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Olympia, WA 98504-0234
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COVER SHEET
FOR SERVICE OF PROCESS TO
THE SECRETARY OF STATE'S OFFICE

Effective January 1, 2016, service of process, notice, or demand on a business entity, nonprofit corporation, limited liability company, limited liability partnership, or general cooperative association must be made according to Chapter 23.95.450 RCW. This cover sheet does not apply to nonresident motorist summons.

If you are serving an entity through the Secretary of State's Office, please confirm that you have attempted all methods of service below:

____ I attempted service on the Registered Agent, as listed in the entity's information in the Secretary's records.

____ The entity does not have a registered agent and I attempted service on the entity by registered or certified mail, return receipt requested, or similar commercial delivery service at the principal office address as shown on the entity's most recent annual report filed with the Secretary of State's Office.

____ I have exercised reasonable diligence in attempting to serve the registered agent, and I attempted service on the entity by registered or certified mail, return receipt requested, or similar commercial delivery service at the principal office address as shown on the entity's most recent annual report filed with the Secretary of State's Office.

____ I could not serve the entity using any of the above methods therefore I attempted service by handing a copy to the individual in charge of any regular place of business or activity of the entity and the individual served is not a plaintiff in the action.

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

_____ _____

(Signature) (Date and Place)