



PRODUCTIVITY BOARD
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**Public Service Recognition Week (PSRW)
Meeting Minutes**

April 6, 2005

ATTENDANCE:

Jane Berube, Department of Health
Linda Brock, Liquor Control Board
Josi Brooks; Office of the Secretary of
State/Productivity Board
Chana Clark, Office of the Secretary of
State/Productivity Board
Mari Coffee, Washington Lottery
Michelle Fisher, Department of Social and
Health Services
Paula Gay, Office of Insurance
Commissioner
Sherry Gutweiler, Liquor Control Board

Cindy Hadfield, Department of
Transportation
Bonita Hill, Department of Natural
Resources
Jennifer Jellison, Labor and Industries
Suzanne Lewis, Liquor Control Board
Robbi Mettler-Stern, Liquor Control Board
Jennifer Smith, Labor and Industries
Melissa VanGorkom, Washington State
Patrol
Kim Zuchlewski, Department of Licensing

WELCOME AND INTRODUCTIONS

Chana Clark called the meeting to order, and welcomed all attendees, then introductions were made.

Chana then turned to the committees for their reports:

COMMITTEE REPORTS

- **Celebration Committee** –. Suzanne Lewis, Chair, reported tents, food, display registrations, and talent show audition scheduling are proceeding well, with several confirmations set. So far, the Committee received 9 registrations for tents, these are,: Department of Revenue, the Department of Veteran’s Affairs, the Office of the Secretary of State, the Department of Retirement Systems, the Department of Social and Health Services, the Department of Health, the Higher Education Coordinating Board, and Washington State Patrol along with 2 vendors. The Deadline for the Talent Show has been set back to April 8, 2005, to give more time for participants.

April 12 is the date for the auditions, and at this point, we have 10 total, six live auditions, and four auditions with taped music.

- **Extra Mile Award Committee** – Josi Brooks reported for Diane Tucker, and said that the committee had selected 12 winners from the 185 received, and that it was not an easy task. There will be letters sent out by the committee to agencies informing them of their employees' award.
- **Ralph Munro Longevity Award Committee** – Cindy Hadfield reported all certificates are being done, and the banner is finished. Michelle is working on biographies of the winner, and Tracy Robinson is working on a brochure to send to the agencies.
- **Media Relations Committee** – Jane Berube reported she is waiting for information from the outlying areas. Chana assured her the committee should hear something next week.
- **Poster Coloring Contest Committee** – Melissa Van Gorkom and Mari Coffee reported there are 150 winners, and another 125 from the outlying areas. Deer Creek Awards donated the 1st, 2nd, and 3rd place winner ribbons. Crane's Office Supply donated laminate for the posters. These will be placed in the windows downtown along the Arts Walk.

Chana then gave a report on the outlying areas and said that they are all meeting individually and that all things are on track.

The next meeting will be April 20, 2005 at 9 am in the State Library Building and from that date forward, the meetings will be weekly until the events in May.

There being no further business, the meeting was adjourned.