Summary of Changes

Local Government Common Records Retention Schedule (CORE) v.4.1 (August 2020)

New Records Series Added

- One (1) new records series has been added to this records retention schedule:
     “Until no longer needed for agency business (Non-Archival)”

Retention Changes

- None

Other Minor Changes

- Spelling, punctuation, and errors in references to other records series/retention schedules were corrected.
- Minor improvements were made to the formatting throughout the schedule to align with current Washington State Archives practices.

Essential Designation Changes

- None

Archival Designation Changes

- None

Series Being Revoked

- None

**Net Increase in Records Series: 1 (from 290 series up to 291 series)