



STATE OF WASHINGTON

## LOCAL RECORDS COMMITTEE

*Office of the State Auditor • Office of the Attorney General • State Archives*

*PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900*

**June 5, 2024 – 11am  
Online via Microsoft Teams**

## AGENDA

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### **I. ROUTINE ITEMS**

- A. Call to Order
- B. Introduction of Committee and Staff
- C. Approval of February 7, 2024 Minutes
- D. Adoption of Today's Agenda

### **II. WASHINGTON STATE ARCHIVES UPDATES**

- A. Announcements from the State Archivist
- B. Announcements from the State Records Manager

### **III. NEW BUSINESS**

- A. **Updates to Schedules Affecting More than One Agency**
  - 1. Land Use Planning and Permitting Records Retention Schedule v.2.1

### **IV. OTHER BUSINESS – None**

### **V. NEXT MEETING – August 7, 2024**

### **VI. ADJOURNMENT**