



Office of the Secretary of State  
Corporations & Charities Division

Mailing Address: Po Box 40234 • Olympia, WA 98504 - 0234

Phone: 360 - 725 - 0378 • Web Address: [www.sos.wa.gov/corps](http://www.sos.wa.gov/corps)

No fee

Expedite fee \$50

This Box For Office Use Only

## CHARITABLE ORGANIZATION CLOSURE

RCW 19.09

All fields required unless otherwise specified

<b>ORGANIZATION INFORMATION</b>	<b>Registration #</b> _____
---------------------------------	-----------------------------

Organization Name: \_\_\_\_\_

**If organization's mailing address is no longer valid please provide an address where the closure document(s) can be mailed.**

Attention to: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Closure: \_\_\_\_\_

Closure Reasons:

- Organization no longer exists   
  Organization does not raise funds in WA   
  Organization is not required to register  
 Other (fill out below)                     
  Previously closed providing final financial figures on page 2.

Other from above: \_\_\_\_\_

**Please continue to page 2 to report the Organization's Final financial figures. If Final financial figures are not ready to be filed the Organization will need to file an updated closure filing to report the figures. This updated filing will need to be mailed in.**

Registration # \_\_\_\_\_

**ORGANIZATION'S FINANCIAL INFORMATION**

**CLOSURE SOLICITATION REPORT FOR PRECEDING, COMPLETED ACCOUNTING YEAR**

**ALL** below financial fields must be completed, enter zero if the organization does not have any financial information to report for a specific section. **Do Not** enclose a copy of the organization's 990 form. Actual gross figures are required; rounded to the nearest dollar; net figures or estimates will not be accepted.

**Organization must be complete with its fiscal year prior to reporting final figures.**

Organization's Accounting Year Beginning Date  _____	Organization's Accounting Year Ending Date  _____
Beginning Gross Assets:  \$ _____	Ending Gross Assets:  \$ _____
Revenue: Gross Contributions from Solicitations:  \$ _____	Expenses: Gross Expenditures from Program Services:  \$ _____
Gross Revenue from all other sources:  \$ _____	Total Gross from All Expenditures: (cannot be less than Expenses)  \$ _____
Total Dollar Value of Gross Receipts: (please add figures from Revenue and Gross Revenue and provide total below)  \$ _____	

**Solicitation Comments:**


Registration # \_\_\_\_\_

**FILING CORRESPONDENCE ADDRESS**

This address will be sent document(s) regarding this specific filing in addition to document(s) being sent to the organization's mailing address. (Optional)

Attention to: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**SIGNATURE (Required)**

By executing this document, the applicant certifies the following:

- He/she is authorized to represent the above named organization.
- The organization's governing body or committee has reviewed and accepted the financial information provided where applicable.
- The information contained herein is accurate and true to the best of the applicant's knowledge.
- He/she irrevocably appoints the Secretary of State to receive process (notice of lawsuit) in non-criminal cases against the applicant, and under the conditions set out in RCW 19.09.305; and
- Neither the organization nor any of its officers, directors, and principals have been convicted of a crime involving charitable solicitations, nor been subject to a permanent injunction or administrative order under the Washington Consumer Protection Act (Chapter 19.86 RCW) in the past 10 years.

X \_\_\_\_\_  
Signature of Applicant Printed Name / Title Date

Contact phone number \_\_\_\_\_

**ALL SUBMISSIONS ARE SUBJECT TO PUBLIC REVIEW**

- Make checks payable to: Secretary of State
- Please do not enclose a copy of the IRS Form 990, 990PF, 990EZ or audited financial statements
- Send regular mail to: Secretary of State • Charities Program • PO Box 40234 • Olympia, WA 98504
- Send overnight/express mail to: Secretary of State • Charities Program • 801 Capitol Way S • Olympia, WA 98501