

ACP FAQs

Q. Who can enroll in the ACP?

A. There are three eligibility requirements:

1. An applicant must be a survivor of actual or threatened domestic violence, sexual assault, trafficking, or stalking. A participant may also be a criminal justice employee who has been a target of felony harassment.
2. The applicant must relocate to a place unknown to the perpetrator and out of public records.
3. The applicant must live in Washington State.

Q. How does the ACP work?

A. The ACP provides participants with a legal substitute address and a mail-forwarding service. Survivors use the substitute address on public records. Participants may also use the substitute address for personal use — just like any new address. Participant mail is sent to the substitute address and routed to the ACP. The ACP team will forward participant mail to actual address.

Q. How does a person enroll in the ACP?

A. All applicants must meet with an Application Assistant. A list of Application Assistants and enrolling agencies can be found [here](#)

Q. Does enrolling in the ACP keep participants safe?

A. ACP participation does not guarantee safety. If used correctly, the ACP can be a valuable addition to an overall safety plan. The ACP is intended to supplement, and not substitute for, a comprehensive safety plan.

Q. Can ACP participants vote?

A. When enrolling in the program, ACP participants receive ACP voter registration information and ACP specific voting forms. ACP participants should not register to vote on line or at any government office (such as the Department of Licensing, the Department of Social and Health Services, or the Health Benefits Exchange Office).

Q. What is the length of enrollment?

A. The length of enrollment is four years. Participants may renew their enrollment at the end of the four-year term or voluntarily withdraw from the program at any time.

Q. Does the ACP forward all mail?

A. The ACP forwards all first-class mail, including registered and certified mail. First-class mail includes all personal mail, bills, cards, letters etc. The ACP will also forward bank checks. The ACP cannot forward packages, magazines, or junk mail.

Q. Must state and local government agencies accept the substitute address reflected on an ACP authorization card?

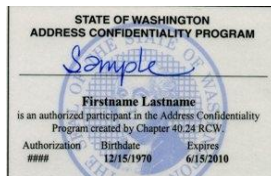
A. Yes, with very few exceptions. When program participants present a valid ACP authorization card, state and local government agencies must accept the ACP substitute address as an actual address and cannot require participants to disclose their actual addresses.

Q. Can agencies copy the ACP authorization card?

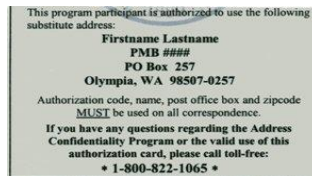
A. Yes, state and local government agencies are authorized to make copies of ACP authorization cards.

Q. What does an ACP authorization card look like?

Front



Back



A. Each participant is issued an ACP authorization card that displays the ACP substitute address. Each participant and family member is assigned a participant number.

Q. Can agencies verify ACP participant status?

A. Yes. The ACP can verify participant status. The ACP will not release actual addresses or phone numbers.

Q. Can ACP participants receive registered mail or subpoenas?

A. Yes. The ACP accepts personal and legal mail. When the ACP receives service on behalf of a participant, it is treated as a participant receiving service. Participants must always keep the ACP informed of any address changes.