



**THURSTON COUNTY STEERING COMMITTEE**  
*Compassion of Individuals, Power of Community*



**Minutes**

**January 10, 2013; 2:00-4:00 p.m. at L&I; Room S129**

**Dial in # (360) 407-3780; Pass code: #**

**Documents Provided:** Timeline Draft; 2013 Event SubCommittees; 2013 TCSC Member Roster; TCSC ENewsletter January 2013; 2013 Thurston Co. Proposed Event Program

<b>Invitees:</b>	<input checked="" type="checkbox"/> Chara Chamie	<input checked="" type="checkbox"/> Cindy Murray	<input type="checkbox"/> Sherry Thomas	<input checked="" type="checkbox"/> Guest – Art Mead	<b>SOS Staff:</b>
	<input type="checkbox"/> Kelli Dixon – Exc.	<input checked="" type="checkbox"/> Julia Ojard	<input type="checkbox"/> Lori Tranmer – Exec.	<input type="checkbox"/> Guest	
	<input checked="" type="checkbox"/> Susan Herr	<input type="checkbox"/> Rebecca Orbeck	<input type="checkbox"/> Beverly Ubias – Exec.	<input type="checkbox"/> Guest	<input type="checkbox"/> Kelsey Hulse
	<input type="checkbox"/> Evelyn Hinken	<input type="checkbox"/> Kezia Prater – Exc.	<input checked="" type="checkbox"/> Melissa Van Gorkom	<input type="checkbox"/> Guest	<input checked="" type="checkbox"/> Phillip Kerrigan
	<input type="checkbox"/> Paula Larson	<input type="checkbox"/> Cheryl Sattelberg – Exec.	<input type="checkbox"/> Kelly Wilson – Ecec.	<input type="checkbox"/> Guest	<input type="checkbox"/> Heather Lucas
	<input checked="" type="checkbox"/> Sandy Mitchell	<input checked="" type="checkbox"/> Pam Scott			<input type="checkbox"/> Dawn Sanquist

**Agenda:**

<b>Time</b>	<b>Agenda Item</b>	<b>Presenter</b>	<b>Notes/Action Items</b>
<b>2:00 – 2:10</b>	<b>Announcements</b>	<b>Cindy/Melissa</b>	See the <b>CFD: Celebrating Thurston Co. Giving</b> article in this month’s FTE News Magazine. Also see the FTE News Magazine for Cruise information. \$25.00 per ticket will be donated to the CFD. Art shared that the FTE is getting more Tweets than ever! His son is running the technology piece of the news magazine. We are always soliciting new sponsorship for our committee events. January is the best time to talk with potential sponsors to donate at the first of the year.
<b>2:10 – 2:50</b>	<b>Recognition Event</b>	<b>Discussion/ All</b>	Please see Philip’s attached 2013 <b>Thurston Co. Proposed Event Program</b> document. Philip reported that they’ve narrowed down to three food vendors, Marv’s Marvellous BBQ is at the top of the list, followed by Bobby J’s (out of the OB-2 Cafeteria) and lastly, Pellegrino’s. Philip will obtain pricing before asking the committee to choose the



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			<p>vendor. Philip plans to have the catering agreement in place by February 1.</p> <p>The venue includes tables, chairs, plates, silverware, microphone, projector etc.</p> <p>WSECU is helping SOS to connect with Marv's BBQ and offered to contribute money to the recognition event. Pellegrino's would also be willing to assist in the cost of catering.</p> <p>SOS will purchased table cloths for round tables for this event at \$1.50 each. We'll plan to have centrepieces for the tables as our decoration.</p> <p>We are still \$1,000 dollars under budget from last year for this event.</p> <p>Philip will check with Stephanie to determine our budget allotment for this year's event and will report back to the committee in February.</p> <p><b>Action:</b> The nomination process was closed on January 10. Melissa sent out the scoring sheets for the nominations early the week of January 14. <i>Please check your in-box, as not all members received the same information, especially if there was a nomination from your agency. Thank you!</i></p> <p>Please submit your scoring sheets electronically to Melissa no later than <b>January 31<sup>st</sup></b> for the following categories:</p> <ol style="list-style-type: none"><li>1. Outstanding Team</li><li>2. Rookie of the Year</li><li>3. Outstanding Event</li><li>4. Sustained Excellence</li><li>5. Paul Grudis Volunteer</li></ol> <p>The group needs to determine if we want to add music and if so, get band options that we can choose from. Unfortunately the United Way band is unable to join us for that evening.</p>
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<b>2:50 – 2:55</b>	<b>Break/ Committee Sign-up</b>	<b>Discussion/ All</b>	<p><b>Action:</b> Please sign-up for those events you're interested in participating in, if you haven't already done so. Also, please indicate if you're interested in a specific role for this event or if you are interested in leading an event. Leads will be chosen within the subcommittees. We'll table this for discussion for our next meeting, in February.</p>
<b>3:00 – 3:25</b>	<b>Motorcycle Ride</b>	<b>Discussion/ All</b>	<p>There were three individuals interested in being co-leads for the Motorcycle Ride this year: Susan Herr, Kelli Dixon and Pam Scott.</p> <p>Lucky Eagle has been reserved for August 17, 2013. The committee will solicit sponsorship in Jan./Feb./Mar. A script will be composed before committee members approach a sponsor, to highlight the benefits of sponsorship, and to ask for merchandise give-a-ways. There will be opportunities for sponsorship at the Gold, Bronze or Silver level and sponsors will get their name and or logo on our T-shirt, depending on their level of sponsorship. Susan has a meeting planned to talk with Lucky Eagle, with the leads and any member that would like to join them.</p> <p>T-shirts are our biggest need at this time for the Motorcycle Ride. Spin Tees printed our t-shirts last year at cost, and Honda donated \$200 dollars towards the shirts. Our total cost was about \$350 dollars. The expectation for this committee is that the leads will put a list together and brainstorm ideas, and then send out the list with a solicitation request.</p> <p>The group discussed the route as being:</p> <ul style="list-style-type: none"> <li>• Capitol Campus</li> <li>• CTW or Honda (Tacoma)</li> <li>• Harley Davidson</li> <li>• Yelm (Sponsor TBD)</li> <li>• Lucky Eagle</li> </ul> <p>Next steps: Organize, plan the route and start</p>



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			advertising now. We'll ask the SOS to place this event on the CFD website as soon as the route is final and allow early registration.
<b>3:25 – 3:50</b>	<b>Fun Run – Date TBD</b>	<b>Discussion/ All</b>	Please see Melissa's notes on this event, attached. <b>Action:</b> DUE by 1/31/13 - Please use Survey Monkey ( <a href="http://www.surveymonkey.com/s/5JXBYC8">http://www.surveymonkey.com/s/5JXBYC8</a> ) to indicate your vote – Yes/No/Other (indicating your alternative option). All votes need to be placed by the end of the month. We will be presenting the results at the next meeting.
<b>3:50 – 3:55</b>	<b>Other Committees (Charity Fair/Training)</b>	<b>Discussion/ All</b>	Wednesday May 8, 2013, is the PSRW event on the Capitol Campus, located at the circle. The event had 30-vendors and agencies attend last year. They are planning to include the circle this year which gives 30 additional spaces for charities. There's an army of volunteers for the PSRW event, but the TCSC part of the event would be to help get the word out to the charities and get them signed up/checked in etc. the day of the event (like we have done for the large charity fairs in the past). We need volunteers that would be willing to assist with this charity fair as well as the agency fairs in the fall. The 1 <sup>st</sup> PSRW meeting is in March and 2 <sup>nd</sup> meeting will be in April, a TCSC member from this sub-committee should be present at these meetings.
<b>3:55 – 4:00</b>	<b>Roundtable</b>	<b>Discussion/ All</b>	<b>Action:</b> Chara will e-mail Cindy, Philip, Melissa and Sandy her contacts for local area radio stations that she made connection with last year. The training committee will have its first meeting in the summer. Updates to the member handbook are needed to reflect the changes in fundraisers for the upcoming year... but if anyone has any additional suggested changes, please send them to Cindy/Melissa by January 31, 2013 and Melissa will compile the changes send out the draft for review for our February meeting. We plan to recruit new members at our recognition



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			event and have an open house in March/April prior to our April 9 meeting. All current members are encouraged to reach out to anyone they consider a good candidate for membership.
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**Next Meeting: February 13, 2013; 2:00-4:00 p.m. @ L&I, Room S130**