



Disaster Preparedness: Contacts for Services and Assistance after a Disaster Checklist

Purpose: A checklist to help state agencies and local government entities gather contact information for emergency response services.

- Building recovery/construction contractors
- Document recovery services
- First Responders (law enforcement, fire, nearest hospital, local and state emergency management agencies, FEMA regional office, local red cross, public health department, etc.)
- Freezer/freeze-drying/cold storage facilities (local and out of area)
- Fumigation services/exterminator
- Mold remediation services
- Insurance company
- Professional services (HVAC repair, plumber, electrician, janitorial, facilities maintenance, etc.)
- Staff phone tree
- Trucking/transportation services
- Utility companies providing services (gas, electric, water, phone, internet, etc.)
- Washington State Archives

**Additional advice regarding the management of public records is available from
Washington State Archives:**