

Services to Libraries

September 2013 – March 2014

Transition to a New Library Development Report Format

by Jeff Martin, Library Development Program Manager

A year ago we published the first Library Development Report to the Library Council webpages. In response you indicated that the “public” version should be more user friendly than the Council version of this report. It should eliminate the “who” (which staff member did what), it should avoid jargon, it should definitely be shorter. You know what happens on the road to good intentions, life happens. The IT Academy was approved for funding support by the legislature and our work life became so crazy for a while we didn’t even produce a library development report for the November Library Council meeting.

So here we are one year later. Anne has retired and Allyson has a firm grip on support for the Council. What does that mean? At least for the Library Development Report, a change in the way we report is in the offing. Hopefully it begins to implement our intentions of a year ago and provides a report which we can also use as the basis for other reports such as our LSTA State Programs Report, aka, the LSTA Annual Report.

This March meeting’s report is a transition report. Since we did not produce a report for the November meeting we have asked staff to forgo some parts of the traditional report format and look back to September and pick up on things which we missed. For the May meeting we hope to be able to showcase the new format. At that time, we will ask you to take a look and tell us what you think.

Until then...

Projects

With any project as much is done behind the scenes as is visible. It takes a “village” to accomplish the work and be successful in moving the project forward toward the achievement of goals and objectives. This list of projects and activities is not exhaustive but rather gives a glimpse to the types of things happening with the use of LSTA and other funding.

With any project, credit needs to be given to our support staff, our graphic designer, supervisors and managers, the Washington State Librarian Rand Simmons, executive management, communications staff, the Secretary of State Kim Wyman, and last but not least our Administrative Division staff including IT, HR and Budget and Fiscal. Without this support, we could not be nearly as successful in our endeavors. So as you read through this, think not only of those listed but also those in the background who are working just as hard but are not the visible face of the projects and activities.

Project Name, Project Manager with lead participants	Summary of Activities During September 2013 Through March 2014
<p>2014 Digital Literacy, Broadband, and Washington Rural Heritage Grant Cycles Preparation</p> <p>Allyson Ruppenthal with Gary Bortel, Jennifer Fenton and Evan Robb</p>	<ul style="list-style-type: none"> • Updated grant guidelines and applications for: <ul style="list-style-type: none"> ○ 2014 Broadband: Overall funding for the cycle is \$100,000. There is a limit of \$10,000 per application. The application deadline is Friday, March 14, 2014. ○ 2014 Digital Literacy: Overall funding for the cycle is \$75,000. There is a limit of \$7,500 per application. The application deadline is Friday, April 18, 2014. ○ 2014 Washington Rural Heritage: Overall funding for the cycle is \$50,000. There is a limit of \$10,000 per application. The application deadline is Friday, May 9, 2014.
<p>2013 Digital Literacy Grant Cycle</p> <p>Jennifer Fenton</p>	<ul style="list-style-type: none"> • Ten grants awarded; the recipients are: <ul style="list-style-type: none"> ○ Seattle Public Schools ○ Whitman County Rural Library District ○ Central Valley School District, Greenacres Elementary School ○ Asotin County Library ○ Grays Harbor College, John Spellman Library ○ Wahluke School District, Wahluke High School ○ North Thurston School District, Komachin Middle School ○ Spokane County Library District ○ Bellingham Technical College Library ○ Auburn School District
<p>2013 WALE Conference Chair</p> <p>Joe Olayvar</p>	<ul style="list-style-type: none"> • Supervised committee activities that organize, facilitate, and conduct the annual Washington Library Employees (WALE) Conference which was attended by 149 library staff from across the state in late October. • Continue to support WALE as Vice-Chair of the WLA Interest Group
<p>Ask WA</p> <p>Nono Burling</p>	<ul style="list-style-type: none"> • Arrived on February 10th. Now focused on getting up to speed; learning the responsibilities of my new position, learning the interface, where to find things on a large and very “rich” website. • Developed relationships with the team at OCLC. . I had a long phone call with Carol Bonnefil of OCLC 2/24 and with Laurie McIntire - 2/23 to understand more of the background of QP. • Cleaned up the Ask WA user’s listserv. • Rebuilt the Academic queue calendar which had been corrupted. • Problem solved with several libraries on issues they were having with QP. • Attended and helped moderate a web meeting of the Ask WA user’s group 2/26 and after the meeting wrote a summary to allow members not able to attend to know the basics without watching the entire video. • Recruited two new members for the Ask WA Advisory Committee, filling the two vacant spots.

- Attended a Question Point 24/7 Advisory board meeting held by OCLC for the Coordinators from other states participating in the program - 3/6.
- Held a training in Seattle for a new Ask WA administrator which also provided a refresher for three other librarians.
- Met with four of the QP librarians at Tacoma Public Library to forge a relationship but also to understand the issues they face in the public queue.
- Held a training in Moses Lake at Big Bend Community College for seven staff members. Big Bend is about to start using chat reference for their patrons.
- Met with Marilyn Neumiller in Wenatchee who is the Ask WA administrator for the North Central Library System. Marilyn is one of the new members of the Advisory Committee. Again we discussed the history of the library system’s use of QP and the issues that she faced.

BTOP Grant
Gary Bortel

- Work has been completed on the BTOP Round 1 & 2 grant awards to the Northwest Open Access Network (NoaNet).
 - Final statistics for participating sites include:
- | | Round 1 | Round 2 | Total |
|---|---------|---------|-------|
| Fiber installed - no service | 36 | 25 | 61 |
| Fiber installed - order received or service begun | 14 | 8 | 22 |
| Failed to install fiber | 9 | 17 | 26 |
| TOTAL | 59 | 50 | 109 |
- Unexpended Bill & Melinda Gates Foundations funds originally targeted as match money for NoaNet Round 2 sites are being repurposed. This money will be used to assist unconnected Round 2 sites by paying the non-discounted portion of E-rate applications for fiber installation.

Connecting the Dots:
Diane Hutchins with Martha Shinnors

- First advisory meeting held (1.5 days);
- Observed 4 training sessions (online) of control group of librarians;
- Attended meeting of VIEWS2 Strategic Advisory Board (conference call);
- Began discussions with OCLC re: IMLS grant application for national rollout of project – 2 conference calls; 1 face-to-face meeting at OCLC Seattle;
- Began discussions with OCLC re: Paul G. Allen Family Foundation grant application to support national rollout (1 conference call);
- Co-presented program on early learning with Martha Shinnors at WALE, 10/29/14 – “What’s Happening in Early Learning?” providing information about Connecting the Dots and other recent developments in early learning (21 in audience);
- Began work on proposal to present work at Starting Strong Conference;
- Began planning for second advisory meeting;

	<ul style="list-style-type: none"> • Conference call to discuss presentation details at WLA 2014 Conference; • Presentation to South Sound Women’s Events annual Women’s Day, 03/22/14 – “Washington State – A Model for Early Learning,” on Connecting the Dots project and WSL’s involvement in early learning activities; • Answered reference question related to early learning.
<p>Consulting work with Boards, library directors, and Friends of the library groups.</p> <p>Carolyn Petersen with Jeff Martin</p>	<ul style="list-style-type: none"> • Library funding has been a subject of interest to library boards, new to the state library directors and friends of the library groups • Advocacy: recruitment for the Edge program and training for boards and Friends of the Library • Governance questions on shared leave and cooperative networks • Establishing relationships with new library directors and bidding the veterans (close to 40 years for Harrington Library Director Vivienne Schulz) farewell • Issues around the formation of a new library district and annexation into a library district • Friends of the Castle Rock Library: information on levy funding: 15 individuals • Longview strategic planning community meetings: 30 individuals • Facilitation all day Central Sedro Woolley board planning meeting: 5 • Central Skagit focus group meeting: 20 individuals Sedro Woolley • Camas board training: 7 • Ocean Shores Board training: 7 • Met new director of the Cathlamet Library • Presentation at Yakima Friends of the Library Appreciation day: 25 • Kittitas directors’ meeting: needs assessment: 5 • met with Richland and Walla Walla City Librarians • met two new library directors: Columbia County Rural Library district and Walla Walla Rural Library District • online orientation for New board members
<p>Continuing Education Grants & ITCE Grants</p> <p>Allyson Ruppenthal, Jennifer Fenton, and Leanna Hammond</p>	<ul style="list-style-type: none"> • Sixteen Continuing Education Grants were awarded September 1, 2013 through March 13, 2014; totaling \$12,228.50.
<p>Digital Literacy</p> <p>Jennifer Fenton</p>	<ul style="list-style-type: none"> • Digital Literacy Grant Cycle open. • Digital Literacy Team continues to advise on Digital Literacy projects.
<p>Gadget Menagerie</p> <p>Jennifer Fenton with Ross Fuqua,</p>	<ul style="list-style-type: none"> • Each workshop consisted of offering several current mobile devices for attendees to learn and explore that represent 3 major operating systems; Microsoft’s Windows 8 RT, Apple’s iOS, and a variety of Android based systems.

<p>Evelyn Lindberg, and Joe Olayvar</p>	<ul style="list-style-type: none"> • Gadget Menagerie includes both staff and public programs which have been extremely well received. 100% of the attendees at the public sessions said they learned something valuable. The Gadget Menagerie has been getting a lot of press and is a featured program for Library 21. The travel and workload (coordinating 47 sites with multiple programs is a challenge.) Currently, additional requests for Gadget Menageries are being turned down and the Menagerie will wrap up in July although the bulk of the programs end in May. • The Gadget Menagerie is being held at public, academic and college libraries around the state. • 19 Staff Trainings for Gadget Menagerie (Jan-March), 301 attendees • 16 Public/Student Trainings for Gadget Menagerie (Jan-March), 219 attendees
<p>Downloadable Audiobooks and eBooks for Washington Libraries Will Stuiwenga</p>	<ul style="list-style-type: none"> • 5 libraries joined the Washington Digital Library Consortium (WDLC), and went live on the Washington Anytime Library, bringing the total number of member libraries to 40; 9/3/2013: Upper Skagit Library, 9/18/2013: Hesseltine (Wilbur) Public Library, 11/7/2013: Odessa Public Library, 12/2/2013: Weller (Waitsburg) Public Library, 2/18/2014: Cathlamet Public Library • Spent \$118,823.80 in variance funds—\$74,138.79 for eBooks, and \$44,685.01 for audiobooks—with OverDrive (for the Washington Anytime Library), and \$85,563.60 with Recorded Books; total variance funds spent on downloadable content: \$204,387.40. • Completed WDLC 2014 budget process (prepared and presented budget scenarios to WDLC membership; held formal vote on the budget; prepared invoicing and worked with Fiscal to generate and distribute invoices to WDLC member libraries) • Launched a “Kids eReading Room” as a separate interface to the Washington Anytime Library, featuring only the “juvenile” materials; available at http://anytime.lib.overdrive.com/kids.
<p>Early Learning Martha Shinnors with Diane Hutchins</p>	<ul style="list-style-type: none"> • Worked with Diane Hutchins on Projects Views – Connecting the Dots advisory committee planning and implementation (1.5 days); • Attended meeting of VIEWS2 Strategic Advisory Board (conference call); • Began discussions with OCLC re: IMLS grant application for national rollout of project – 2 conference calls; 1 face-to-face meeting at OCLC Seattle; • Co-presented program on early learning with Diane Hutchins at WALE, 10/29/14 – “What’s Happening in Early Learning?” providing information about Connecting the Dots and other recent developments in early learning (21 in audience); • Supported Diane’s work on a proposal to present at South Sound Women’s annual Women’s Day; a proposal for the Starting Strong Conference; planning for a second Connecting the Dots advisory meeting; and conference call to discuss presentation details for WLA 2014 conference session, collaborating with UW staff; • Worked with Jennifer Fenton to plan and support early learning training, Sing with Our Kids by Nancy Stewart, at 11 location; • Worked with Diane Hutchins on Projects Views – Connecting the Dots on second advisory committee meeting in Seattle;

	<ul style="list-style-type: none"> • Prepared and submitted 4 monthly reports and a final report to Dept. of Early Learning on the Early Achievers Outreach Grants, including an info graphic; • Facilitated a meeting with Susan Yang, Thrive by Five WA, Liisa Potts and Bob Butts, Office of Superintendent of Public Instruction and Dept. of Early Learning, and Diane Hutchins, to discuss early learning, library and school collaboration.
<p>Equipment Repurposing Joe Olayvar</p>	<ul style="list-style-type: none"> • Rendered MP3 players, mobile devices, and laptops that are no longer usable for Library Development purposes, free of any OSOS licensed software or purchased items and made operable for use by libraries in need of such items.
<p>iPad Training Lab Grants Gary Bortel</p>	<ul style="list-style-type: none"> • iPad Training Labs were delivered to the following locations...with smiles and thanks from all! <ul style="list-style-type: none"> ○ Bellevue College ○ Bethel SD, Centennial Elem School ○ Central Valley SD, Green Acres Elem Library ○ Clovis Point Inter Schl Libr, Eastmont Sch Dist ○ Kettle Falls SD, Kettle Falls MS ○ Nine Mile Falls SD, Lakeside HS ○ Oroville SD, Oroville Elem Sch Library ○ Richland SD, Sacajawea Elem School Library ○ Seattle Central Comm College ○ Seattle Publ Schools, Whitman Middle Sch ○ Tonasket SD, Tonasket Elem School ○ Tukwila School Dist, Cascade View Elem ○ Tumwater School Dist, Peter G. Schmidt Elem School ○ Wapato SD, Wapato Middle School ○ Wenatchee Valley College
<p>K-12 – Teacher Librarian Common Core Cadre (TLC3) Martha Shinnars</p>	<ul style="list-style-type: none"> • Advisory Committee fall meeting – reviewed/revised TLC3 Daycamp curriculum used in August training; • Offered 3 TLC3 Daycamp trainings; • Worked with Ron Wagner, TLC3 trainer, and WLMA regional chairs to survey teacher-librarians in their region to facilitate additional training; • Worked with Marilyn Lindholm to input 2013 training evaluations data and then Evelyn Lindberg produced graphs and charts using that data; • Contracted with Jennifer Maydole to support copyright analysis and complaisance for TLC3 training materials; • Recruited an additional 5 trainers based on survey feedback; • Planned and hosted a two day spring retreat to revise developed curriculum and to develop new curriculum at elementary and secondary levels, decide number of sessions and hosting sites, and coordinate training partners; • Contracted with Marianne Hunter to assist developing year two training and act as liaison to the TLC3 project partners; • Conference call with Josh regarding Common Core and public library support and requested he join the WLA presentation; • Recruited two TLC3 trainers to join the WLA presentation;

	<ul style="list-style-type: none"> Submitted a proposal for WLA 2014 “Demystify Common Core State Standards for Public Librarians” (accepted)
<p>Koha ILS Proof of Concept Project Gary Bortel</p>	<ul style="list-style-type: none"> Six instances of Koha are currently configured for small public libraries in the state. These include: <ul style="list-style-type: none"> Cathlamet Public Library Davenport Public Library Kalama Public Library Odessa Public Library Ritzville Public Library Sprague Public Library Both the Cathlamet and Odessa locations are circulating materials. <ul style="list-style-type: none"> http://opac.cathlamet.lib.wa.us/ http://opac.odessa.lib.wa.us/ All locations continue to input records for their collections.
<p>Library Now: A Library App for Washington Carolyn Petersen and Will Stuivenga</p>	<ul style="list-style-type: none"> Ongoing work with Boopsie to finalize and customize interface issues on the Library Now apps Recruitment results (with Carolyn): added Pierce College, Renton Technical College, Yakima Valley Libraries, Ritzville Public Library, to the app Site visit to Liberty Lake Municipal Library Attended social “mixer” for librarians in Spokane; talked with librarians from several area libraries, public and academic Site visit to Pend Oreille County Library District headquarters in Newport With Carolyn Petersen, presented “Connect with Your Library: a Mobile App for Libraries” at the WALE (Washington Library Employees) conference With Carolyn, presented two Library Now introductory webinars, 9 AM and 2 PM We “officially” launched the app in January Carolyn executed a contract amendment with Boopsie for an Internet-based advertising campaign for the app, using such techniques as SEO (Search Engine Optimization) and keyword advertising on sites like Facebook and Google; the campaign was initiated in January and seems to be working: usage traffic increased from 1,471 in December, to 4,447 in January and 4,321 in February (combined numbers for both the public and academic library apps) Carolyn and I were interviewed on video by OSOS intern for the purposes of creating a Library 21 video clip Worked with Will Stuivenga to manage the implementation of the Library Now mobile app. Publicized the Library Now application at a presentation at the WALE conference with Will Stuivenga Conducted two webinars to introduce Library Now app to the Washington State library community Contracted with Boopsie to do an advertising campaign using Allen Foundation funds. Results have been intriguing and will be shared later in the year with the PR Forum and other interested parties.

<p>Living Well Webpage</p> <p>Nono Burling</p>	<ul style="list-style-type: none"> • I responded to several email messages with suggestions for links to be added to the page • I responded to two messages that had specific questions about the resources.
<p>Measuring Success (IMLS)/SPR</p> <p>Diane Hutchins and Jeff Martin with Allyson Ruppenthal</p>	<ul style="list-style-type: none"> • Attended face-to-face meeting (2 days) in D.C. with IMLS and consultants hired to create new reporting framework to discuss pilot and design details; • Beta tested SPR to identify operational issues and design concerns; • Attended 6 webinars of pilot states to discuss beta implementation testing and concerns.
<p>Microsoft IT Academy</p> <p>Elizabeth Laukea</p>	<ul style="list-style-type: none"> • Supported with funds from the Washington state legislature and discounts from Microsoft. • All of the initial sites who were with us at the launch are now active, and we have added 8 additional sites, all public libraries except for one tribal and one community college library. We have on-boarded almost 400 public, tribal, and community and technical college libraries. • As of the end of February 2014, 3 months after our launch, we have almost 5,500 people registered with an IT Academy site statewide, a number that has so far grown by a little more than 1,000 users each month. • A February edition of the Washington Workforce Development News featured information on the IT Academy as a resource for staff, job seekers, and local business to gain valuable IT skills and training. • Word spreads; the IT Academy was mentioned in a Providence Health Services employee newsletter. Employees from the 9 communities where Providence operates were given instructions on how to could connect to the IT Academy through their local libraries. • Joint Base Lewis McCord – Working with the Military Workforce Development Manager at WorkForce Central, the Pierce County Library System, the Librarian at the JBLM base Library, and staff from the Stone Education Center (on base) to promote the IT Academy to transiting military and their families. Access to the IT Academy will be through local libraries (default is Pierce County Library System).
<p>Public Library Statistics</p> <p>Evelyn Lindberg</p>	<ul style="list-style-type: none"> • Launched the Public Library Survey in early February (collecting FY 2013 Statistics and 2014 Salary data). Collection and consulting ongoing. Initial due date for survey is end of April • SDC (State Data Coordinators) Conference, 12/10/13-12/12/13, St. Louis, MO
<p>Rural and tribal libraries</p> <p>Carolyn Petersen</p>	<ul style="list-style-type: none"> • Much energy is focused on providing continuing education opportunities for this group of libraries. Bringing the national conference of the Association for Rural and Small libraries to Tacoma in September will provide top notch CE for this group. In addition to background work (assisting in the recruitment and selection of programs for the conference) I worked with a group of individuals from the surrounding state libraries to see that the needs of their rural and tribal libraries would be addressed in this conference.

	<ul style="list-style-type: none"> • Facilitation of annual Washington State Tribal librarians meeting: 15 people • Meeting with Friends of the “Wheatfield” libraries • Biannual meeting “Wheatfield” (Lincoln and Adams County) librarians • Organizational meeting for prospective Allen grant: Sprague 6 librarians • Support for informal book sharing for the purpose of conducting community reads or other purposes. More than 1,000 books have been recycled, shared by libraries having already gently used the books for their One Book/Community Reads. These books are solicited by WSL and then given back out to libraries with fewer resources to conduct their own reading programs.
<p>Social Media and Library 21 Initiative</p> <p>Ross Fuqua and Nono Burling with a host of contributors</p>	<ul style="list-style-type: none"> • Met separately with Rand Simmons and Ross Fuqua, members of the social media team to discuss the project. • Attended a larger meeting which also included Evan Robb and Shawn Shollmeyer -3/6. We set up a separate social media email account to help manage the flow of the postings. • Wrote two blog posts and edited/uploaded three others that have been submitted to me. • Uploaded several “2014 Proposed Legislation” reports. • Added several more “likes” to our Facebook page which will increase our reach. Interactivity seems to be improving and I am learning the types of posts that resonate. • Interviewed members of the WSL staff to learn more about their projects so I can focus on their efforts using the social media platform. • Participated on the Library 21 Initiative committee and served as lead WSL social media content manager from early November 2013 through mid-February 2014.
<p>Statewide Database Licensing (SDL)</p> <p>Will Stuiwenga</p>	<ul style="list-style-type: none"> • Recruited several new members to the SDL Advisory Committee, filling slots that were vacant from retirements or resignations, gearing up for needs assessment • Extended offer to ProQuest to extend the current SDL contract for another year (July 2014 – June 2015); this is the second of 4 optional 1-year extensions available under the current contract • Coordinated WSL and WA library participation in a multi-state group purchase offer from AWE Digital Learning Solutions for Early Literacy Stations and related products • Promulgated Gale public library group purchase renewal for 2014
<p>Summer Reading</p> <p>Martha Shinnors</p>	<ul style="list-style-type: none"> • Launched the Teen Video Challenge via WLS website, list serves WLMA, WLA and Summer; • Submitted state winner to the CSLP video committee (winners announced in April); • Worked with Denise Lyons, South Carolina State Library, to draft a proposal for summer reading stats collection to be presented to the CSLP Board; • Meet via conference call with members of the ad hoc stat committee • Meet with Laura Sherbo to facilitate offering summer reading in the branches

<p>Trainings: Webinars/In-person Workshops and WebJunction</p> <p>Jennifer Fenton and Evelyn Lindberg</p>	<ul style="list-style-type: none"> • 28 WSL Webinars, 1077 attendees • 3 Mental Health First Aid Full-Day Workshops, 71 attendees • 13 Sing With Our Kids Full-Day Workshops, 311 attendees • 20 WebJunction Webinars, 417 attendees from Washington libraries • 456 WebJunction Course enrollments • 88 New Lynda.com accounts • 198 Lynda.com Course Enrollments • The Sing With Our Kids workshops were a huge success with positive feedback. Nancy will continue to work with the library community on implementing this project state-wide. • So far, the Mental Health First Aid workshops are also being well received. For the July program, we are translating all materials into Braille for 2 attendees. • Performing major update to the resources listed under the Washington Public Library Policies Page at: <http://www.webjunction.org/partners/washington/wa-topics/policies.html>
<p>WaRP (the Washington ReadyWeb Project)</p> <p>Evelyn Lindberg</p>	<ul style="list-style-type: none"> • Ongoing Drupal site development (for WaRP, the website (including webhosting) content management service WSL is offering to small libraries across the state • WaRP (the Washington ReadyWeb Project) related site visits, included training on technologies. • Wilbur Public Library • Odessa Public Library • Carpenter Memorial (Cle Elum) Library • Various dates Kalama Public Library (12 sessions); #12 Kalama Public Library went live in March 2014 <http://www.kalamalibrary.com/>
<p>Washington Public Library Trustee Wiki</p> <p>Diane Hutchins with Carolyn Petersen and Jeremy Stroud</p>	<ul style="list-style-type: none"> • Completed Policy and Personnel Issues sections of wiki and worked with Library Development's Graphic Designer to make them live; • Responded to 3 reference questions regarding library boards; • Gave 3 presentations (2 webinars, 1 face-to-face) on wiki.
<p>Washington Rural Heritage</p> <p>Evan Robb and Ross Fuqua</p>	<ul style="list-style-type: none"> • Project management & training: <ul style="list-style-type: none"> ○ 11 WRH site visits / digitization training sessions across 5 locations since September 2013; oversized scanning of documents at State Archives; processing and quality assurance of incoming digital images and metadata. <ul style="list-style-type: none"> ▪ Coordinated and delivered copyright training for new WRH sub-grantees. ▪ Conducted planning, training, and digitization support site visits with all 7 institutional sub-grantees. Initialized entirely new digital collections for 3 sub-grantees. • Project promotion: <ul style="list-style-type: none"> ○ Two presentations at WALE Conference, October 28-30, 2013. Digitization 101 and Digital Projects in a Nutshell. ER & RF.

	<ul style="list-style-type: none"> ○ Designed and printed 11 new WRH bookmarks and distributed to participating libraries for public distribution. ○ Continued to promote project via WSL's primary social media venues (Facebook, WSL Blog, Twitter). ● Digitization, collection management & administration, website design: <ul style="list-style-type: none"> ○ Added approximately 3,000 newly digitized items to the WRH repository from current sub-grantees. ○ Performed large-format scanning and on-site digital photography for partnering institutions. ○ Continued to crosswalk WRH records from Dublin Core to MARC and back up master files in long-term dark archive. ○ Added several customized landing pages for specific digital collections (e.g. Upper Kittitas Pioneer Queens Collection: http://www.washingtonruralheritage.org/cdm/pioneerqueens/collection/roslyn).
--	---

Publications (provide bibliographic information on publications outside of your project areas, and state your responsibility – e.g., co-author, editor, etc. If there were co-authors, please provide their names.):

- Continuing service as proofing and backup editor for WSL Updates, Will Stuvenga
- Learning Exchange; *Sudoku, Gamification and Learning*; September 2013, Volume 30, Number 1, Jennifer Fenton

Other Services to the Profession or Community (provide one or two sentence summary including dates; include presentations if made outside of your project areas)

- Presented two programs at the National conference for the Association for Rural and Small libraries. Then took over as conference chair for the 2014 conference which will take place in September in Tacoma, Carolyn Petersen.
- Co-presented with Jeff Martin at WALE conference, 10/29/14 – “WSL – We’re Here to Help,” providing of overview of WSL and what it does (11 in audience), Diane Hutchins.
- Involved in planning, setting up displays, and hosting celebration and open house marking WSL’s 160th anniversary, Diane Hutchins.
- Attended Cathlamet Public Library Grand Re-Opening Celebration 02/22/14, Evelyn Lindberg
- Provided consultation in December 2013 regarding ContentDM digital collections software to Benjamin Tucker, University of Puget Sound, and Elizabeth Russell, Tacoma Community College, Ross Fuqua.
- Asked to work with a CONTED (national CE Coordinators) sub-committee on a COSLA grant for a CE Connector grant. Met regularly with Karen Strege and Shirley Biladeau on this project. The grant application was accepted and now the work on implementing the grant is beginning. Continue to work closely with Karen, Shirley and Stephanie Gerding, Consultant/Project Lead on the implementation from the CONTED perspective, Jennifer Fenton.
- Continue to serve on the LEARN RT for ALA. Begin term as President at ALA Annual, Jennifer Fenton.
- Working with WLA President and Student IG on new mentorship program for WLA. Recruited board members for the new WLA Interest Group, LiFE (Leadership is For Everyone) and will serve as co-chair for the first year, Jennifer Fenton.
- Continued support to WALE as Vice-Chair of the WLA Interest Group, Joe Olayvar
- Currently serving as WLFFTA Chair and Newsletter editor, Will Stuvenga
- Currently serving as a member of two WLA committees: Member Services Committee, Marketing/Communications Committee, Will Stuvenga