



Combined Fund Drive Thurston County Steering Committee

January 9, 2019
2:00 p.m. to 4:00 p.m.
State Library, Tumwater

Attendees:

X	Tanyah Williams, WSP - Co-Chair		Jane Nesbitt, L&I	X	Philip Kerrigan, SOS
X	Keri O'Connell, DOR - Co-Chair		Sharmin Hawley, LOT		Jerika Ferguson, SOS
	Kathryn McPherson, UTC - Secretary		Shannon Glenn, SPSCC		Dawn Baker, SOS
X	Kelly Wilson, DSHS – Chief Historian	X	Melissa Kornmann, AG		
X	Denise Clark, DSHS – Comm Admin.		Evelyn Hinken, L&I		
X	Donna Cole, L&I – Comm back-up		Jennifer Inman, HCA		Kimberly Hall - DOC
X	Tami Swilley, DSHS – Comm back-up		Sandy Mitchell, HCA		

Please Review & Bring:

2019 TCSC Handbook

Action Item	Assigned To:	Date Due:	Action Taken:
February FTE article	Denise		
TCSC calendar	Co-Chair		

Agenda Items		Lead	Informational or Decision Needed?	Summary Meeting Notes
	Welcome		NA	Welcome members and guests!
1.	December minutes		Decision	<ul style="list-style-type: none"> Approved.
2.	FTE article	Denise	Informational	<ul style="list-style-type: none"> The February article will cover information on the upcoming recognition event as well as final campaign numbers for 2018.
3.	Updates from SOS	SOS	Informational	<ul style="list-style-type: none"> Should have final campaign numbers by tomorrow. SOS will send the nomination spreadsheet list to the committee and SOS will make sure nominees in Thurston County and South West review are invited before anyone else. The 2019 theme will focus on Connectivity.



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				<ul style="list-style-type: none"> Leadership breakfast is scheduled for May 9 at the Little Creek Event Center
4.	TC Annual CFD Recognition	Everyone	Informational	<ul style="list-style-type: none"> To date have total of 24 nominations. They are: <ul style="list-style-type: none"> 5 Rookie 9 Sustained Excellence 4 Volunteer 6 Outstanding Scheduled February 6 to meet and review nomination forms. SOS will let us know if the Recognition Event date changes. The agreed theme for the event is "Passport to Gold" It was suggested that nominees receive gold medals with the CFD logo as a name tag and the agenda look like a passport. Keri will contact charities do discuss a passport/travel theme.
5.	January 2019 Planning Guide	Everyone		<ul style="list-style-type: none"> Moved to discuss at the February meeting
6.	2019 TCSC Handbook	Everyone		<ul style="list-style-type: none"> Add page numbers, remove information on the charity fair. Make discussed changes and send to Denise to publish
7.	2018 Annual Report	Keri	Informational	<ul style="list-style-type: none"> Kelly will send final to Denise to publish.
8.	Roundtable	Everyone	Sharing	
Next Steps and Wrap-Up				
Next Meeting: February 13, 2:00pm-4:00pm, Library				
Adjourn				

Topics for Next Agenda(s)	Meeting Date	Assigned	Action Taken:
FTE Article	February 13, 2019	Denise	
TC Annual CFD Recognition	February 13, 2019	Everyone	



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2019 Planning Guide	February 13, 2019	Everyone	