



# Combined Fund Drive Thurston County Steering Committee

September 12, 2018  
2:00 p.m. to 4:00 p.m.  
LNI S130 Tumwater

## Attendees:

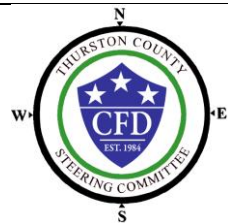
	Evelyn Hinken, L&I—Co-Chair	x	Keri O'Connell, DOR		Philip Kerrigan, SOS
	Jennifer Inman, HCA—Co-Chair	x	Donna Cole, L&I		Jerika Ferguson, SOS
x	Jane Nesbitt, L&I -Administrator		Tanyah Williams, WSP	x	Dawn Baker, SOS
	Sandy Mitchell, HCA—Treasurer	x	Kelly Wilson, DSHS—		Natalie Roberts – DOL
	Sharmin Hawley, LOT Comms Liasion		Art Mead, FTE Magazine		
x	Denise Clark, DSHS				

## Please Review & Bring:

Dial in: 1-888-407-5039 Participant PIN: 95523097

Action Item	Assigned To:	Date Due:	Action Taken:
October FTE article	Denise	Sept	Write article about event for the October edition of FTE.
Annual Report	Keri & Evelyn		
TCSC calendar			

Agenda Items		Lead	Informational or Decision Needed?	Summary Meeting Notes
	<b>Welcome</b>	Keri	NA	<i>Welcome members and guests. Fill out name tents. Enjoy treats!</i>
1.	July minutes	Keri	Decision	Review minutes and action items. -Approved by committee
2.	Chair updates	All	Decision	Jane will contact Jennifer to see if she will be able to finish her term next year. -Decision to move forward as a committee as of now as a whole.
3.	Campaign/Nomination form	All	Information	Keri will reach out to Shar to see if we have the form. <b>SUGGESTION- maybe start earlier in the year to campaign to local coordinators.</b>



## Combined Fund Drive Thurston County Steering Committee

**September 12, 2018**  
**2:00 p.m. to 4:00 p.m.**  
**LNI S130 Tumwater**

4.	FTE article	Donna	Information	<p>October- Denise- Masquerade ball, and will do a wrap up of the local coordinators, training 3 days roughly 75 people. Jane will be highlighted Donna will contact Art again regarding the Flower Sale since it was a record breaking event. Jerika will contact FTE. NOTE: Dawn still has her stick and vase (which she loves)</p>
5.	Updates from SOS	SOS	Informational	<p>SOS related updates. -All campaign supplies events are ready to go – should be going out soon. - Pre campaign events are more popular now- which committee members believe cause less “giving” fatigue -Veterans golfing event is 9/15</p>
6.	Masquerade Ball	SOS	Informational	<p>Discuss updates and needed areas to fill in. -Baskets are still needed -Donations are going well -Sales are going well -Wine tasting is happening (VIP)</p>
7.	Communication Liaison role	Shar	Informational	<p>Discuss role and goals of this position -Shar followed up via email. -Discussed having a FB link on TCSC website (question who owns FB-administration) Kelly will reached out to Jennifer M. and was able to have Keri be added and Denise as Administrators.</p>
8.	Website	Keri	Sharing	<p>Two options Handbook- not updated (Evelyn will work with Keri) <b>Kelly will send electronic copy to Keri</b></p>
9.	Calendar	Keri	Informational	<p>Keri will call the library to ensure the meetings will be at the library. If not Donna will schedule meetings at LNI.</p>
10.	Round Table	Everyone	Sharing	
	<b>Next Steps and Wrap-Up</b>			
	<b>Next Meeting: October 10, 2:00pm-4:00pm, Library</b>			
	<b>Adjourn</b>			



## Combined Fund Drive Thurston County Steering Committee

September 12, 2018  
2:00 p.m. to 4:00 p.m.  
LNI S130 Tumwater

Topics for Next Agenda(s)	Meeting Date	Assigned	Action Taken:
Annual Report	October 10, 2018	Everyone	Committee member's to think about: Current structure of report Is the report required Communication regarding the report
Communication Liaison role	October 10, 2018	Shar	-Keri will reach out to Shar
Project Update	October 10, 2018	Shar	Annual report, Nomination forms completed and sent to Shawn Caskin and rest of committee. See attached.
October planning	October 10, 2018	Everyone	