

ABC Public Library Library Partnership Policy

Policy Statement

Partnerships with private and public agencies should increase exposure in the community, achieve the mission and strategic goals of the Library, be of mutual benefit to both parties or enhance the Library's revenues. Only organizations deemed appropriate and compatible with the mission, goals, and policies of ABC Public Library will be considered for a potential partnership.

The partnership between the ABC Public Library and the ABC Library Foundation is defined through an operational agreement.

Potential partnerships identified by Library Staff will be presented utilizing the organizational structure.

1. County Librarian reviews and approves all partnership agreements.
2. Library partnerships include:
 - Cooperative/reciprocal agreements that are generally on-going and involve an exchange of services between ABC Public Library and other libraries, governmental or non-profit agencies
 - Partnerships with corporate entities that involve the donating of services or concessions to the Library for a specific project
 - Sponsorships in which a sponsor donates money and/or services for an activity and receives on-going recognition through public awareness for a specific period of time from the Library
 - Contractual agreements for services to or from outside organizations to support the Library's mission, meet the Library needs of the community or enhance the Library's revenue
3. The factors which must be considered are:
 - Will the long-term benefits outweigh the short or long-term costs?
 - Will the partnership support the Library mission and goals?
 - Will the effort improve or impair Library service?
 - Will the Library be able to reach and serve substantially more people?
 - Will the cost of providing Library service decrease as a result of this partnership?
 - Will this partnership require space commitments, storage, or Library donated resources such as printing, postage, graphics, or staff assistance?
 - Will the Library be able to handle ABC Public Library participation using existing staff resources?
 - Will the partnership activity impact Library revenue?
4. Any program undertaken by the Library and any of its partnership partners must respect the Library's commitment to intellectual freedom. Partners and/or sponsors cannot influence the selection of materials, programs, or services, nor require explicit endorsement of products and services. The Library ensures the confidentiality of user records by not selling or providing access to patron records to any partnership.

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5. The Library will develop each partnership on an individual basis, and document the terms and conditions in a written agreement. No partnership shall exist without a written agreement and/or signed contract. In addition, the Library reserves the right to cancel an existing agreement with an organization that uses the Library's name without prior consent, or develops a public image inappropriate to the Library's service and/or objectives.

6. The PIO will be responsible for communicating the nature of the partnership to the Library staff and the public.

Document Review Dates

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