



Combined Fund Drive Thurston County Steering Committee

December 12, 2018
2:00 p.m. to 4:00 p.m.
State Library Tumwater

Attendees:

	Evelyn Hinken, L&I - Co-Chair	X	Donna Cole, L&I	X	Philip Kerrigan, SOS
	Jennifer Inman, HCA - Co-Chair	X	Tanyah Williams, WSP		Jerika Ferguson, SOS
	Jane Nesbitt, L&I - Administrator	X	Kelly Wilson, DSHS	X	Dawn Baker, SOS
	Sandy Mitchell, HCA—Treasurer	X	Keri O'Connell, DOR	X	Tami Swilley, DSHS
X	Sharmin Hawley, LOT Comm Liaison	X	Kathryn McPherson, UTC		Shannon Glenn, SPSCC
X	Denise Clark, DSHS		Kimberly Hall - DOC		Melissa Kornmann, AG

Please Review & Bring:

Dial in: 1-888-407-5039 Participant PIN: 95523097

Action Item	Assigned To:	Date Due:	Action Taken:
January FTE article	Denise	Dec 14	Write an article about nomination forms for January FTE.
TCSC calendar	Co-Chair		

Agenda Items		Lead	Informational or Decision Needed?	Summary Meeting Notes
	Welcome		NA	Welcome members and guests. Enjoy treats!
1.	November minutes		Decision	Reviewed November minutes and actions items – Approved by committee.
2.	FTE article	Denise	Information	<ul style="list-style-type: none"> FTE article is due December 26. Donna Cole will submit the article highlighting nominations for the CFD Recognition event and the nominations forms new due date.
3.	Updates from SOS	SOS	Informational	<ul style="list-style-type: none"> Currently, \$5.2 million received in donations. \$130 thousand above last year. Hope to have final campaign report by January 10.



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4.	TC Annual CFD Recognition	Everyone		<ul style="list-style-type: none"> SOS broke out the awards/recognition nominations by four regions: <ul style="list-style-type: none"> Northwest Region North Central/East Region Southwest Region Southeast Region As of December 12, received a total of 4 nominations: <ul style="list-style-type: none"> 1-Volunteer 1-Rookie 2-Outstanding Opened to suggestions for a theme to the recognition event. Bring theme suggestions to the January 9 meeting. Little Creek Event Center has been reserved for the event. SOS will look into special room rate. SOS will look into special door prize from Little Creek.
5.	Officer Nominations	Everyone		<ul style="list-style-type: none"> Officer nominations were held and voted. Co-Chairs: Keri O'Connell (2 Years) Tanyah Williams (1 Year) Chief Historian/Treasurer(formerly Treasurer): Kelly Wilson Communication Administrator (formerly Communication Liaison): Denise Clark. Back-up: Donna Cole and Tammy Swilley. Secretary (formerly Administrator): Kathryn McPherson
6.	January 2019 Planning	Everyone		<ul style="list-style-type: none"> Kelly suggested discussing local coordinator training at the January meeting.
7.	2018 Annual Report	Keri	Decision	<ul style="list-style-type: none"> Kelly will have the 2018 Annual Report complete by January 9.
8.	Roundtable	Everyone	Sharing	
Next Steps and Wrap-Up				
Next Meeting: January 9, 2:00pm-4:00pm, Library				
Adjourn				



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Topics for Next Agenda(s)	Meeting Date	Assigned	Action Taken:
February FTE	January 9, 2019	Denise	
January 2019 Planning	January 9, 2019	Everyone	
2018 Annual Report	January 9, 2019	Kelly	
TC Annual CFD Recognition	January 9, 2019	Everyone	
2019 TCSC Handbook	January 9, 2019	Everyone	