



DUANE A. DAVIDSON
State Treasurer

State of Washington
Office of the Treasurer

September 21, 2017

Sent Via Email

Rich Woodard
Chief, Office of Accounting Services (OAS)
Financial Services Administration (FSA)
Department of Social and Health Services
PO Box 45842
Olympia, Washington 98504-5842

Dear Mr. Woodard:

Your request, dated August 30, 2017, for an exception to the daily deposit requirements of Revised Code of Washington (RCW) 43.01.050 for Combined Fund Drive (CFD) monies collected by the Department of Social and Health Services (DSHS) is granted. It has been determined that daily deposits are not administratively practical or feasible at this time.

It is my understanding that CFD fundraising activities occur at DSHS offices throughout the state. And, CFD Local Coordinators have the ability to safe keep monies received. This approval grants authorization for DSHS to centralize the deposit process through its Cash Unit located in Olympia.

Local Coordinators may temporarily hold and safe keep CFD monies collected at fundraising events. After documenting the funds received, Local Coordinators will convert coins and currency into a cashier's check or money order at a local bank. Local Coordinators will send all checks / money orders to the Cash Unit, at least once per week, for deposit within 24 hours. If the receipts under safekeeping exceed \$1,000, the total receipts are to be mailed to the Cash Unit that same day.

This exception is granted through September 30, 2019.

If you have questions, please contact Ryan Pitroff, Banking Services Manager, at (360) 902-8917 or ryan.pitroff@tre.wa.gov.

Sincerely,

A handwritten signature in blue ink that reads "Shad Pruitt".

Shad Pruitt
Deputy Treasurer

cc: OAS Managers, FSA