

VoteWA

Candidate Filing Portal Slideshow

Elections Division

This slideshow has screenshots for you to preview online filing before the filing period.

Enter your name and date of birth as it is on your voter registration.

Step 1: Sign In

Step 1/7

Welcome to the Candidate Portal!

Are you prepared to file for office?

1. Verify your [voter registration](#) information is correct.
2. A valid email address is required. We send important notifications about your filing status and pamphlet profile.
3. Pay your filing fee if the office you file for requires a fee. Your payment must be received before your filing can be approved. All filing fees are non-refundable and non-transferable should you file for the wrong office. You may pay online with a Visa, MasterCard, or AmEx.
4. Use Google Chrome on a PC or laptop for best results.
5. You are responsible for ensuring that you meet all qualifications of the office. If you have questions, contact the jurisdiction of the office for which you are filing.
6. If you are unable to file online, please contact your [county](#) or [state](#) elections office for more information.

Deadlines:

- Online filing for office ends at 4:00 PM on Friday, May 20. All declarations of candidacy and filing fees must be received before the close of business on Friday. If you wish to withdraw, submit a Withdrawal of Candidacy form to your county or state elections office by close of business on Monday, May 23.
- State and county voters' pamphlet deadlines vary. Not all offices appear in voters' pamphlets. Contact your [county](#) or [state](#) elections office for deadlines, guidelines and more information.

Please enter your information to locate your voter registration record.

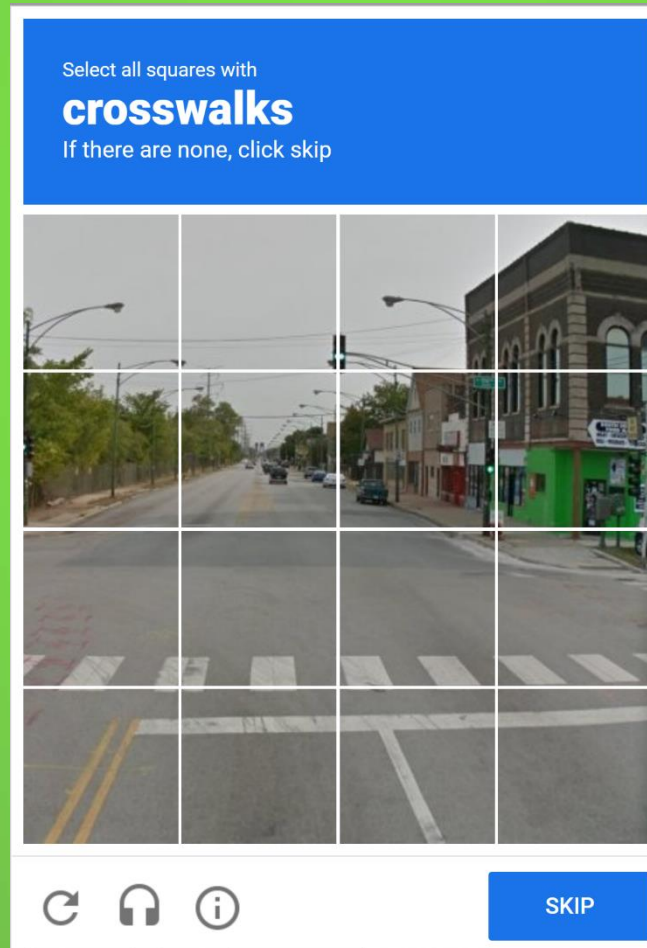
First Name:

Last Name:

Date of Birth:

[Login](#)

Verify the captcha



If your registration needs an update, finish the voter registration and contact your county elections office before you file.

Step 1B: Verify Registration Information

Your name and address must match your voter registration information below. If your registration information is:

- Correct - click the **Verify** button to continue.
- Incorrect - click the **Update** button to correct your voter information prior to submitting a declaration of candidacy. Before you continue, contact your county elections office to process this update.

Verify Registration Information

Registered Name: DOE, JANE TEST

Date of Birth: 01/01/2004

Residential Address: 520 UNION AVE SE, OLYMPIA, WA,
98501

Mailing Address: PO BOX 40229, OLYMPIA, WA, 98504

Update

Verify

Click 'Create New' button to start your online declaration.

Step 2: Candidate Portal

Step 2/7

Select **Create New** to start a new candidate filing. You may return to the Candidate Portal to edit your filing before submitting, see your submitted filing, or file for Precinct Committee Officer or Charter Review Commissioner.

Election	Office	District	Name	Filing Status	Payment Status	Action
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[Logout](#) [Create New](#)

Select the district type. Only offices you are eligible to file for will appear.

Step 3: Office

Step 3/7

Select the type of office for which you are filing as a candidate.

District Type

- (Select One)
- County
- Judicial
- Legislative
- Precinct Committee Officer
- Statewide

Back

Select the office.

Step 3: Office

Step 3/7

Select the type of office for which you are filing as a candidate.

District Type

Select the office and position for which you are filing as a candidate.

Election	Ballot	Term Length	Filing Fee	Action
PRIMARY 2022 (08/02/2022)	Legislative District 22, State Representative Pos. 1	2 Years	\$586.81	Start
PRIMARY 2022 (08/02/2022)	Legislative District 22, State Representative Pos. 2	2 Years	\$586.61	Start

[Back](#)

Enter your information

Step 4: Candidate Information

Step 4/7

Candidate Information

Name: [REDACTED]
Residential Address: [REDACTED]
Mailing Address: [REDACTED]

Contact Information

This information will be used by the elections office to contact you. You will be notified via this email regarding filing approval. If you have filed for an office that will appear in voters' pamphlets, you will receive emailed instructions on how to submit information for the pamphlet. Tip: Candidate information is public.

Phone Number: [(###) ###-#### Ext ####]
Email: [REDACTED]

Ballot Name

Enter your name below exactly as you wish it to appear on the ballot. You may use a nickname by which you are commonly known as for your first name, but your last name must be the name under which you are registered to vote.

Titles denoting past or present occupations, including military rank, positions on issues and political affiliation, symbols, or anything designed to mislead voters is not allowed.

Ballot Name: [REDACTED]

Campaign Contact Information

Encouraged, but not required. If the race you file for appears in voters' pamphlets, this information will be published in voters' pamphlets to be used by voters who wish to contact you. It can be the same as your candidate contact information or campaign specific.

Phone Number: [(###) ###-#### Ext ####]
Email: [REDACTED]
Website: [REDACTED]

Campaign Mailing Address

This address will be published on the online voters' guide and may be published in voters' pamphlets. You may enter a campaign mailing address or check the box to copy your current voter registration address.

Use address on file:

Address Line 1: [REDACTED]
City: [REDACTED]
State: [REDACTED] ✓
Zip: 00000-0000

Party Preference

Party Preference

For a partisan office only, you may choose to state a political party that you prefer.

A preference does not imply that you have been nominated or endorsed by the party, or that the party approves of or associates with you.

If you choose to state a party preference, enter the name of the party (limited to 18 characters). Your party preference will appear in the parenthesis below your name. The first letter of each word or abbreviation will be capitalized. Acronyms will be printed in all capital letters.

If you do not choose to state a party preference, "(States No Party Preference)" will be printed on the ballot and appear in voters' pamphlets. No changes to party preference will be accepted between the primary and the general election.

States No Party Preference:
Prefers [REDACTED] Party

Back

Continue

Contact information is for communication between the candidate and the elections office.

Candidate Information

Name: JANE TEST DOE

Residential Address: 520 UNION AVE SE,
OLYMPIA, WA, 98501

Mailing Address: PO BOX 40229,
OLYMPIA, WA, 98504

Contact Information

This information will be used by the elections office to contact you. You will be notified via this email regarding filing approval. If you have filed for an office that will appear in voters' pamphlets, you will receive emailed instructions on how to submit information for the pamphlet. Tip: Candidate information is public.

Phone Number:

Email:

Ballot Name

Ballot Name

Enter your name below exactly as you wish it to appear on the ballot. You may use a nickname by which you are commonly known as for your first name, but your last name must be the name under which you are registered to vote.

Titles denoting past or present occupations, including military rank, positions on issues and political affiliation, symbols, or anything designed to mislead voters is not allowed.

Ballot Name:



Campaign Information is published online and in pamphlets.

Campaign Contact Information

Encouraged, but not required. If the race you file for appears in voters' pamphlets, this information will be published in voters' pamphlets to be used by voters who wish to contact you. It can be the same as your candidate contact information or campaign specific.

Phone Number:

(###) ###-#### Ext ####

Email:

Website:

All candidates must provide a mailing address for publication.

Campaign Mailing Address

This address will be published on the online voters' guide and may be published in voters' pamphlets. You may enter a campaign mailing address or check the box to copy your current voter registration address.

Use address on file:

Address Line 1:

City:

State:

Zip:

00000-0000

Party Preference

(partisan offices only)

Party Preference

Party Preference

For a partisan office only, you may choose to state a political party that you prefer.

A preference does not imply that you have been nominated or endorsed by the party, or that the party approves of or associates with you.

If you choose to state a party preference, enter the name of the party (limited to 18 characters). Your party preference will appear in the parenthesis below your name. The first letter of each word or abbreviation will be capitalized. Acronyms will be printed in all capital letters.

If you do not choose to state a party preference, "(States No Party Preference)" will be printed on the ballot and appear in voters' pamphlets.

No changes to party preference will be accepted between the primary and the general election.

States No Party Preference:

Prefers Party

Review your information before you continue.

Step 5: Summary

Step 5/7

Please review this summary of your declaration before you select **Continue** to affirm the Oath. You will receive notifications and deadlines at the candidate email address provided.

Filing fees are nonrefundable, even in the event of a withdrawal or if you file for the wrong office. The amount of the filing fee is determined in state law. (RCW 29A.24.091 and 131)

Eligible Office

Office: State Representative Pos. 2
Ballot Name: Jane (Jay) Doe
Party: Prefers Salmon Yoga Party
District: Legislative District 22

Candidate Declaration

Registered Name: JANE DOE
Date of Birth: 01/01/2004
Residential Address: 520 UNION AVE SE, OLYMPIA, WA, 98501
Mailing Address: PO BOX 40229, OLYMPIA, WA, 98504
Candidate Phone: (360) 725-5785
Candidate Email: candidatesupport@sos.wa.gov
Campaign Mailing Address: PO BOX 40229 OLYMPIA, WA 98504
Campaign Phone: (360) 902-4180
Campaign Email: elections@sos.wa.gov
Website: sos.wa.gov/elections
Payment Amount: \$586.61

[Back](#) [Continue](#)

Read and affirm the Oath to submit.



Declaration of Candidacy Oath

By submitting this Declaration of Candidacy you affirm the following oath:

"I declare that the above information is true, that I am a registered voter residing at the address listed above, that I am a candidate for the office listed above, and that, at the time of filing this declaration, I am legally qualified to assume office.

I swear, or affirm, that I will support the Constitution and laws of the United States, and the Constitution and laws of the State of Washington."

In order to complete this transaction, click on the button "I Affirm the Oath and I Wish to File" below. If you do not wish to proceed click the "Cancel" button.

Cancel




I Affirm the Oath and I Wish to File

If your office requires a fee, this must be paid before the declaration may be approved.


Step 6: Payment

Step 6/7

Payment Information

[or pay by cash or check](#)



FULL NAME

First Name Last Name

Card Number

Expiration CVC

Billing Address

City State Zip

Email Address Phone Number

[Back](#) [Submit & Pay \\$586.61](#)

Print this page. This is a summary of your declaration of candidacy.

Step 7: Summary

Step 7/7

Thank you for filing online. You have submitted your Declaration of Candidacy. Your elections office will send important email notices including a unique link to submit a voters' pamphlet profile if the race you filed for appears in voters' pamphlets.

Filing fees are nonrefundable, even in the event of a withdrawal or if you filed for the wrong office (RCW 29A.24.131). Print this page for your records.

You may return to the candidate portal to see your submitted filing or file a second declaration (only when filing for Precinct Committee Officer or Charter Review Commissioner).

Eligible Office

Office: State Representative Pos. 2
Ballot Name: Jane (Jay) Doe
Party: Prefers Salmon Yoga Party
District: Legislative District 22

Candidate Declaration

Registered Name: JANE DOE
Date of Birth: 01/01/2004
Residential Address: 520 UNION AVE SE, OLYMPIA, WA, 98501
Mailing Address: PO BOX 40229, OLYMPIA, WA, 98504
Candidate Phone: (360) 725-5785
Candidate Email: candidatesupport@sos.wa.gov
Campaign Mailing Address: PO BOX 40229 OLYMPIA, WA 98504
Campaign Phone: (360) 902-4180
Campaign Email: elections@sos.wa.gov
Website: sos.wa.gov/elections
Payment Method: Credit Card
Payment Amount: \$586.61
Payment Status: Paid
Receipt Number: 4453329

[Logout](#) [Candidate Portal](#)

Candidate Portal shows a submitted declaration.

Step 2: Candidate Portal

Step 2/7

Select **Create New** to start a new candidate filing. You may return to the Candidate Portal to edit your filing before submitting, see your submitted filing, or file for Precinct Committee Officer or Charter Review Commissioner.

Election	Office	District	Name	Filing Status	Payment Status	Action
PRIMARY 2022	State Representative Pos. 2	Legislative District 22	Jane (Jay) Doe	Submitted	Paid	

[Logout](#)

You may file a second declaration only when filing for Precinct Committee Officer or Charter Review Commissioner.

[Create New](#)

Notices

After specific actions occur, your candidate email receives notices.

You can expect these auto-generated emails approximately 15–30 minutes after specific actions by you or the filing office staff.	
Email subject	Reason
Declaration of Candidacy Received	Candidate submits declaration.
Declaration of Candidacy Approved	Filing office approves the Declaration of Candidacy. This could take several hours for the official to review your information.
Candidate Filing Notification	After another candidate files for the same race.
Voters' Pamphlet please submit your profile	Filing office approves the Declaration of Candidacy. This email contains your unique Voters' Pamphlet submission link.
Voters' Pamphlet profile received	Candidate submits profile.

May take up to two weeks for staff to review and accept your profile.	
Voters' Pamphlet profile accepted	If necessary, the filing office will contact you directly through your candidate email to resolve issues.

Approximately 45 days before the Primary	
Final review confirmation	Your last preview before online publication.

Voters' Pamphlet Submission

After your declaration is approved by an official, you will receive an email notice containing your unique submission access link.

Pamphlet Profile

I choose not to submit a photo

Profile Picture

I choose not to submit a statement and biography

Elected Experience = 100 words remaining.

Other Professional Experience = 100 words remaining.

Education = 100 words remaining.

Community Service = 100 words remaining.

Statement = 100 words remaining.

Website (optional)

Jane (Jay) Doe

(360) 902-4180
elections@sos.wa.gov
sos.wa.gov/elections

Elected Experience
No information submitted

Other Professional Experience
No information submitted

Education
No information submitted

Community Service
No information submitted

Statement
No Information Submitted

Voters' Pamphlet Submission

Select 'Browse' button to open your file explorer, select your photo, and upload.

I choose not to submit a photo

Profile Picture

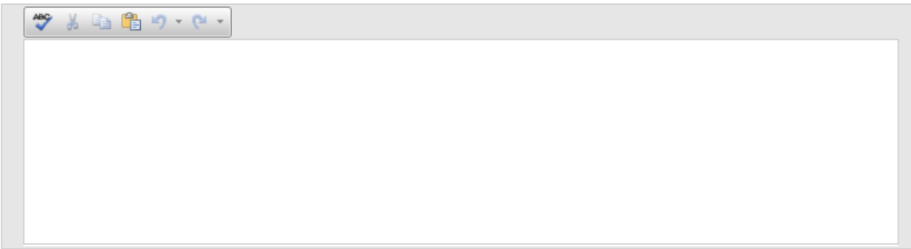
Browse

Voters' Pamphlet Submission

Enter your biography into the first four fields with a combined word limit.
Statement word limits are office specific and have a single box at the bottom.

I choose not to submit a statement and biography

Elected Experience = 100 words remaining.



Other Professional Experience = 100 words remaining..

Education = 100 words remaining.

Community Service = 100 words remaining.

Statement = 100 words remaining.

Click inside the box to activate the field.

- If you want to copy and paste your material,
- click inside the box,
- press ctrl+v to open the pasting tool,
- Press ctrl+v again to paste text.

Click back outside the box to calculate number of words.

Voters' Pamphlet Submission

Scroll down to preview your profile with headings in the bottom-right.

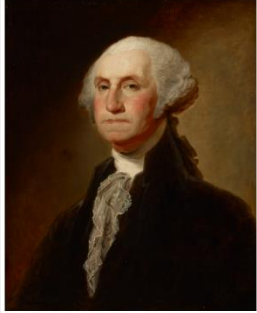
When ready,

- click 'Submit.'

No changes are allowed after the deadline.

Jane (Jay) Doe

(360) 902-4180
elections@sos.wa.gov
sos.wa.gov/elections



Elected Experience
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Sollicitudin tempor id eu nisl nunc mi ipsum.

Other Professional Experience
Sed pulvinar proin gravida hendrerit. Amet nisl suscipit adipiscing bibendum est ultricies integer. Facilisis leo vel fringilla est ullamcorper eget nulla.

Education
Gravida quis blandit turpis cursus in.

Community Service
Donec ultrices tincidunt arcu non sodales neque sodales ut etiam. Consequat id porta nibh venenatis cras sed felis. Diam volutpat commodo sed egestas egestas fringilla phasellus faucibus. Sed cras ornare arcu dui vivamus. Faucibus pulvinar elementum integer enim. Et malesuada fames ac turpis.

Statement
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Sollicitudin tempor id eu nisl nunc mi ipsum. Sed pulvinar proin gravida hendrerit. Amet nisl suscipit adipiscing bibendum est ultricies integer. Facilisis leo vel fringilla est ullamcorper eget nulla. Gravida quis blandit turpis cursus in. Donec ultrices tincidunt arcu non sodales neque sodales ut etiam. Consequat id porta nibh venenatis cras sed felis. Diam volutpat commodo sed egestas egestas fringilla phasellus faucibus. Sed cras ornare arcu dui vivamus. Faucibus pulvinar elementum integer enim. Et malesuada fames ac turpis.

[Submit](#)

After you submit, you will see the declaration summary. You should receive an automatic email confirmation in about 15-30 minutes.

Pamphlet Profile

Your Profile Has Been Submitted!

The state or county elections office will contact you if there is an issue with the information submitted in your profile.

Voters' Pamphlet submissions are not made public until after the deadline when all photos and statements have been processed.

Questions?

County and local candidates: contact your [county](#) elections department for more information.

State and federal candidates: contact the Office of the Secretary of State at 1.800.448.4881 or elections@sos.wa.gov.

VoteWA

Candidate Filing Portal Slideshow

Online Voter's Guides will be available to voters approximately 45 days before the election.