



STATE OF WASHINGTON

LOCAL RECORDS COMMITTEE

Office of the State Auditor • Office of the Attorney General • Office of the State Archivist
PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900

March 26, 2009 – 10:00 a.m.
Archives Conference Room, Olympia, WA

AGENDA

I. ROUTINE ITEMS

- A. Call to Order
- B. Introduction of Guests
- C. Approval of Minutes for January 29, 2009
- D. Adoption of Today's Agenda

II. ACTION ITEMS FOR COMMITTEE REVIEW/APPROVAL

- A. Revised District and Municipal Courts Records Retention Schedule
- B. Revised Health Departments and Districts Records Retention Schedule
- C. Revised Law Enforcement Records Retention Schedule
- D. Revised Public Hospital Districts Records Retention Schedule

III. OTHER BUSINESS

- A. Announcements from the State Archivist
- B. Update on Revision of Sector Schedules – Julie Woods
- C. Demonstration of King County's Electronic Records Management System -
Patty Holmquist

IV. NEXT MEETING – May 28, 2009, 10am

V. ADJOURNMENT