

Volunteer Name:

Agency/School Name:

416 Sid Snyder Avenue SW PO Box 40250 Olympia, WA 98504-0250 (360) 902-4162 www.cfd.wa.gov cfd@sos.wa.gov

## CHECK LOG

Please complete this form when submitting multiple checks from donors for a fundraiser. All submitted checks must be made payable to the **CFD** or **Combined Fund Drive**. The CFD cannot accept checks made payable to charities.

Please confirm with your workplace CFD Campaign Leader on how to transmit and deposit fundraiser checks. Please do not deposit any individual donation checks in account 525. Account 525 is for fundraisers only.

**NOTE:** If a donor wishes to receive credit for their check donation, their check must be accompanied by a CFD Contribution Form. All checks submitted via this check log will be treated as fundraiser donations which are credited to the agency only.

Phone Number:

Email:

Agency/School Division (optional):

Fundraiser Name:			Date:	
Agency Fiscal Contact Name:	Phone Number:		Email:	
Name on Check		Check N	umber	Check Amount
			TOTAL	

Questions? Contact the CFD at cfd@sos.wa.gov or (360) 902-4162.

