



**THURSTON  
COUNTY  
STEERING  
COMMITTEE**



*Compassion of Individuals, Power of Community*

<p><b>July 13, 2011</b>  <b>Labor and Industries   Rm S-119   2:00-4:00 pm</b>  <b>AGENDA</b></p>			
<b>Invitees:</b>	<input type="checkbox"/> Amy Besel <input type="checkbox"/> Abdullatif Qaasim <input type="checkbox"/> Andrea Harker <input type="checkbox"/> Bobbie Garver <input type="checkbox"/> Cheryl Sattelberg <input type="checkbox"/> Cindy Murray <input type="checkbox"/> Evelyn Hinken <input type="checkbox"/> Imelda Ang <input type="checkbox"/> Jennifer Goss <input type="checkbox"/> Joanne Gallaher	<input type="checkbox"/> Julia Ojard <input type="checkbox"/> Kelli Dixon <input type="checkbox"/> Kelly Wilson <input type="checkbox"/> Kezia Prater <input type="checkbox"/> LaRee Cook <input type="checkbox"/> Lori Tranmer <input type="checkbox"/> Melissa VanGorkam <input type="checkbox"/> Michael Marusich <input type="checkbox"/> Pam Scott <input type="checkbox"/> Paula Larson	<input type="checkbox"/> Philip Kerrigan <input type="checkbox"/> Randy Ryan <input type="checkbox"/> Rebecca Ledesma <input type="checkbox"/> Rebecca Orbeck <input type="checkbox"/> Rose Pelegrin <input type="checkbox"/> Sandy Mitchell <input type="checkbox"/> Sherry Thomas <input type="checkbox"/> Guest _____ <input type="checkbox"/> Guest _____ <input type="checkbox"/> Guest _____
<b>Scribe:</b>	Lamia Murphy		
<b>Documents:</b>	2010 Annual Reports		
<b>Announcements and CFD News:</b>	<ul style="list-style-type: none"> <li>Secretary Sam Reed has announced that he is not running in 2012 election and will vacate his position January 2013.</li> <li>2010 Annual Report has been sent out. Recommended changes should be done using Track Changes in Word. Please send changes back to Amy Besel.</li> </ul>		
<b>Thanks and Sharing:</b>	<ul style="list-style-type: none"> <li>Thanks to Lori Tranmer for bringing to everybody's attention of the plight of the Mid-west flood victims. Thanks to Philip for posting a news story with ways to donate &amp; distributing it to the Campaign Leaders.</li> </ul>		



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- Thank you to Philip Kerrigan for getting our new website up and getting information out to CLs about the Motorcycle Ride.
- Big thanks to Melissa VanGorkam for patience, creativity and professionalism in creating the posters, flyers and t-shirt layout.
- Thanks to LaRee for her work on the registration forms.
- Thank you to Susan for getting the Save the Dates out to last year's riders.
- Big thank you to Michael Marusich for his excellent project management, his professional coordination with sponsors and overall awesomeness!
- Thank you to Randy Ryan for reviewing and approving the fee for charities to participate in both Charity Fairs.
- Thank you to LaRee Cook for getting the t-shirts for the ride ordered.
- Thanks to Philip Kerrigan & SOS IT Staff for assisting Lamia with moving her contacts from her email box to the TCSC email and getting computer/desk set-up.
- Thank you to Philip Kerrigan for revising our logo to make it more print friendly with fewer colors.
- Thanks to Susan Herr, Michael Marusich, Lori Tranmer, Paula Larson, Amy Besel, LaRee Cook, and Rebecca Ledesma for participating in the promo photo for the FTE at NWHD .
- The Leadership Breakfast will be moved to the May 16<sup>th</sup> due to scheduling conflicts with Sam's calendar. Thanks to Rose for securing the L&I Auditorium.
- Charity fairs have been moved up 1 week to coincide with the campaign kick-off. Capitol Campus – September 13<sup>th</sup> & Tumwater Farmers Market – September 14<sup>th</sup>.
- The CFD Ball has also been moved out on the calendar to accommodate Sam's schedule. Scheduled for June 2, 2012.
- Joanne McDaniel has had to step down from the TCSC due to new job duties. "I haven't been a member long, yet can see all of the good the TCSC accomplishes. Please give my kudos and best wishes to the entire team. I will miss working with you all."
- Rose received final approval for the Recognition Event 02-21-12. Thank-you Rose!
- Thanks to Paula Larson for representing TCSC at Relay for Life on the "Sam's Guardian Angels" team.



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<b>1 Review of Action Items</b>			
<b>Action:</b>	<b>Owner(s):</b>	<b>Status:</b>	<b>Further Action Needed (?):</b>
<ul style="list-style-type: none"> <li>TCSC Badges &amp; T-shirts</li> </ul>	Rebecca O, Bobbie, Phillip, LaRee	Pending.	
<ul style="list-style-type: none"> <li>McCleary reservation</li> </ul>	Bobbie	Please un-reserve.	
<ul style="list-style-type: none"> <li>Business cards</li> </ul>	Philip	Waiting on communications approval Labels pending receipt of information from committee.	
<ul style="list-style-type: none"> <li>List of CL's from training to mentor</li> </ul>	LaRee	Pending.	Need more volunteers. Only have enough to cover 13 CLs. This is a really important responsibility of the committee and will be highlighted as such in next year's recruitment material.
<ul style="list-style-type: none"> <li>Charging charities for Fairs</li> </ul>	Lamia	Completed	Letters have been sent to Charities with information regarding payment and how to register.
<ul style="list-style-type: none"> <li>Motorcycle Ride</li> </ul>	Michael/Susan  LaRee  LaRee/Lamia	Ride route – completed Task list & Communication Plan – <b>Pending</b> NWHHD Picture - Completed T-shirts – Ordered, Pending design approval document from LogoDogz Donations for prizes - Completed	





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<p><b>Charity Fairs:</b> September 20 &amp; 21, 2011 <i>Lamia Murphy</i> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Charging charities</li> <li>• Lanyards for charities</li> <li>• Tables</li> <li>• Identify needs</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Owner:</b></p>	<p><b>Due:</b></p>
<p><b>Local Coordinator Training:</b> TBD <i>Amy Besel</i> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Identify needs</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Owner:</b></p>	<p><b>Due:</b></p>
<p><b>Recognition Event:</b> February 21, 2012 <i>Amy Besel</i> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Room reservation</li> <li>• Identify needs</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Owner:</b></p>	<p><b>Due:</b></p>
<p><b>CFD Ball:</b> June 2, 2012 <i>Cindy Murray</i> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Identify needs</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Owner:</b></p>	<p><b>Due:</b></p>
<p><b>Leadership Breakfast:</b> May 16, 2012 <i>Amy Besel</i></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Confirming speakers</li> </ul>	<p><b>Previous Actions:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Owner:</b></p>	<p><b>Due:</b></p>



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<p>Status report will be given</p>	<ul style="list-style-type: none"> <li>• Identifying entertainment options</li> <li>• Brainstorm lead by example activities</li> <li>• Food through L&amp;I (Bien Venue)</li> <li>• Identify needs</li> </ul>			
<b>3</b>	<b>Discussion Items</b>			
<p><b>Meeting schedule</b></p>	<ul style="list-style-type: none"> <li>• Proposal to move the meeting to the 2<sup>nd</sup> Wednesday of the month if it works as good or better on everyone's calendar. Proposal is due to most holidays don't fall during the 2<sup>nd</sup> week of the month. At a previous meeting it was expressed that it is hard to leave for our meetings on weeks that we don't work 40 hours.</li> </ul>			

**Next Meeting**

<b>Date:</b> TBD	<b>Time:</b> 2:00- 4:00 pm	<b>Location:</b> L&I Room S-119
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