

**Sno-King County Combined Fund Drive
Steering Committee Agenda**
University of Washington
Tuesday, February 6, 2018 Fremont Conference Room
9:00 a.m. – 10:30 a.m.

In Attendance: Megan Davidson (DOC), Curtis Bronson (WSDOT Alaskan Way Viaduct), Alex Stone (Summit Assistance Dogs), Kerri Fuller (UWCFD), Mike Morris (DSHS), Jolyn Mason (UWCFD), Jessica Hatch (DSHS), Lauren Lane (Ronald McDonald House Charities of Western Washington & Alaska)

Review 2018 Meeting Calendar and Membership Roster

Jolyn passed around the roster for the committee to review and passed around the calendar of meeting for this year as well.

Recognition Event

- Jolyn reported out that we have secured our venue – Shoreline Community Center and caterer – Husky Deli.
- Kerri passed around the volunteer sign-up sheet and asked for volunteers to pick up the balloons. Jessica and Megan volunteered to get the balloons.
- Jolyn sent out a survey to sign-up for bringing beer/wine.

Budget

- More expenses are starting to hit the budget since we are getting closer to the event. We are also seeing copy charges hit the budget.

Other

- February D/C Event in Shoreline – State & Curtis to staff
- Curtis hosted a silent auction in January and raised \$700.
- Kick Off Breakfast – We'll plan on using the state format again this year and build our event plan after their event. Jolyn will contact Shoreline CC about using their space again for the event (tentatively scheduled for 9/6). Jolyn will email the state and see if they are going to pay for the event again this year.
 - Ideas to drive attendance:
 - Highlight new to participants charity or ask select charity based on topic many are aware of or that relates to work of state employees/agencies.
 - Better advertising
 - Keep the same caterer
 - Check with Elliott Bay Brewing about hosting the event or just catering

Subcommittee Reports

- *Training*
 - Jolyn asked Mike about DSHS conference rooms on the Eastside
- *Recognition, and New Member Recruitment*
 - *See above for recognition*
 - *No report for recruitment*

State Report

- *Marketing, Development, Volunteer Outreach & Overall News*
 - No report from the state

March Annual Meeting Reminder

- We will review the nomination process at our retreat this spring. We will also review committee tasks and assignments and the annual schedule of events.

Member check in

Curtis – March will be his last meeting. He starts in a new role in April. Is headed down to the Northern California Pirate Festival in Vallejo and take a return drive up the coast highway in June.

Lauren – RMHC is full and the land they'd hoped to build a house on has been declared a wetland.

Megan – No updates

Alex – Luncheon is scheduled for April 5th

Kerri – Make-a-Wish Airline miles drive at UW is coming! From March 5-18, anyone can donate their miles through this drive.

Jessica – Hosted pancake breakfast fundraiser for the CFD. Had great participation.

Jolyn – Is hoping she's gone to the last of the school board meetings for a while.

Mike – Is looking forward to the CRE on 3/20.

Next Meeting: March 6, 2018, 9:00 AM – 11:00 AM Fremont Conference Room