Summary of Changes
Public Schools (K-12) Records Retention Schedule v.8.4 (April 2021)

New Records Series Added

- None

Retention Changes

- None

Other Minor Changes

- Three (3) records series have changes to their title and/or description:
  1. Lesson Plans and Other Teaching Materials (was Lesson Plans) (DAN SD51-06E-03) p.40
     Rationale: Broadened the scope of the records series to cover new types of records being created as a result of online learning during the COVID-19 pandemic.
  2. Standardized Achievement Testing (Mandatory) (DAN SD51-06A-18) p.38
     Rationale: Clarified that proctoring records are covered by this records series.
  3. Student Assessments (School/District Optional) – Testing and Results (DAN SD2014-024) p.42
     Rationale: Clarified that proctoring records are covered by this records series.

- Six (6) records series have had their revision numbers corrected as they were incorrect in version 8.3:
  1. Administration of Federal and State Categorical Grant Programs (DAN SD51-06A-02) p.25
  2. Authorization For/Release of Student Records – Prior Consent or Documentation Required (DAN SD2012-068) p.62
  3. Course Description Catalog (DAN SD51-06A-19) p.26
  4. School Master Schedule (DAN SD51-20-03) p.30
  5. Student Assignment – Special Service Programs (Transitional Bilingual Instruction) (DAN SD2014-027) p.50
  6. Student Assignment – Transfer Requests (Not Granted) (DAN SD2012-067) p.51

- Minor improvements were made to the subject index.

Essential Designation Changes

- None
Archival Designation Changes

- None

Series Being Revoked

- None

No Change in Number of Records Series (125 series)