

Applicable Trainings

Election Administrator Certification

This is a list of OSOS and co-sponsored events. You must obtain election-specific training from [approved sponsors](#).

Already certified?

- Register annually and [renew](#) your certification. At least 6 of 18 hours must be election-specific and provided by an approved sponsor.
- E101 hours apply only when renewing your certification and it's been more than 5 years since taking the course.

Not yet certified?

- All requirements must be met *before* registering online or applying for [initial](#) certification. See our handbook: [The Path to Becoming a Certified Elections Administrator](#).
- E101 is required. You must obtain 40 *additional* hours, 30 of which must be election-specific from approved sponsors.

What type of training does not apply?

- In-house training from your county elections department does not apply. Vendor meetings and demonstrations do not apply.

OSOS Trainings	Sponsor / Location	Date	Eligible hours
Washington State Elections Conference – Worksheet to Track Your Hours <i>(Deduct hours if you visited art stations or wellness activities during breakout sessions; user groups are also excluded from the total.)</i>	Co-sponsored with WSACA / Spokane	6/2016	16 <i>(Apply only the number of hours you participated in elections-related sessions.)</i>
Elections 101 <i>(Orientation Training – see note above. For renewals only, enter the number of hours you participated.)</i>	OSOS / Spokane	6/2016	13
Presidential Primary – Voter Intent Open Mic 5, 6, or 7 <i>(Enter only the amount of time you participated.)</i>	OSOS / Online Webinar	4/2016 & 5/2016	1.5
Presidential Primary – Communications, Voter Registration Overlap, Cure Form Open Mic 3 & 4 <i>(Enter only the amount of time you participated.)</i>	OSOS / Online Webinar	3/2016	1
Presidential Primary – Ballot Materials Open Mic 1 & 2 <i>(Enter only the amount of time you participated.)</i>	OSOS / Online Webinar	1/2016	1

OSOS Training	Sponsor / Location	Date	Eligible hours
Regional Training Workshop (Presidential Primary Training & Systems Modernization Update. Enter the number of hours you participated.)	OSOS / Lacey, Everett, Ephrata	9/2015	6.5
WSACA Elections Conference (Excludes user groups.)	Co-sponsored with WSACA / SeaTac	6/2015	15
Elections 101 (Orientation Training – see note above.)	OSOS / Cheney, Lacey	4/2015	12
Regional workshops: COOP w/ the Expert, Part 2	OSOS / Ephrata, Walla Walla, Burlington, Lacey	3/2015	6
Live/recorded webinar: COOP with the Expert, Part 1	OSOS eLearning (web conference)	1/2015	1.5
Live/recorded webinar: Lessons Learned from Hurricane Sandy & “Storming for the Vote”	OSOS eLearning (web conference)	12/2014	1.0
Video (only): Storming for the Vote from League of Women Voters	OSOS eLearning (LWV video)	12/2014	.5
Live webinar: Reconciliation Form Refresher	OSOS eLearning (web conference)	8/2014	1.0
Live webinar: Voter Intent Repeat of breakout session provided at WSACA Elections Conference	OSOS eLearning (web conference)	7/2014	2.0
Washington State Election Administrator Conference (excludes user groups)	Co-sponsored with WSACA / Spokane	6/2014	15
Walk Through WEI	OSOS eLearning (web conference)	5/2014	1.5
Voter Intent Rule B	OSOS eLearning (web conference)	4/2014	.5
E101 (Orientation Training)	Longview, Wenatchee, Renton	3/2014 & 2/2014	12
Legislative Website Training	OSOS eLearning (web conference)	1/2014	1.5
WEI Admin Upload Results	OSOS eLearning (video tutorial)	10/2013	.5
Voter Eligibility Online Course	Election Academy / University of MN, OSOS eLearning	2013	5.0
Reconciliation Form	OSOS eLearning (web conference)	8/2013	.5
Election Tips & Techniques	OSOS eLearning	6/2013	3.0
WSACA Washington State Election Administrator Conference (excludes user groups)	Sea-Tac	6/2013	15.0
Legislative Website Use	OSOS eLearning	6/2013	1.0
E201 (Intro to Lean)	Tulalip, Wenatchee, Moses Lake, Longview	4/2013 & 5/2013	7.0
E101 (Orientation Training)	OSOS / Renton, Cheney	3/2013	10.0
Best Practices, Tips and Techniques: Elections Ferris Wheel of Fun	OSOS / eLearning	9/2012	2.0

Washington State Election Administrator Conference	Co-sponsored with WSACA / Spokane	6/2012	14.5
WSP Signature Verification Training	Olympia, Wenatchee, Cheney, and other applicable locations	2012	2.0
E101 (Orientation Training)	OSOS / Renton, Lacey, Kennewick	3/2012	11.0
Redistricting Guide & Quiz	Online	1/2012	3.0
Minority Language Summit	Ellensburg	7/2011	6.0
Regional Elections Conference	Vancouver	6/2011	16.0
Regional Training Workshop	Everett, Cheney, Olympia	5/2011	5.5
E201 (Certified Election Administrators) Project Management	Longview, Burlington, Ephrata	4/2011	6.0
E101 (Orientation Training)	Ellensburg	3/2011	11.0