: Improve users' ability to obtain and/or use information resources.

Activity: Content
Mode: Lending
Format: Physical

Total number of items circulated: 70,980

Average number of items circulated / month: 5,915

Total number of ILL transactions: 0

Average number of ILL transactions / month: 0

Partner Information

Please identify the area(s) in which your partner organization(s) operates.

Libraries: No **Historical Societies or Organizations:** No **Museums:** No **Archives:** No **Cultural Heritage Organization Multi-type:** No **Preschools:** No **Schools:** No **Adult Education:** No **Human Service Organizations:** No **Other:** Yes

Please identify the legal type of the partner organization(s) for this project.

Federal Government: No **State Government:** Yes **Local Government:** No **School District:** No **Non-Profit:** No **Private Sector:** No **Tribe:** No

Is the activity directed at the library workforce: No

For a targeted group or for the general population: Targeted **Geographic community of the targeted group:** Urban, Suburban, Rural **For what age groups:** 18-25 years, 26-49 years, 50-59 years, 60-69 years, 70+ years

For what economic types: EconomicNotApplicable **For what ethnicity types:** EthnicityNotApplicable, **Is the activity directed at families:** No **Is the activity directed at intergenerational groups:** No **Is the activity targeted at immigrants/refugees:** No **Is the activity directed at those with disabilities:** No **Limited functional literacy or informational skills:** No **Is the activity category not already captured:** Yes

Is the activity state-wide: No

Name: Coyote Ridge Corrections Center

1301 N Ephrata Ave Connell, WA 99326

Total number of survey responses: 0

Project Outcomes

List any important outcomes or findings not previously reported:

Institutional Library Services (ILS) branch libraries deliver professional library and information services to inmates in adult correctional

institutions. Each correctional facility branch provides material for re-entry, recovery, education, and recreation, as well as a prosocial space where inmates can access resources needed to make positive changes.

Please briefly describe the importance of these outcomes and findings for future program planning:
The Washington State Library works with the Department of Corrections (DOC) and other partners to identify re-entry resources and training, and make those available as part of a coordinated program to support inmates preparing for re-entry.

Explain one or two of the most significant lessons learned for others wanting to adopt any facets of this project:
Recognize that while DOC staff and library staff may appear to have different perspectives or priorities, they share the same goal of successful reentry and reduced recidivism.

Do you anticipate continuing this project after the current reporting period ends? Yes
Do you anticipate any change in level of effort in managing this project? No
Do you anticipate changing the types of activities and objectives addressed by the project? No
Was an evaluation conducted for this project? No
Exemplary: No

Project Tags
correctional facility, education, recreation