

Public Service Recognition Week (PSRW) Meeting Minutes

March 22, 2006

ATTENDANCE:

Linda Brock, Liquor Control Board
Josi Brooks, Secretary of State
Sandy Brown, Liquor Control Board
Chana Clark, Secretary of State
Jessica Dang, Department of Revenue
Heidi Ensign, Liquor Control Board
Bonita Hill, Department of Natural Resources
Pauli Larson, Washington Parks & Recreation
Julie Lies, Gambling Commission
Suzanne Lewis, Liquor Control Board

Linnaea Jablonski, Secretary of State
Donna Perkins, Liquor Control Board
Tracy Robinson, Attorney General's Office
Elizabeth Stancil, Department of Licensing
Cheryl Thietje, Health Care Authority
Derek Valley, Washington State Historical Society
Melissa VanGorkom, Washington State Patrol
Tracy Workman, Secretary of State

WELCOME AND INTRODUCTIONS

Chana Clark called the meeting to order at 9:04 a.m., and welcomed all attendees. Introductions were made for the record.

GENERAL INFORMATION/UPDATES

She said the the following have been confirmed:

- Chips, apples, water and soda
- 97.7 The Eagle will host the Talent Show
- Stage, podium, etc are confirmed through GA
- National Anthem and Color Guard are confirmed and permission letters are mailed out
- Extra Mile is meeting March 29 for final judging
- Lamiate and ribbons for the posters contest entries

Chana said the poster contest due date was extended to April 5th, due to the delay in getting information out to staff witin the agencies. The Poster Contest is on the Arts Walk map, which will draw attention to this event as well.

Chana mentioned the State Employees day with the Cougars and Mariners is May 6th, with the Mariners deadline for ticket sales being April 11th. She also mentioned that emails are coming across to reps and committee members that they are not hearing of these events until the last minute. Chana said that it is important to pass the information along to staff witin the agencies, so that employees do not miss getting in on this opportunity. If there is a problem, that Productivity Board staff should be notified immediately to see if they can help.

Chana said that all the Washington events are on the Council for Excellence in Government website at www.excelgov.org/ and to check it out.

Chana also said that Sam Reed was asked to speak at the Association of Washington Community and Technical College Administrators (The Association) and Staff Training for Technical and Community Colleges (STTACC) and professional development organizations for Washington state employees 2-day joint summer conference. "Unfolding the Future," which explores timely topics focusing on the college and workplace of the future. To make the Public Service Recognition Week more widely known, Sam was invited to speak about the purpose, activities and importance of the PSRW program and possibly more generally about the activities of the Productivity Board. It is planned for Monday and Tuesday, August 7 & 8, 2006 at Bellevue Community College.

COMMITTEE REPORTS

Celebration Committee:

Suzanne Lewis reported that the Celebration Committee will meet at Heritage Park next Thursday, March 30, at 10:00 with GA to review the set up, and get an idea of tent location, etc.

Chana said that the booth registrations are out to both Olympia and Tacoma coordinators, FTE Newsmagazine, City of Olympia, and vendors. The committee and the FTE will handle the vendor registrations.

The cookies will be delivered to DOC headquarters in Tumwater, and Maria Rosario-Saavedra will deliver them to the park, and will need some volunteers to help unload them that morning.

The National Anthem and Honor Guard have been confirmed, and letters of permission have been sent out to their supervisors/agencies.

Linnaea Jablonski is working on all the area flyers which will be finalized for area specific information.

The Governor's proclamation has been signed, and the Productivity Board should be receiving it soon.

We are also waiting on word from the Governor's staff regarding her attendance as Key Note speaker. A letter of invitation from Sam and Brian has been sent.

Sam Reed and Brian Sonntag are confirmed speakers/presentes as well.

Extra Mile Committee:

Bonita Hill reported the nomination books have been received and the committee is reviewing them and will meet March 29th to make the final 10-15 selections.

Longevity Committee:

Tracy Robinson reported that they have 160 recipients for this award, and that the letters and certificates will be ready this Friday for the co-chairs signature. She figures approximately two weeks for signatures, then they will be ready to send to the recipients.

Poster Committee:

Melissa VanGorkom reported that she has received about 50 entries so far, and that she was disappointed that she has only received two posters from the older kids. The majority are from preschool to 1st grade, however, there is representation from across the state, which is good. The agency with the highest amount of entries is the Department of Corrections. The judging is set April 10th -11th. Melissa has reworked the letter, and will send the draft to Chana, since the posters will only be displayed at the Arts Walk for the Olympia area, and the letters need to reflect this.

OUTLYING AREA REPORTS

Spokane:

- Next meeting April 6th. Everything is on track for this event.

Tri-Cities:

- They are hoping to have a Barbershop Quartet for entertainment. Everything is on track for their event.

Vancouver:

- Their next meeting is March 31st. Everything is on track for this event.

Bremerton:

- Unfortunately, this event will not happen this year. All planning and information will be saved for next year, so that they will have a jump start for 2007.

Chana reminded everyone there are only three more meetings until the event! She also said the conference room is reserved from 8:00 am until 11:00 am and that is a good time for any of the Committees to meet, either before or after the PSRW meeting.

There being no further business, the meeting adjourned.

Next Meeting:
April 5, 2006 from 9:00 – 10:00 a.m.
State Library Building
6880 Capitol Blvd S
Tumwater, WA