

Productivity Board Meeting Minutes

November 3, 2006

WELCOME & INTRODUCTIONS

Brian Sonntag, State Auditor, called the meeting to order at 10:00 a.m., and welcomed all in attendance, then began introductions.

ATTENDANCE

Board Members present: Brian Sonntag, Linda Villegas Bremer, Kathleen Brockman, Mike Kerschbaum, Wanda Riley, Joyce Turner, and Scott Turner.

Board Members absent: Sam Reed, George Masten, and Terry Teale

Staff present: Chana Clark, Linnaea Jablonski, and Tracy Workman.

Guests: Art Mead, FTE NewsMagazine; Dan Speigle, Office of the Secretary of State; Anneliese M. Bulleri, Barb Green, Dale Johnson, Diane Forrester, Diane Martin, Harvey McDonald, Jo Melanie Meyer, Ken Burnett, Stacy Weaver-Wie, and Tom Birkeland, Department of Social & Health Services.

APPROVAL OF MINUTES

The Board reviewed, moved, seconded, and voted unanimously to approve the October 6, 2006 minutes as written.

MONTHLY UPDATE

Tracy Workman, Special Programs' Manager, reported that a Payday FYI will be distributed on November 10, featuring the Seattle Super Sonics. This will be a kick off of Public Service Recognition Week. Flyers were provided for the Board, and Tracy said that state employees will have a chance to win several things during this time.

The first Public Service Recognition Week meeting is scheduled for next Wednesday, November 8, 2006, at the State Library. Tracy said that Chana has done a good job updating all the new PSRW representatives and materials. There have been a lot of duplicate effort steps that have been eliminated to streamline the process.

TEAMWORK INCENTIVE PROGRAM – Final Report

Adoption Support/IV-E Audit, Department of Social & Health Services

Kathleen Brockman reported this was previously scheduled; however, it needed a little work. Kathleen then referred to a team member to report and review the application and procedures for the Board. After the review, Kathleen recommended approval. Recommendation was seconded, and the Board voted unanimously to approve.

The Board voted unanimously to accept the team's award recommendation and final report.

Total Savings: \$20,607,531.59

Total Team Award: \$90,000

Brian Sonntag congratulated the team and presented each with a certificate and posed for individual and group photos.

EMPLOYEE SUGGESTION ADOPTS

Kathleen Brockman reviewed and concurred with agency evaluations, recommending approval. It was moved, seconded, and *the Board voted unanimously to accept agency and staff recommendations.*

EMPLOYEE SUGGESTION MULTIPLE AGENCY

Kathleen Brockman reviewed and concurred with agency evaluations, recommending approval. It was moved, seconded, and *the Board voted unanimously to accept agency and staff recommendations.*

EMPLOYEE SUGGESTION NON-ADOPTS

Mike Kerschbaum reviewed and concurred with agency evaluations, recommending approval. It was moved, seconded, and *the Board voted unanimously to accept agency and staff recommendations.*

OTHER BUSINESS

Brian mentioned that it is "time" for sign up to be a reviewer for next year and passed around the sign up sheet.

NEXT BOARD MEETING

The next Board meeting is scheduled for December 1, 2006 in the Office of the Secretary of State, Legislative Building at 10:00 AM.

- **Reminder:** The reviewers for December are Linda Villegas Bremer (Non-adopt) and Terry Teale (Adopt/Multiple Agency). *Both reviewers will also review any Appeals and Teamwork Incentive Program applications presented. **NOTE:** Two TIP Teams will be reviewed at this meeting.*

ADJOURNMENT –There being no further business, the meeting was adjourned at 10:30 a.m.

Respectfully submitted,

TRACY WORKMAN
Special Programs Manager
TW/jb 11/06/06