

RFQQ 15-06  
Addendum 1

Washington Office of the Secretary of State Archives and Records Management Division  
MICROGRAPHIC SERVICES - MICROFILM PROCESSING AND DUPLICATING SERVICES Q&A

Q1: Can companies from Outside the USA apply for this RFQQ?

A1: In 1.3 MINIMUM QUALIFICATIONS we state that, “The Contractor must be licensed to do business in the state of Washington. The Contractor must have ten (10) years experience in 16mm and 35mm microfilm processing, silver and polyester duplication, Browntone processing, and be able to produce 16mm and 35mm microfilm via an FTP site. All work for this contract must be completed within the continental United States, preferably the State of Washington.”

Q2: Whether we need to come over there for meetings?

A2: No. Meetings may be via video or phone conversations.

Q3: Can we perform the tasks (related to RFQQ) outside USA?

A3: See answer to Question #1

Q4: Can we submit our proposals via email?

A4: No. Section 2.3 speaks to the submission of proposals. Sample work is required as part of the submittal.