Transferring Archival Records:
Why are Real Estate Excise Tax Affidavits (REETAs) Archival?

Purpose: Provide guidance to County Treasurers on the archival value of Real Estate Excise Tax Affidavits (REETAs).

REETAs are designated as “Archival” under Real Estate Excise Tax Affidavits (DAN CT01-05-07) in the County Treasurers Records Retention Schedule.

REETAs have archival value because they:


2. **Are a consolidated record** – While much of the information can be found in other records, REETAs consolidate the property transaction information in a single record, which helps with doing property research;

3. **Document information that is hard to find in other records:**
   - **Sale price** – REETAs document the actual sale price of the property, which is often needed at a later date to calculate capital gains;
   - **Mobile home title** – REETAs document the title number for any mobile homes on the property. This information is needed when mobile homes need to be moved.

Additional advice regarding the management of public records is available from Washington State Archives:

www.sos.wa.gov/archives
recordsmanagement@sos.wa.gov