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| Attendees: |
| **X** | Tanyah Williams, WSP - Co-Chair |  | Jane Nesbit, L&I |  |  |
| **X** | Evelyn Hinken, L&I Retired – Co-Chair |  | Shannon Jenkins, L&I | **X** | Stephanie Prentice, SOS |
|  | Kathryn McPherson, UTC - Secretary | **X** | Roseanne Collins, L&I |  | Heather Hirotaka, SOS |
| **X** | Kelly Wilson, DSHS – Chief Historian |  **X** | Harvey Means, L&I | **X** | Erin Aquino, SOS |
|  | Donna Cole, L&I – Comm back-up | **X** | Keri O’Connell, DOR – Secretary back-up |  |  |
|  | Art Mead, FTE |  |  |  |  |
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| **Zoom:** | [Meeting Link](https://us02web.zoom.us/j/85834522651)  Meeting ID: 858 3452 2651 (ThursCFD1!) or Call: 12532158782,,85834522651# |
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| **Action Item** | **Assigned To:** | **Date Due:** | **Action Taken:** |
| Send nomination votes to Keri by cob 3/9/2021 | Everyone | 3/9/2021 | Keri received votes from five committee members. |
| March FTE Article | Evelyn | 2/25/2021 | Got HUGE kudos!!!! |
| Prepare Recognition Event PowerPoint Presentation | Tanyah | 3/19/2021 | Tanyah has started and is on target! ☺ |

| **Agenda Items** | **Lead** | **Informational or Decision Needed?** | ***Summary Meeting Notes*** |
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|  | **Welcome**  |  | NA | Welcome members  |
|  | February Minutes | Tanyah | Decision | Reviewed February meeting minutes – approved and accepted. |
|  | FTE | Evelyn | Informational | Reviewed email from Art Mead, FTE News Magazine and his asks.Currently working with Roof ***and*** Rochester with Friends and Neighbors (RFAN) for the March spotlight. Couldn’t find charity because it isn’t under the full name, but RFAN. They give out food and support to people in need in the town. Mike works for Dept. of Transportation, and promotes this charity. This Reading through the nominations forms, there were quite a few for Ecology. It looks like some of the Ecology folks work closely with charities outside of CFD work *in* work.Evelyn is asking for spotlight nominations. Erin agreed to spotlight her as an SOS CFD employee. Keri mentioned a contact at Lottery for Thurston County Boys & Girls Club. As well as the charity from Shelton that joined us last year.All agreed that the Spotlight a Volunteer is a great topic for the FTE to get charities more notice. |
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 | Updates from SOS | SOS | Informational | *Statewide Recognition Awards:*Decision to pull out the state awards from the Thurston County Recognition Event and will recognize during the Leadership Breakfast in September. Pros: helps Thurston County feel “special” and highlight state awards at a higher-level. Cons: lag of time between nominations and announcement (for this year).*Thurston County Recognition Event:*March 25, 2021 @ 2:00 p.m.Going forward, this will be a stand-alone event, just recognizing local awards. SOS CFD will continue to provide support (e.g. funding, resources, contributing, attending, presenting, energy, etc.).*Leadership Breakfast:*Moving from May to September to kick-off the new campaign, introduce the theme, recognize State Awards in an audience with Executives, build energy, new routine for new times!*Trainings:*Plan to hold Agency Leader training in June/July and Local Coordinators in July/August. Waiting for Robert to join staff to confirm dates. |
|  | Recognition Event | Everyone | Sharing/Decision | Stephanie shared a link to the Sno-King CFD Recognition Event they recently held, where they had a charity guest speaker. Keri suggested having the Thurston County Food Bank be a charity speaker during the CFD. All thought it is a good idea. Evelyn will reach out to invite them. Suggested the speaker could provide a pre-recorded video that we can share, or join us live to discuss, depending on what works best for their schedule/flexibility.Tanyah began working on the PowerPoint presentation and had two options: Giving for Good in the Neighborhood and one a little more formal. Discussed merging the two, or using the neighborhood as an opening and solid color slides after. Also decided to do “Lifesavers” candies with certificates rather than a treat box due to timing and logistics and COVID (still). Evelyn will work with Tanyah on presentation.SOS CFD will print certificates for event. |
|  | Recognition Event Nominations | Everyone | Decision |  |
|  | Roundtable | Everyone | Sharing |  |
|  | Next Steps and Wrap-Up |  |  |  |
|  | **Next Meeting: April 14, 2021** |
|  | **Adjourn** |
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| **Topics for Next Agenda(s)** | **Meeting Date** | **Assigned** | **Action Taken:** |
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